



TO THE CHAIRMAN AND MEMBERS OF THE **OVERVIEW AND SCRUTINY COMMITTEE**

You are hereby summoned to attend a meeting of the Overview and Scrutiny Committee to be held on Monday, 20 February 2023 at 7.00 pm in the Council Chamber, Civic Offices, Gloucester Square, Woking, Surrey GU21 6YL.

The agenda for the meeting is set out below.

JULIE FISHER
Chief Executive

NOTE: Filming Council Meetings

Please note the meeting will be filmed and will be broadcast live and subsequently as an archive on the Council's website (www.woking.gov.uk). The images and sound recording will also be used for training purposes within the Council. Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed.

AGENDA

PART I - PRESS AND PUBLIC PRESENT

- 1 Apologies for Absence
To receive any apologies for absence.

- 2 Minutes (Pages 5 - 12)
To approve the minutes of the meeting of the Committee held on 23 January 2023 as published.

- 3 Matters Arising from the Previous Minutes OSC23-012 (Pages 13 - 16)
To review any outstanding items from the previous minutes.

- 4 Urgent Business
To consider any business that the Chairman rules may be dealt with under Section 100B(4) of the Local Government Act 1972.

5 Declarations of Interest

To receive declarations of disclosable pecuniary and other interests from Members in respect of any item to be considered at the meeting.

Presentations

6 Affinity Water - Water Resources Management Plan

Representatives from Affinity Water will give a presentation on the proposed Water Resources Management Plan.

7 WEAct

Representatives of WEAct (Working Environment Action) will give a presentation on their work locally addressing issues relating to climate change and sustainability.

Matters for Scrutiny

8 Annual Update on Climate Change OSC23-008 (Pages 17 - 30)

The report before the Committee outlines the climate change activities of the Council.

Reporting Person: Lara Beattie

9 Freedom of Information Requests Annual Report OSC23-009 (Pages 31 - 36)

A report setting out the details of the number of Freedom of Information (FoI) requests received in 2022 has been drawn up for the Committee's information.

Reporting Person: Frank Jeffrey

10 Review of the Amended Constitution OSC23-011 (to follow)

The Council has taken the decision to review the existing Constitution and the Committee is invited to comment upon the amended Constitution before it is presented to the Standards and Audit Committee, the Executive and Council.

Reporting Person: Jo McIntosh

Matters for Determination

11 Work Programme OSC23-013 (Pages 37 - 52)

To receive the report setting out the Work Programme of the Committee and the Forward Plan of the Executive.

Reporting Person: Councillor Ayesha Azad

Performance Management

12 Performance and Financial Monitoring Information (Pages 53 - 108)

To review the most recent edition of the Performance & Financial Monitoring Information (November 2022).

Reporting Person: Councillor Ayesha Azad

AGENDA ENDS

Date Published - 10 February 2023

For further information regarding this agenda and arrangements for the meeting, please contact Toby Nash, Scrutiny & Democratic Services Officer, Ext 3056, Email toby.nash@woking.gov.uk



Mixed Sources

Product group from well-managed forests and other controlled sources

www.fsc.org Cert no. SA-COC-001794
© 1996 Forest Stewardship Council

MINUTES
OF A MEETING OF THE
OVERVIEW AND SCRUTINY COMMITTEE

held on 23 January 2023

Present:

Cllr A Azad (Chairman)
Cllr J R Sanderson (Vice-Chair)

Cllr H Akberali Cllr A Caulfield
Cllr K M Davis Cllr C S Kemp
Cllr A Kirby Cllr J P Morley
Cllr M I Raja

Also Present: Councillors A-M Barker, P J T Graves, R N Leach and E Nicholson.

1. APOLOGIES FOR ABSENCE

No apologies for absence were received.

2. MINUTES

RESOLVED

That the minutes of the meeting of the Committee held on Monday, 21 November 2022 be approved and signed as a true and correct record.

3. MATTERS ARISING FROM THE PREVIOUS MINUTES OSC23-002

The Chairman introduced the report on matters raised at previous meetings of the Committee, drawing the Committee's attention to actions undertaken subsequently.

RESOLVED

That the report be noted.

4. URGENT BUSINESS

There was no urgent business to discuss.

5. DECLARATIONS OF INTEREST

No declarations of interest were received.

6. WATER RESOURCES MANAGEMENT PLAN - AFFINITY WATER OSC23-004

Representatives of Affinity Water were unable to attend the meeting and had instead agreed to attend the meeting due to be held on 20 February 2023.

RESOLVED

That the report be noted

7. THAMES WATER - WASTE OVERSPILL & WOKING WATERWAYS PRESENTATION OSC23-005

The Committee welcomed to the meeting representatives of Thames Water, Richard Aylard, External Affairs and Sustainability Director, and Nikki Hines, Social Housing Relationship Manager.

Thames Water had accepted that their performance on sewage disposal and river health had not met either their or their customers' expectations. The CEO of Thames Water, Sarah Bentley, had committed to an eight-year turnaround plan beginning in 2021. As part of the plan, Thames Water committed to reducing the duration of total spillage across their network by 50% on 2020 levels by 2030. In sensitive catchment areas, referring to chalk and limestone waterways, waterways that run through Sites of Special Scientific Interest and Areas of Outstanding Natural Beauty, and waterways used recreationally, the total duration of spillage would be reduced by 80% on 2020 levels. The upper river Wey, including the parts that flowed through the Borough, was considered a sensitive catchment area. Thames Water had begun reporting their spillages voluntarily to the public via a live map.

The Committee was provided with a general explanation of the process for treating sewage. A works such as Chobham could process approximately 3,500 homes' waste. On entry, sewage would be screened and any items that would block, damage, or otherwise impact the ability to treat the sewage were removed. The screened sewage would be pumped to filter beds of bacteria that cleaned the sewage. The treated sewage would then be pumped to a further filter bed before being discharged. Each stage required a minimum amount of time to be effective.

Thames Water routinely tested the composition of treated sewage but did not routinely test untreated sewage.

There could be several causes of spillage into waterways, the process to initiate and end overspill was automated. Thames Water's wastewater responsibility covered both smaller foul water and larger surface water systems. During periods of rainfall surface water had the potential to enter the foul system due to several factors. The factors were: ingress from the ground, damaged access points, through holes that were required in manhole covers, and incorrect connections (deliberate or not) made into the sewage network. Incorrect connections could cause significant amounts of surface water to enter the narrower pipes of the foul water network and quickly cause blockages.

The sewage system had been designed primarily to prevent the backing up of sewage into homes. After rainfall, due to the increased water levels in pipes and the minimum time required to treat sewage, any additional flow would be diverted to storm tanks at sewage works, so long as a defined amount of sewage, or greater, was being processed. Once filled the tanks required emptying and cleaning. Any more excess sewage could not be

stored and the system would automatically eject additional sewage into waterways. The Committee was informed that the composition of discharge was sewage watered down by rainwater.

Sewage treatment works were continually upgraded to ensure sufficient capacity. Thames Water engaged with local authorities to determine expected future demand and continued to be a statutory consultee on Local Plans.

Following questions, it was confirmed that almost all spillages correlated with excessive rainfall. Use of storm tanks outside of these instances was required to be reported to the regulator, OFWAT. Monitoring equipment had only been installed at treatment sites in the last few years. The installation of monitors had necessitated upgrading some sites as they struggled to process the minimum levels of sewage set even under normal conditions.

The Committee asked for an explanation as to the high number of spillages at the Chobham works. The reported statistic was hours of discharge, however, flow from each discharge was relatively low.

Although Thames Water were not qualified to provide medical or veterinary advice, it was generally advised if having come into contact with water contaminated by sewage, to wash thoroughly. Contamination of water could occur from the discharge of untreated sewage from works (and even the possibility of some human sourced bacteria in treated sewage). However, there were several other common sources of waterway contamination: effluence from farm animals, effluence from wild animals, and common microbial contaminants from mammal urine.

Regarding the lack of statistics at the Wisley sewage treatment works it was explained that the works operated on a different principle. There was no storm discharge point as all waste received was treated, so called 'treat-all' works.

Thames Water representatives emphasised that the Company had a standing policy of co-funding signage with councils to warn residents of potential threat to health on entry where necessary along waterways.

Following Member query, the Thames Water representatives agreed to provide details on the capacity and upgrades at the Chobham site.

Use of rainwater gardens was discussed, including several that had been built in the Borough in recent years. Richard confirmed that Thames Water supported the principle of their installation and did discuss individual cases with Councils if there was the potential to help fund.

Thames Water had committed to a £9.6 billion spending plan in the period 2020-25. Part way through the period the plan increased by £2 billion as investors agreed to provide additional funding. The company had not paid a dividend for the previous five years and almost all profits generated had been reinvested into the company.

Councillor Azad, and the whole Committee, thanked Richard Aylard and Nikki Hines for attending.

RESOLVED

- That (i) the report be noted; and
- (ii) the presentation be noted.

8. JOINT WASTE SOLUTIONS PERFORMANCE REVIEW, FORWARD PLAN AND INTERIM STRATEGY OSC23-003

The Committee welcomed representatives of Joint Waste Solutions (JWS); Sarah Beck, West Section Manager, Alex Davies, Senior Performance Manager, and Kelly Goldsmith, Partnership Director.

Service Update

Amey, and contract partner JWS, had transferred to a new IT system which had positively impacted the delivery of services. The new IT system had been fully implemented to provide services and efforts were being made to develop the product to provide service improvements.

The IT system recorded and notified refuse collectors of all properties that required assisted collections.

The garden waste collection service had been reinstated in May 2022 with fortnightly collections, following a pause. Although there had been issues in restarting the operation, these had now been remedied. As compensation to affected residents, all accounts had been extended by an amount equal to the period of time the service had been paused. The billing process had been restarted and the process for billing had been streamlined from twelve to five months, thanks in part to the new IT system.

Alex Davies provided an update on the performance of recycling and waste collection services. It was noted that the total volume of waste collected in Woking Borough had continued to increase year-on-year. The year 2020-21 had seen a marked increase above the average, attributed to the effects of the pandemic. The level had fallen somewhat in 2021-22.

The rate of recycling, the total amount of waste collected less non-recycled waste, had continued to fall year-on-year and had dropped 6% in 5 years. Part of the drop was attributed to less garden waste being collected during the summer of 2022. The amount of dry mixed recycling had particularly fallen in recent years. JWS was analysing possible reasons for reduced recycling in the Borough to aid the development of initiatives to encourage recycling.

Missed bins were regularly reported in the Performance and Financial Monitoring Information, the target was 80 bins per 100,000. Between April 2020 and November 2022 there had been three occasions where this number had been exceeded. The new IT system provided the ability to monitor missed bins in real-time.

Amey provided a daily service update to JWS. Refuse collectors could report an exception, i.e. a reason why a bin couldn't be collected, which would prevent the bin from being reported as missed. The system included the ability to record a street as not collected by refuse collectors from within the cab and reason given.

Members of the Committee were concerned there were instances whereby the system or refuse collectors incorrectly reported an exception, preventing residents from reporting missed collections. JWS explained that this was more likely with food waste collection as missed bins were reported by the refuse collectors, where the other collections were automated. JWS representatives agreed to review accuracy of reporting with Amey.

Following a request by the Committee, JWS undertook to consider how best to monitor, and feedback, the rate of missed bins in the Borough and how this could be reduced.

New National Policy

A deposit return scheme for drinks containers had been announced. The scheme would not cover glass bottles.

The Government had announced a new national waste management policy, due to be introduced in 2025, that would have significant impact on waste collection.

One of the intentions of the new policy was to provide consistency across local authorities in what was recycled, including food waste, as well as between residential and commercial collection. Many authorities did not comprehensively collect food waste. Woking had 99% food collection coverage. JWS continued to develop strategies to reach the remaining 1%.

The new national policy would seek a recycling rate of 55% by 2025 and 65% by 2035. A target for the overall production of waste to be reduced by 50% on 2019 levels by 2042 was currently out for consultation

It was expected that fleets of waste collection operators would become zero-emission by 2030.

The extant policy employed by JWS was due to end in 2024 and a bridging policy had been approved by the Surrey Environment Partnership Group to cover the period to 2025. The input of local authorities was being sought on the interim policy.

Service Improvements

Cameras had been installed in the cabins of waste collection vehicles, excluding the smaller vehicles used for food waste collection, which fed back to the new IT system. The cameras could detect when bins had not been presented for collection or instances of cross-contamination of types of waste. Where instances were detected letters could be sent to the responsible household informing them. As part of efforts to increase food collection, residents were contacted if the cameras detected that a food waste bin had not been presented.

JWS had produced an educational video for residents in the Borough explaining cross-contamination of waste and how it could be reduced.

To reduce the burden on communal bins, ground floor flats in residential blocks had been provided with their own bins.

The Shared Monitoring Resource Team had been inspecting communal sites to detect issues which prevented or otherwise lowered the recycling rate. JWS continued to develop a strategy to improve the recycling rate at communal sites.

JWS had continued school engagement including helping schools gain green flag accreditation. A data led review was taking place on how to communicate with residents most effectively, balancing face to face communication with virtual.

Members of the Committee enquired why direct debit payments could not be made for garden waste collection and JWS confirmed that discussions were being held on their

introduction. The new IT system did not have the ability to handle direct debit payments, so another system would need to be added to provide the functionality.

Amey was addressing potential driver shortages in two ways; by upscaling employees and performing recruitment drives. Amey had over-recruited in an effort to prevent a repeat of the driver shortages experienced in 2022. JWS considered that Amey now had a level of resilience in their driver stock.

JWS encouraged residents and Councillors to contact them directly where there were complaints about service.

9. PLAY AREA PROVISION OSC22-057

The Committee welcomed Arran Henderson, Jack Fidler and Tracey Haskins to the meeting.

The Committee was pleased by the report and that money had been provisioned for maintaining the various play areas across the Borough.

Following a query from the Committee, it was confirmed that warranty periods existed on individual items when installed, the length of which varied depending on the type of item. It was considered very rare to need the warranty period. Most items installed had a life expectancy of 25-35 years.

Arran confirmed that it would not be appropriate to release publicly the scores attributed to parks. Officers would publicise significant works to play areas ahead of time.

A strategic approach was being developed on how to maintain play areas most effectively.

RECOMMENDED TO THE EXECUTIVE

- That (i) the proposed approach to assessing play area refurbishment priorities outlined in the report be agreed;**
- (ii) officers begin developing a programme of works for those priorities identified through the refurbishment assessment, within the available project budgets for the coming year; and**
- (iii) officers seek proposals from appropriate consultants to undertake a strategic assessment of the Council's play areas, as outlined in the report.**

10. WORK PROGRAMME OSC23-001

The Chairman introduced the report on the updated Work Programme, drawing the Committee's attention to the key changes since the document had last been received.

The Committee agreed to include as a suggested addition to the work programme inviting Surrey County Council and Thames Water to a joint discussion on the potential to improve surface water drainage in the Borough.

Thames Water was requested to be invited back once works to local sewage works had been completed and sufficient time for data gathering had passed.

RESOLVED

That the Work Programme be noted.

11. PERFORMANCE AND FINANCIAL MONITORING INFORMATION

The Members of the Committee considered the recently published Performance & Financial Monitoring Information.

RESOLVED

That the Performance and Financial Monitoring Information (October 2022) be noted.

12. FINANCE TASK GROUP UPDATE OSC23-006

The Committee received the update report of the Finance Task Group.

13. HOUSING TASK GROUP UPDATE OSC23-007

The Committee received the update report of the Housing Task Group.

The meeting commenced at 7.02 pm
and ended at 9.27 pm.

Chairman: _____

Date: _____

OVERVIEW AND SCRUTINY COMMITTEE – 20 FEBRUARY 2023

MATTERS ARISING FROM THE PREVIOUS MINUTES

Executive Summary

This report provides an update on matters arising from the previous meetings of the Overview and Scrutiny Committee. The details summarise the progress made on achieving the desired outcomes from decisions taken by the Committee and requests from individual Elected Members. Once an action has been closed and the outcome reported to the Committee it will be removed from future reports.

Actions arising from the Committee are managed through the Council's Action Management system which was developed to capture and monitor the actions arising from (i) meetings of the Council and (ii) Internal Audit Reviews.

This is the a regular report that is brought the Committee and covers the actions identified at the previous meetings. The next version of this report, listing any actions previously identified together with the progress achieved shall be brought to the next meeting of the Overview and Scrutiny Committee on 20 March 2023.

Recommendations

The Committee is requested to:

RESOLVE That the report be noted.

The Committee has the authority to determine the recommendation set out above.
--

Background Papers:	None.
Reporting Person:	Councillor Ayesha Azad cllrayesha.azad@woking.gov.uk
Portfolio Holder:	Councillor Ann-Marie Barker cllrann-marie.barker@woking.gov.uk
Shadow Portfolio Holder:	Councillor Ayesha Azad cllrayesha.azad@woking.gov.uk
Date Published:	10 February 2023

Matters Arising from the Previous Minutes

Update on Actions Arising from the Overview and Scrutiny Committee held on 23 January 2023.

Minute 3		Matters Arising from the Previous Minutes
3.1	Action	<i>From Minute 6 of the meeting held on 21 November 2022 - Celebrate Woking 2022/2023 Review and Forward Plan</i> Officers were asked to explore means of promoting events held by local sports clubs in the 2023 Celebrate Woking programme.
	Progress	Officers are investigating what events are being run and can be added into the programme.
	Responsible Person	Riëtte Thomas
	Status	Ongoing

Minute 8		Joint Waste Solutions Performance Review, Forward Plan and Interim Strategy
8.1	Action	JWS to clarify the procedures for 'missed bin' reporting. This will use common 'missed bin' scenarios to outline the customer journey for reporting, any exceptions, feedback & resolution processes.
	Progress	A response is being prepared by Joint Waste Solutions.
	Responsible Person	Mark Tabner
	Status	Ongoing
8.2	Action	JWS to clarify the formula for calculating the Green Book indicator - number of missed bins per 100,000 collections and explain which incidents are included or excluded from the calculation.
	Progress	A response is being prepared by Joint Waste Solutions.
	Responsible Person	Mark Tabner
	Status	Ongoing

Matters Arising from the Previous Minutes

Minute 9		Play Area Provision
9.1	Action	For officers to determine how to publicise any works to be made to playgrounds.
	Progress	Officers considered that providing information online including social media when significant works were due to take place at play areas to be the most effective method of informing residents. Ward Members would be informed of upcoming works.
	Responsible Person	Arran Henderson
	Status	Complete

Minute 10		Work Programme
10.1	Action	Invite Thames Water to a future meeting of the Overview and Scrutiny Committee once upgrades at Sewage Treatment plants had been undertaken.
	Progress	The proposal has been added to the 'Suggested Additions to the Work Programme' for one year's time.
	Responsible Person	Democratic Services
	Status	Complete

REPORT ENDS

OVERVIEW AND SCRUTINY COMMITTEE – 20 FEBRUARY 2023

ANNUAL UPDATE ON CLIMATE CHANGE

Executive Summary

The Overview and Scrutiny Committee has requested an update on the Council's climate change activities, highlighting in particular work undertaken in furtherance of its climate and ecological emergency declaration.

To set this in context, this report begins with a brief overview of Woking's climate change activities to date, our local pledges and continuing climate commitments.

The report then goes on to highlight work undertaken in the last year as well as outlining future projects and plans.

Recommendations

The Committee is requested to:

RESOLVE That the activities undertaken to date and those planned in furtherance of the Council's climate and ecological emergency declaration, be noted.

The Committee has the authority to determine the recommendation(s) set out above.

Background Papers:	<u>Woking 2050</u> <u>Climate Emergency Action Plan Progress Reports</u> <u>Report and presentation to the Overview and Scrutiny Committee, 22 March 2022.</u>
Reporting Person:	Lara Beattie, Senior Policy Officer Email: Lara.Beattie@woking.gov.uk, Extn: 3013
Contact Person:	Lara Beattie, Senior Policy Officer Email: Lara.Beattie@woking.gov.uk, Extn: 3013
Portfolio Holder:	Councillor Peter Graves Email: cllrPeter.Graves@woking.gov.uk
Shadow Portfolio Holder:	Councillor Josh Brown Email: cllrJosh.Brown@woking.gov.uk
Date Published:	10 February 2023

1.0 Introduction and background

- 1.1 Woking Borough Council has long been committed to protecting the environment. Its first climate change strategy was adopted in 2002, although activities in this area began much earlier in 1990. A timeline of activities is available on the Council's [climate change webpages](#).
- 1.2 There are two key strategy documents that underpin activities in this area. [Woking 2050](#) is the borough's current climate change strategy. This sets out a vision guiding our collective efforts to create a sustainable Borough by reducing our impact on the environment. The significance of the year 2050 used in the strategy's title is tied to the national legislation in place at the time of its adoption. The UK's Climate Change Act sought to reduce greenhouse gas emissions by 80% by 2050 on the 1990 baseline. This was adopted as a local target at the time of the last revision of the Climate Change Strategy (2015). This national target has been superseded by a pledge to reach net zero by 2050, which has also been adopted locally as part of the Council's climate and ecological emergency declaration (2019). The strategy is currently under review to reflect these changes, as well as other actions that have been developed as part of the Climate Emergency Action Plan. Further detail on this is outlined later.
- 1.3 Complementing Woking 2050 is the [Natural Woking](#) strategy (adopted in 2016), which is the Council's equivalent strategy for biodiversity and green infrastructure strategy. It sets out how we intend to enhance the provision and accessibility of green spaces, conserve existing biodiversity and habitats and create opportunities for species to return to the Borough.
- 1.4 Delivery against the Woking 2050 and Natural Woking strategies is monitored through regular reporting to the Greener Woking Working Group (formerly the Climate Change Working Group) whose members include representatives from the community, business, environmental organisations, Councillors and Council Officers. This cross party group was established in 2003. It is a non-public meeting though notes of topics covered are published on the Council's website at www.woking.gov.uk/nature-and-sustainability/climate-change/climate-change-working-group. A wide range of projects have and are being delivered in implementation of the objectives of the climate change strategy and Natural Woking, by the Council, by partner organisations and groups. More information about these is available at www.woking.gov.uk/nature-and-sustainability. This earlier work provides a strong foundation on which the Council is building as it takes additional steps in light of the urgency of the climate challenge.
- 1.5 On 25 July 2019, the Council declared a [climate and ecological emergency](#). This cross-party declaration recognised the continued priority and commitment the Borough gives to addressing climate change, both through mitigation and adaptation. The Council pledged to become net zero by 2030 across its own estate and operations, and by 2050 (or sooner) across the wider Borough.
- 1.6 Further to the declaration, a [Climate Emergency Action Plan](#) (CEAP) was approved by the Council on 13 February 2020. The plan highlights and acknowledges this is a continuation of the long-term commitment of the Council to protecting the environment and addressing climate change.
- 1.7 Given the breadth of the pledge to reduce (and eventually eliminate) the Council's own impact and contribution to climate change, the action plan is naturally broad ranging. Crucially, it acknowledges the need to accelerate existing climate focused activities in order to meet the pledge. Every quarter an update on the CEAP and progress against its actions is considered by the Greener Woking Working Group and is [published online](#). The CEAP is a living document which continues to be developed as more information is gathered about potential new projects and activities.

2.0 Activities undertaken during 2022/23

- 2.1 A number of key activities and projects have been progressed post-declaration. These activities build on a strong [foundation of green initiatives](#) that pre-date July 2019.
- 2.2 A full record of progress is available through the Climate Emergency Action Plan (CEAP) reports that are taken to the Greener Woking Working Group each quarter and are published [online](#).
- 2.3 The table below records a selection of highlights and achievements since the last update report received by the Overview and Scrutiny Committee on [22 March 2022](#), grouped by theme.

Theme	Activity
Our assets	<p>On 20 January 2022, the Executive received a report on the Council’s climate change and conservation activities. It resolved to approve a number of priority activities for the forthcoming year including the allocation of funding for an independent Carbon Footprint Assessment. Formal support of Surrey County Council’s Climate Change Delivery Plan was also noted.</p> <p>The Carbon Footprint Assessment was completed in September 2022. The study improves the Council’s knowledge of its footprint helping to identify key areas of focus in reaching our net zero target by 2030. It includes the following agreed outputs:</p> <ul style="list-style-type: none"> • A robust carbon footprint assessment highlighting key areas of action. • A reporting tool and methodology that can be taken forward and updated by Council officers. • Emissions trajectories and interim reduction targets demonstrating where the Council will be in 2030 and what it needs to do to reach net zero. • Advice and guidance on reductions needed for net zero and insight into where best to invest to yield carbon reduction and value for money. • Financial modelling of the actions WBC needs to take to reach net zero by 2030. • An overview and commentary on whether the remit of the existing Climate Emergency Action Plan (CEAP) is fit for purpose in addressing the scale of the Council’s zero carbon ambition. <p>On 21 November 2022, the Overview and Scrutiny Committee received a report on domestic energy efficiency. The report gave an overview of what the Council continues to do to ensure local homes across a range of tenures are being brought up to modern energy efficiency standards. It examined the level of energy efficiency measures developers currently provide in new residential developments, the local and national context in which any new actions will need to be considered and highlighted some further opportunities for action subject to funding availability.</p> <p>The Council’s Greenhouse Gas (GHG) Emissions report for 2021/22 showed that emissions have increased by 6.2% between 2020/21 and 2021/22 and have decreased by 42.1% on the baseline year (2018/19). The slight annual increase can be attributed to the easing of lockdown restrictions during the reporting year with a return to work and gradual opening-up of sites. This and previous reports are available online at www.woking.gov.uk/nature-and-sustainability/sustainability-data. However, going forward it is intended that the</p>

	<p>methodology used for the Carbon Footprint Assessment will replace the GHG reporting.</p> <p>Delivery of energy efficiency improvements to Midas House and Export House and their connection to ThamesWey’s Poole Road energy centre are in progress with £3 million funding received through the Public Sector Decarbonisation scheme.</p> <p>ThamesWey Energy received £9.4 million in government support through the national Heat Networks Investment Project (HNIP) which will help deliver plans to expand and decarbonise the supply of heat to Woking Town Centre. Over the next seven years, the funding will help facilitate extension of Woking’s heat and cooling networks to supply energy to new developments in the Town Centre including sites south of the railway line. The HNIP funding will also enable further decarbonisation of heat through the addition of large-scale heat pumps and heat storage capacity at Poole Road.</p>
<p>Transport</p>	<p>In February 2022, the Council was successful in its bid to the Office for Zero Emission Vehicles (OZEV) for £166,090 towards the installation of 70 electric vehicle charging points in the Victoria Place Red Car Park.</p> <p>Surrey County Council’s On-Street Electric Vehicle Charging Point (EVCP) project has seen the installation of a total of 20 charging bays at Church Street East, Oriental Road, Montgomery Road, Maybury Road and Lavender Park Road in West Byfleet. SCC was successful with a second funding application to OZEV for a further phase of the pilot which will see the installation of an additional 110 charging bays across the county, including locations in Woking Borough. Further information about the project is available online.</p> <p>WBC continues to participate in the Surrey Electric Vehicle Strategy Forum. The aim of this forum is to work together to deliver a consistent strategy across the county to provide the necessary EV infrastructure for Surrey residents to help meet common climate targets and facilitate a shift to zero emission transport in line with the government’s Road to Zero Strategy which bans the sale of petrol and diesel vehicles from 2030.</p> <p>A key objective of the Surrey EV Forum is to accelerate delivery of EV charging infrastructure across the county. Districts and Boroughs have expressed their interest in exploring a fully funded concession framework for EV chargepoint installation, to be led by Surrey County Council. Concession frameworks are a popular delivery mechanism for local authorities looking to increase EV infrastructure as they offer no or low-cost options with extensive roll out of fast and rapid chargepoints. SCC completed its competition to identify a concession framework operator in December 2022 with the contract to be finalised in early 2023. The contract will be extended to interested Districts and Boroughs to formalise participation and identify suitable chargepoint locations soon after.</p> <p>The proposed introduction of fees for EV charging was agreed at the Executive on 17 November 2022 as part of the Review of Fees and Charges 2023-24 report.</p> <p>A bid application was submitted to South Western Railway’s Customer and Communities Improvement Fund 2023-24 for additional secure cycle</p>

	<p>storage close to Woking Railway Station, in August 2022. The bid was shortlisted in December 2022. An outcome is anticipated soon.</p>
<p>Policy, leadership and behaviour changes</p>	<p>Green Infrastructure has begun the Woking 2050 climate change strategy review. An initial draft strategy has been prepared following a self-assessment and gap analysis to identify what the revised strategy needs to include based on good practice and external feedback. The draft also reflects WBC’s CEAP and other local and national developments since 2015 including SCC’s approved Climate Change Delivery Programme. The draft was considered by the Greener Woking Working Group on 8 February 2022 and has also been the subject of WBC officer consultation. Feedback is being considered and where appropriate incorporated into a further updated draft ahead of public consultation planned for mid May 2023.</p> <p>The Action Surrey Green Jump Surrey scheme concluded in March 2022. Funded with £9.4 million government funding with a top up of £372,000 from Surrey County Council, the programme was a major success, delivering energy efficiency improvements for low-income households and hard-to-heat properties. A total of 775 installations for almost 600 households were delivered across the county and estimated to reduce annual energy bills by an average of £660 (at April 2022 prices). The installations will help protect the fuel-poor grant recipients from continued rises in energy prices.</p> <p>Following the success of the Green Jump Surrey project, Action Surrey delivered further fully funded energy efficiency measures under the government’s LAD2 scheme for eligible households across the county. The scheme launched mid-February 2022 with measures completed by end of September 2022. Over £1.1 million of funding for 202 energy efficiency measures including solar photovoltaics (PV) and loft, cavity wall and floor insulation were delivered to 116 low-income households.</p> <p>Furthermore, Action Surrey was successful in its bid to become the delivery agent for Surrey County Council’s Sustainable Warmth contract. The contract will serve the consortium of Surrey Districts and Boroughs in delivering £12 million funding for household energy efficiency improvements under the third wave of Sustainable Warmth funding (also known as LAD3 and HUG). Action Surrey launched the Sustainable Warmth grant funding scheme on 3 October 2022. People living in hard to heat homes and on lower incomes, could receive grants between £10,000 and £25,000 to improve insulation and install renewable technology - helping to save energy, reduce emissions and combat rising energy prices. Improvement measures include loft insulation, cavity and external wall insulation, underfloor insulation and renewables, such as solar electricity panels. The funding is subject to eligibility and time limited with all measures to be completed by end of March 2023.</p> <p>Community Energy South is working with the Shah Jahan Mosque, Surrey Faith Links and Surrey Minority Ethnic Forum. Together they are developing an Energy Champion project to reach local residents to share energy efficiency advice and signposting to grant funding. The organisations are working together to apply for grant funding to employ a specialist energy advisor to provide this free community support. An energy audit was also completed at the mosque and showed potential for the installation of solar PV. Community Energy South is now in touch with WBC Planning development management officers for pre-application advice. The Surrey Muslim Association held an event on 11 November 2022 at the Lakeview Community</p>

Centre to raise awareness and share information on a range of energy saving devices and materials to help residents improve their home energy efficiency.

Resident engagement and awareness raising continued through Woking Environment Action (WEAct). The WEAct climate hub opened on 11 June 2022. Based in Mercia Walk until early February 2023, the pop-up centre offered information and advice on how residents can do their bit for the local environment. The group hosted its second **Woking Climate Forum on 24 February 2022**. The evening gave attendees an opportunity to discuss key environmental issues with panellists including Jonathan Lord MP. WEAct hosted a full programme of events for **Great Big Green Week (24 September – 2 October 2022)** focusing on the theme of **‘Woking Takes the Jump’** encouraging residents and businesses to sign up to one or more of six shifts, taking a jump into a more sustainable life. Further information about WEAct is available [online](#). Further details about the Jump campaign are available at www.takethejump.org

The **Surrey [Solar Together](#) group-buying solar PV project** which launched during summer 2021 has since seen **114 approved installations in Woking Borough** resulting in a total of 558 kW installed capacity, 1,551 panels installed, and 91,822 kg saved CO2 emissions. Woking households participating in the scheme have invested just over £721,677.

The **Surrey Learn climate change e-learning module** has been trialled by Neighbourhood Services staff, and recently made available more widely to all staff in December 2022. To help continue to embed climate change and sustainability corporately across the Council it is proposed to roll it out as part of the Council’s wider corporate training programme.

Woking Borough Council held a **Cost of Living Summit on 27 September 2022** bringing together officers from across the Council and external agencies to discuss support for residents across a range of themes including energy and eco-solutions. A cost of living focused edition of the Woking Magazine published at the end of October 2022 also featured a Planet Woking article entitled “Good for the Planet, Good for the pocket” sharing tips on sustainable living that can also save money. The online edition is available [here](#).

In November 2022, Surrey County Council launched a network of ‘warm hubs’ across the County: free, safe, and friendly environments where residents can go to keep warm, meet with other people, and receive advice on cutting their energy use. By visiting a warm hub, residents can reduce their energy bills and carbon footprint by turning off their heating and help boost their health and wellbeing in the colder months. **Woking Borough’s warm hubs include the [centres for the community](#), Eastwood Leisure Centre and MASCOT in Sheerwater, St Andrew’s cafe in Goldsworth Park, The Lighthouse in Woking town centre and Renew 88 based at Knaphill Baptist church.** Further information is available online on Surrey County Council’s [Welfare Support](#) page.

Collaborative working on the climate agenda across Surrey continues with monthly meetings of the District and Boroughs’ climate change officers. Also, in furtherance of Surrey County Council’s [Climate Change Delivery Plan \(CCDP\)](#), the **Greener Futures Partnership (GFP) Steering Group gives** senior managers and portfolio holders from across the districts and boroughs to receive updates on partnership working and projects delivering against our common carbon neutral targets.

The [CREST22 sustainable business awards](#) took place on 19 May 2022. The event was hosted at WWF's Living Planet Centre and saw local businesses celebrated for their contribution to sustainability across a range of categories.

[Low Carbon Across the South and East \(LoCASE\)](#) aims to help businesses become more competitive and profitable while protecting the environment and encouraging low carbon solutions. Supported by the European Regional Development Fund it provides a free business support programme offering focused, individual support to small and medium sized enterprises (including social enterprises) improving competitiveness and creating jobs through increased energy efficiency and new low carbon business. Grants are available for businesses of up to £20,000 as well as an environmental training scheme and events. Targeted business support is on offer for companies who offer 'green' or low carbon goods and services. **To date, LoCASE has received 53 enquiries from Woking businesses resulting so far in nine successful applications receiving £44,077 in LoCASE grants. The projects will save just over 31 tonnes of CO2 equivalent emissions and a total annual saving of at least £34,243 in energy costs for these businesses.** Funding is available until April 2023.

Climate change and biodiversity focused communications continue through the Council's [Planet Woking](#) programme:

- 8 – 10 posts each month on social media;
- [Sustainable transport webinar](#) held in May 2022;
- New case studies uploaded to the Planet Woking website encouraging the public to get involved and make sustainable choices. Recent topics include: [composting](#); [Digging for low-carbon victory](#); [green skills training](#); and [COP15](#).
- A full-page Planet Woking feature in the autumn/winter edition of the Woking Magazine which is available online [here](#).
- The November 2022 edition of the Planet Woking newsletter was sent out to subscribers and is available [online](#).

The programme continues to successfully engage the public and raise awareness of the local environmental action.

The Secretary of State for the Department for Business, Energy and Industrial Strategy (BEIS) commissioned [an independent review of the government's approach to delivering its net zero target](#), to ensure that it is pro-business and pro-growth. Officers from Green Infrastructure and Planning Policy submitted a response in October 2022 to the local authority focused questions which is available on request.

Officers from Green Infrastructure continue to attend the **Woking Chamber of Commerce's Environment Committee**. These meetings provide an opportunity to continue to raise the profile of the climate and ecological emergency declaration and how the business community can assist and build on their own sustainability practices.

<p>Sustainable development</p>	<p>A twelve-week consultation took place between 25 July to 17 October 2022 on the draft Woking Town Centre Masterplan which incorporates sections on green and blue infrastructure, sustainable construction, and active travel.</p> <p>Last autumn Planning Policy officers commissioned WSP consultants to review the Council’s Climate Change Supplementary Planning Document (SPD). Subject to committee consideration, a public consultation will run in parallel with that of the Council’s proposed revised climate change strategy later in 2023.</p>
<p>Adaptation, ecology and habitats.</p>	<p>Green Infrastructure Officers continue to take six monthly updates on progress towards and activities linked to the Council’s Natural Woking strategy.</p> <p>The Wild About Woking event took place in May 2022. This successful joint event by Surrey Wildlife Trust and Woking Borough Council, and involving many other local environment organisations, took place in Woking Town Centre 21 and 22 May to help raise awareness of how the public can help care for the environment through local biodiversity and greenspace projects. The two-day programme included a variety of engaging activities such as a pop-up wildlife garden, a town centre nature trail and wildlife themed crafts, plus other related events took place around the Borough throughout May 2022.</p> <p>Conservation and management of the Borough’s heathlands continues through work with the Surrey Heathland Partnership.</p> <p>Woking Borough Council offers ongoing support to the Woking Peregrine Project. Two birds were successfully raised in 2022.</p> <p>The Council helped WEAct with the purchase and loan of three new wildlife cameras to support its new Woking Hedgehogs project, which launched in May 2022.</p> <p>Green Flag is an international quality mark for parks and green spaces. In July 2022 it was announced that Brookwood Cemetery had successfully obtained the Green Flag Award.</p> <p>In September 2022, the Council’s Sports Development team launched the Woking Nature Walks initiative. The weekly guided walks around the Borough are led by a trained walk leader and are aimed at improving the health and wellbeing of participants through being active and connecting with nature.</p> <p>The RHS Communities Team hosted a gardening session at Sheerwater Youth Centre on 20 October 2022. The engagement session invited local residents to get involved in creating a community garden for all to look after and enjoy.</p>

3.0 Partnership working and collaboration

- 3.1 Many activities and projects continue to be made possible through working together with key stakeholders, commercial partners and volunteer organisations to meet our common environmental goals. These activities are key to achieving net zero both across the Council estate and Borough wide.

- 3.2 Our continuing collaboration with ThamesWey and Action Surrey is highlighted in projects listed in section 2 and the CEAP updates. Such projects are central to decarbonising corporate energy supplies (e.g., Poole Road Energy Centre) and engaging residents in the take up of energy efficiency measures (e.g. Green Jump Surrey) and the reduction of the Borough’s domestic carbon footprint. Action Surrey provides an impartial energy advice service through which Surrey residents can access a network of trusted, local and experienced installers for various energy saving measures, such as loft insulation, cavity and solid wall insulation, energy efficient boilers, LED lighting, solar panels and more. As well as improving household energy efficiency, their services assist in tackling local fuel poverty.
- 3.3 Another significant partner in progressing community focused climate and ecological activities is [Woking Environment Action \(WEAct\)](#). WEAct works to tackle global environmental concerns on a local scale, encouraging sustainable living and working in the Woking area, helping residents, businesses and organisations to make a positive difference to our local environment. The Group’s work also contributes towards delivery of the Woking 2050 and Natural Woking strategies. Woking Borough Council supports their projects and they are represented on its Greener Woking Working Group to help progress our action plans and key objectives. Various WEAct activities are highlighted in section 2 of this report.
- 3.4 Organisations such as the Surrey Heathland Partnership and Surrey Wildlife Trust are also essential to the valuable management work being undertaken, in partnership with the Council, to protect our local habitats and species in furtherance of our ecological commitments.
- 3.5 Since March 2020, officers from all Districts and Boroughs in Surrey, plus the County Council, have convened monthly through virtual meetings of the Surrey Climate Change Officers’ Group to progress joint working across the agenda and share good practice. All local authorities within this Group have formally acknowledged the climate situation and need for urgent action.
- 3.6 Surrey County Council’s [Greener Futures Climate Change Delivery Plan \(CCDP\)](#) sets out its ambitions to reduce emissions and tackle the effects of climate change in line with its net-zero carbon targets. There are clear links between Woking Borough Council’s own climate commitments and those of the County plan and we will be continuing to work together with our local authority partners to achieve area-wide climate and ecological action. Woking Borough Council’s Executive formally supported the CCDP at its meeting on 20 January 2022.
- 3.7 Further examples of Woking Borough Council working collaboratively with authorities across Surrey on sustainability issues are listed in section 2 and the CEAP.

4.0 Future Plans

- 4.1 The CEAP provides a framework for identifying continuing and future actions. As discussed in section 2, many themes and actions are rolled forward to reflect their ongoing nature. Key activities for 2023/24 include:

Activity	Outputs
Climate Change Strategy review and consultation	<p>The draft revised strategy was considered by the Greener Woking Working Group on 8 February 2023. The draft will be considered by the Executive and Council on 23 March and 30 March 2023 respectively.</p> <p>Feedback from these meetings along with that received from internal officer consultation will be incorporated into a further updated draft. This document will then be subject to a six week public consultation from mid May 2023 with anticipated adoption of the final strategy in autumn 2023.</p>

Annual Update on Climate Change

Climate Change SPD review and consultation	A public consultation on the draft new Supplementary Planning Document (SPD) will run in parallel with that of the climate change strategy review (see above).
Energi Raven pilot	Officers in Property Services are engaging with Woking based SAV Systems on the potential for a pilot of their Energi Raven energy monitoring software. The product is designed to help identify potential energy, carbon and financial savings on a building by building basis. If feasible, the pilot could contribute to a recommendation of the carbon footprint assessment to improve the energy performance of Council owned and leased properties.
Corporate Utilities Monitoring Database	Officers in Property Services are developing a comprehensive database of energy and water consumption across the Council's assets. The database will improve knowledge of the complexity of current suppliers and help identify opportunities for possible efficiencies in consumption, carbon and expenditure.
Climate Emergency UK Local Authority Score Cards	<p>Last year, Climate Emergency UK (CE UK) compiled their Council Climate Action Score Cards based on local authority climate and ecological action across the Country. Assessment was made against over 100 criteria covering themes such as plans for decarbonisation; collaborative working and action to conserve wildlife and biodiversity. Woking Borough Council was awarded a score of 70%, placing it tenth in the Country's list of District Councils.</p> <p>During February and March 2023, CE UK will be undertaking a review of subsequent local authority action. A five week 'Right of Reply' during April-May 2023 will again enable local authorities to review and submit further evidence in response to CE UK's initial appraisal. Final revised score cards are then due to be launched in autumn 2023.</p>
Electric vehicle (EV) infrastructure	<p>Continued expansion of EV infrastructure in Woking Borough via SCC's on-street pilot project and the anticipated countywide EV concession framework during 2023.</p> <p>Telemetry equipment is to be installed at the EV charging points at Victoria Place Red Car Park to enable usage monitoring and proactive fault detection. The software will also facilitate the introduction of fees for EV charging.</p>
Household energy efficiency	Households across the Borough will continue to benefit from government grant funding for energy efficiency improvements through Action Surrey.
Continued engagement through the Planet Woking programme	Ongoing communications and engagement to further raise the profile of what the Council and its partners are doing locally to address the climate and ecological declaration.
Planet Woking Green Garden Guide	The Planet Woking Green Garden Guide is currently being drafted to provide practical tips for residents on how they can turn

Annual Update on Climate Change

	<p>their gardens into wildlife havens. This builds on resident feedback from a Planet Woking webinar.</p>
Climate change e-learning	<p>In order to assist staff and Councillors to understand their roles in achieving the Council's climate targets, an online climate e-learning module has been made available to staff. It is intended to add this to the Council's wider corporate training programme.</p>
Engaging with the business community	<p>Continued engagement with the Woking Chamber of Commerce's Environment Committee to raise the profile of the climate and ecological emergency declaration and how the business community can boost their own sustainability practices.</p> <p>Officers in the Economic Development Team launched the Go Green pages of the Woking Works website in January 2023. These offer sustainability advice and information to local businesses along with local case study examples.</p>
Continued collaborative working across Surrey	<p>Woking Borough Council's Executive formally noted support of Surrey's Climate Change Delivery Plan at its meeting on 20 January 2022. This support recognises the clear links between our environmental objectives and continuing delivery against our area-wide climate and ecological action plans.</p> <p>WBC is represented at the Surrey Climate Change Officers' Group that meets monthly to progress joint working across the agenda and share good practice. There are also a number of linked officer working groups that have been set up in furtherance of SCC's Climate Change Delivery Plan and District/Borough climate action plans.</p>
Conservation	<p>Continuing work with partners to protect our local habitats and wildlife with local heathland conservation work and initiatives such as the Great Crested Newt district level licencing scheme project and rain gardens.</p> <p>Local Nature Recovery Strategies (LNRS) are a new mandatory system of spatial strategies for nature established by the Environment Act 2021. Secondary legislation is expected early 2023 to inform LNRS development from April 2023. LNRS are designed as tools to encourage more coordinated practical and focused action and investment in nature. There are expected to be around 50 county based LNRS which will cover the whole of England. Together these will help to map an overall Nature Recovery Network (NRN). Surrey County Council is provisionally the responsible body for coordinating preparation of LNRS for Surrey. WBC officers will engage with the LNRS preparation as appropriate.</p>
Supporting biodiversity through day to day service and project delivery	<p>The Council and its partners - including ThamesWey and Serco – continue to expand practices that support biodiversity. For example, new development schemes featuring swift bricks (supporting the Swifts in Woking project), green walls and green roofs, SuDs ponds/raingardens, and suitable tree and</p>

	<p>landscaping planting selections. These practices are also being incorporated into Council owned housing.</p> <p>Also continuing support for the successful conservation of peregrine falcons in Woking Town Centre (the Woking Peregrine Project).</p>
--	---

5.0 Conclusions

- 5.1 The Council has long been committed to protecting the environment. This update report reaffirms the pledges made by the Council in July 2019 through its climate and ecological emergency declaration and its continuing local action.
- 5.2 The declaration seeks net zero emissions across the Council's estate and operations by 2030. The CEAP provides a framework for identifying, progressing and monitoring actions in furtherance of this commitment. Much work has been undertaken to date and examples have been highlighted in this report.
- 5.3 However, momentum against the CEAP will need to be maintained and further progressed in order to reach zero carbon within seven years. The revised climate change strategy will set out further actions to contribute to this ambition, incorporating good practice recommendations, feedback from external assessment and outputs from the independent carbon footprint study.
- 5.4 Ongoing collaborative working plus the identification of external and innovative funding mechanisms at a time of increasing financial pressures will also continue to be crucial to this agenda.

6.0 Corporate Strategy

- 6.1 The activities outlined in this update report progress the commitments the Council has made in respect of its climate and ecological declaration and net zero pledge. Climate change is corporate priority and links to a number of corporate objectives, most notably effective use of resources, improving the Borough's biodiversity and green infrastructure, engaging our communities, and supporting sustainable development and a strong economy.

7.0 Implications

Finance and Risk

- 7.1 There are no financial or risk implications associated with this update report, however delivery of the CEAP will require an ongoing financial commitment by the Council and access to external funding.

Equalities and Human Resources

- 7.2 There are no equalities or human resources implications associated with this update report. However, it is noted that the impacts of a changing climate can be felt more acutely by those that are vulnerable within our community. Examples of this include flood risk and tackling fuel poverty.

Legal

- 7.3 There are no legal implications associated with this update report.

8.0 Engagement and Consultation

- 8.1 Much has been done in climate change communications through [Planet Woking](#) since its launch in September 2020 and this continues to be a platform through which to build on this to help raise awareness and strengthen community understanding and engagement with the Borough's climate emergency declaration. A Planet Woking hub on the [Woking Community Forum](#) further raises awareness of environmental projects and consultations.
- 8.2 The Climate Change Strategy review, referred to in section 4 of this report, will be subject to a six week public consultation from mid May 2023.
- 8.3 Public and stakeholder consultation will not only help shape and inform the final strategy but will also provide an opportunity for public engagement and further awareness raising of the need for all to play their part in local climate action.

REPORT ENDS

OVERVIEW AND SCRUTINY COMMITTEE – 20 FEBRUARY 2023

ANNUAL FREEDOM OF INFORMATION REPORT 2023

Executive Summary

Following the implementation of the Freedom of Information (FOI) system in October 2018, the Overview and Scrutiny Committee agreed to receive an annual update report on all FOIs received.

Recommendations

The Committee is requested to:

RESOLVE That the report be noted.

The Committee has the authority to determine the recommendation set out above.

Background Papers:	None.
Reporting Person:	Joanne McIntosh, Director of Legal and Democratic Services Email: Joanne.McIntosh@woking.gov.uk, Extn: 3038
Contact Person:	Natalie Khan, Democratic Services Officer Email: Natalie.khan@woking.gov.uk , Extn: 3083
Portfolio Holder:	Councillor Ann-Marie Barker Email: cllrann-marie.barker@woking.gov.uk
Shadow Portfolio Holder:	Councillor Ayesha Azad Email: cllrayesha.azad@woking.gov.uk
Date Published:	10 February 2023

Freedom Of Information Requests Annual Report

1.0 Yearly Report

- 1.1 The total number of FOI requests received from January – December 2022, are set out below. The figures for 2021 have been included to provide a comparison:

Reporting Period	Total Received	Total Breached	Total Refused
Jan – Dec 2021	632	23	12
Jan – Dec 2022	739	1	16

- 1.2 The total includes figures for FOI referrals, which are requests received intended for other services, including those for Surrey County Council (such as Children Services and Surrey County Highways). With the exception of such referrals, Woking Borough Council Officers responded to all FOI requests received.
- 1.3 The Council strives to ensure that all FOI requests are responded to within the statutory timescale of twenty working days. One response to an FOI exceeded the statutory timescale in 2022.
- 1.4 The progress of individual FOI requests is monitored by the Democratic Services Team. Responsible Officers are sent regular reminders and are contacted directly in the event a week or less remains before the statutory 20 working days is reached.

2.0 Monthly Breakdown

- 2.1 Please note that the figures for the breached/refused FOIs are reported in the month they breach/are refused rather than the month they are submitted in. The remaining FOI's are either in the system to be completed or have been responded to in a different format, such as being referred to a different organisation for response or the information was not held.
- 2.2 An FOI request can be refused on the basis of exemptions applied, for example a Section 40(1) "Any information to which a request for information relates is exempt information if it constitutes personal data of which the applicant is the data subject".

Month	Total received	Completed	Refused	Breached
2022				
January	68	66	0	0
February	66	65	0	0
March	55	52	1	0
April	61	60	2	0
May	62	60	1	0
June	69	69	0	0
July	55	55	0	0
August	48	48	0	0
September	102	96	1	0
October	61	58	7	0
November	56	51	2	1
December	36	20	2	0
Total	739	700	16	1

3.0 Breakdown by Department

3.1 Please see the table below that details the FOIs received, broken down by department.

Department	Yearly Total FOIs Received
Democratic Services*	103
Benefits, Revenue and Customer Services	96
Housing	85
Environmental Health	63
HR	44
IT	32
Planning	32
Finance	27
Building Services	27
Legal	24
Green Infrastructure	24
Family Support	18
Parking	17
Recycling/Bins	14
Asset Management	14
Planning Policy	13
Corporate Support	12
Licencing	11
Sports and Leisure	9
Community Safety	9
Marketing	9
Neighbourhood Services	8
Health & Wellbeing	6
Health & Safety/Insurance	5
Engineering Team	4
Building Control	3
Business Liaison	2
Elections	2
Arts	2
Flooding	1

*The Democratic Services Team will respond to a request where possible and accordingly are responsible for a high proportion of the overall number of responses.

4.0 Implications

Finance and Risk

4.1 There are no financial or risk implications associated with this report.

Equalities and Human Resources

4.2 There are no equalities or human resources implications associated with this report.

Legal

- 4.3 The Council is legally obliged to comply with the provisions of the Freedom of Information Act 2000. Responsibility for enforcement of the Act rests with the Information Commissioner's Office which in the first instance can issue enforcement notices for non-compliance/ compel a non-compliant organisation to sign an agreement to take a particular course of action to improve their compliance with the Act.

5.0 Engagement and Consultation

- 5.1 No engagement or consultation was undertaken in preparing this report. However, Officers from the Legal and Democratic Services Teams work closely together and Officers attend the regular meetings of the Surrey Group of FOI Leads.

REPORT ENDS



Overview and Scrutiny Work Programme

This Overview and Scrutiny Work Programme is published with the purpose of assisting the Council in its overview and scrutiny role. The Work Programme covers the following areas:

- Items for consideration at future meetings of the Overview and Scrutiny Committee.
- Any Scrutiny Review Topics proposed by Members of the Council for inclusion on the Work Programme.
- Any topics identified for pre-decision scrutiny.
- The draft forward programme of work for the Executive.
- Details of the current Task Groups under the Committee's remit.

The Work Programme is designed to assist the Council with its overview and scrutiny role by providing Members with an indication of the current workload, subjects to be considered for review and items which the Executive expects to consider at its future meetings, so that matters can be raised beforehand and/or consultations undertaken with a Member of the Executive prior to the relevant meeting.

Any changes to the Work Programme since it was last published have been highlighted in green.

The Committee	
Chairman: Councillor A Azad	
Vice-Chairman: Councillor J Sanderson	
Councillor H Akberali	Councillor C Kemp
Councillor A Caulfield	Councillor A Kirby
Councillor K Davis	Councillor J Morley
Councillor P Graves	Councillor M I Raja
2022/23 Committee Dates	
6 June 2022	21 November 2022
11 July 2022	23 January 2023
12 September 2022 (cancelled)	26 September 2022
20 February 2023	17 October 2022
20 March 2023	

Recommendations

The Committee is requested to:

RESOLVE That the report be noted.

The Committee has the authority to determine the recommendation set out above.

The Overview and Scrutiny Work Programme

Background Papers: None.

Reporting Person: Councillor Ayesha Azad
Email: cllrayesha.azad@woking.gov.uk

Contact Person: Toby Nash, Scrutiny and Democratic Services Officer
Email: toby.nash@woking.gov.uk, Extn: 3056

Portfolio Holder: Councillor Ann-Marie Barker
Email: cllrann-marie.barker@woking.gov.uk

Shadow Portfolio Holder: Councillor Ayesha Azad
Email: cllrayesha.azad@woking.gov.uk

Date Published: 10 February 2023

REPORT ENDS

Suggested Additions to the Work Programme

Following the last meeting of the Committee, the Chairman and Vice-Chairman provided Officers with a list of items for consideration over the coming year. Where possible, these have been added to the Work Programme. Set out below are any ideas which have been requested but are yet to be included against a specific meeting of the Committee.

Decision to be Taken	Proposed by	Officer Comment
Biannual Overview of Complaints Report	Chairman and Vice-Chairman	Following the meeting of the Committee on 21 February 2022 it was expressed by Members that the possibility of having this report appear at the Committee twice a year, as opposed to once a year would be beneficial.
Update on Company Governance Structure	Leader	The Committee would receive a report on the progress made to Company Governance Structure once sufficient progress had been made.
Review of Company Governance Structure	Chairman & Vice-Chairman	To be reviewed one year after the structure is in place.
Invite Thames Water	Overview and Scrutiny Committee	Following the meeting of the Committee on 23 January 2023 it was suggested that Thames Water be invited to attend a future meeting of the OSC once improvements to local treatment works had been completed.

The Work Programme 2022/23

Overview and Scrutiny Committee Meeting – 20 March 2023

1 – Performance Management

1.1 Performance & Financial Monitoring Information. For the Committee to consider the current publication of the Performance & Financial Monitoring Information (Green Book).

Consultation	Background Documents	Contact Person/Team
None	None	Democratic Services

2 – Matters for Consideration

2.1 Work Programme. For the Committee to receive the updated Work Programme.

Consultation	Background Documents	Contact Person/Team
None	None	Democratic Services

2.2 Safer Working Partnership – Community Safety Plan. The Police and Justice Act 2006 gave local authorities responsibility for considering crime and disorder matters. In 2010 the Committee agreed that the Safer Working Partnership Plan would be brought forward annually for scrutiny.

Consultation	Consultation	Contact Person/Team
None	None	Camilla Edmiston

2.3 Annual Report of the Overview & Scrutiny Committee.

Consultation	Background Documents	Contact Person/Team
None	None	Chairman

2.4 Overview and Scrutiny Committee Communications Plan. For the Committee to receive an update on the Overview and Scrutiny Committee Communications Plan.

Consultation	Background Documents	Contact Person/Team
None	None	Democratic Services

2.5 Noise Complaints Update. For the Committee to receive the Noise Complaints Update (pending the Review of Performance and Financial Monitoring Information).

Requested by Members of the O&S Committee 7 June 2021

Consultation	Background Documents	Contact Person/Team
None	None	Emma Bourne

2.6 Enterprise M3. To receive a presentation on the work carried out by Enterprise M3 and future plans.

Requested by Members of the O&S Committee 13 September 2021

Consultation	Background Documents	Contact Person/Team
None	None	Stephen Martin & Giorgio Framalitto

2.7 Overview of Complaints Received Annual Report. A review of the complaints received over the past year and to identify any trends.

Requested by Members of the O&S Committee 28 November 2016. (Deferred from 20 February 2023.)

Consultation	Background Documents	Contact Person/Team
None	None	Joanne McIntosh

3 – Task Group Updates

3.1 Task Group Update. To receive an update from any meetings of the Task Groups under the remit of the Committee.

Consultation	Background Documents	Contact Person/Team
None	None	Chairman of each Task Group

2023/24 Committee Dates

At the meeting of the Council held on 1 December 2022 the following dates were agreed for the meetings of the Overview and Scrutiny Committee to be held in the Municipal Year 2023/24. All meetings will be held on Mondays at 7:00pm unless otherwise stated.

6 June 2023	10 July 2023
11 September 2023	16 October 2023
20 November 2023	22 January 2024
19 February 2024	18 March 2024

The Work Programme 2023/24 (provisional)

Overview and Scrutiny Committee Meeting – 6 June 2023

1 – Performance Management

1.1 Performance & Financial Monitoring Information. For the Committee to consider the current publication of the Performance & Financial Monitoring Information (Green Book).

Consultation	Background Documents	Contact Person/Team
None		Chairman

2 – Matters for Consideration

2.1 Work Programme. For the Committee to receive the updated Work Programme.

Consultation	Background Documents	Contact Person/Team
None	None	Chairman

2.2 Introduction to Overview and Scrutiny Committee. To receive a short briefing on the roles and responsibilities of the Committee.

Consultation	Background Documents	Contact Person/Team
None	None	Toby Nash/Frank Jeffrey

2.3 Review of the Overview and Scrutiny Communications Plan

Consultation	Background Documents	Contact Person/Team
None	None	Toby Nash

3 – Task Group Updates

3.1 Task Group Update. To receive an update from any meetings of the Task Groups under the remit of the Committee.

Consultation	Background Documents	Contact Person/Team
None	None	Chairman of each Task Group

Overview and Scrutiny Committee Meeting – 10 July 2023

1 – Performance Management

1.1 Performance & Financial Monitoring Information. For the Committee to consider the current publication of the Performance & Financial Monitoring Information (Green Book).

Consultation	Background Documents	Contact Person/Team
None	None	Chairman

2 – Matters for Consideration

2.1 Work Programme. For the Committee to receive the updated Work Programme.

Consultation	Background Documents	Contact Person/Team
None	None	Chairman

2.1 Work Programme. For the Committee to receive the updated Work Programme.

Consultation	Background Documents	Contact Person/Team
None	None	Chairman

3 – Task Group Updates

3.1 Task Group Update. To receive an update from any meetings of the Task Groups under the remit of the Committee.

Consultation	Background Documents	Contact Person/Team
None	None	Chairman of each Task Group

Overview and Scrutiny Committee Meeting – 11 September 2023

1 – Performance Management

1.1 Performance & Financial Monitoring Information. For the Committee to consider the current publication of the Performance & Financial Monitoring Information (Green Book).

Consultation	Background Documents	Contact Person/Team
None	None	Chairman

2 – Matters for Consideration

2.1 Work Programme. For the Committee to receive the updated Work Programme.

Consultation	Background Documents	Contact Person/Team
None	None	Chairman

2.2 Noise Complaints Update. For the Committee to receive the regular, six-monthly Noise Complaints Update.

Consultation	Background Documents	Contact Person/Team
None	None	Emma Bourne

2.3 Freedom Leisure Annual Review. For the Committee to receive the annual performance review and survey.

Consultation	Background Documents	Contact Person/Team
None	None	Steve May

3 – Task Group Updates

3.1 Task Group Update. To receive an update from any meetings of the Task Groups under the remit of the Committee.

Consultation	Background Documents	Contact Person/Team
None	None	Chairman of each Task Group

The Draft Executive Work Programme

The following list sets out the draft forward programme of work for the Executive over the coming year. The programme is subject to additions and alterations and will be updated for future meetings of the Overview and Scrutiny Committee. The purpose of the list is to enable the Members of the Overview and Scrutiny Committee to identify those items they would like to scrutinise under the Committee's function of pre-decision scrutiny. The list includes those items for recommendation to Council as well as those for determination by the Executive.

Executive – 23 March 2023

Matters for Consideration

- 1) Medium Term Financial Strategy (MTFS)
- 2) Climate Change Strategy Review
- 3) Climate Change Supplementary Planning Document (SPD)
- 4) Affordable Housing Delivery Supplementary Planning Document (SPD)
- 5) Review of the Constitution
- 6) Cost of Living Crisis Update
- 7) Revocation of the Air Quality Management Area (AQMA) at Anchor Hill, Knaphill
- 8) Regulation of Investigatory Powers Act 2000 – Annual Monitoring Report
- 9) Write off of Irrecoverable Debt
- 10) Performance and Financial Monitoring Information
- 11) Monitoring Reports - Projects

Executive – 15 June 2023

Matters for Consideration

- 1) Community Grants Update
- 2) Treasury Management Annual Report 2022-23
- 3) Risk Management and Business Continuity Annual Report
- 4) Woking For All Performance Report
- 5) Monitoring Reports - Projects
- 6) Monitoring Reports – Woking For All Strategy

Executive – 13 July 2023

Matters for Consideration

- 1) Equalities Annual Report - 2023
- 2) Woking For All Performance Report

Executive – 14 September 2023

Matters for Consideration

- 1) Monitoring Reports - Projects

Executive – 5 October 2023

Matters for Consideration

- 1) Confidentiality Protocol Annual Report
- 2) Performance and Financial Monitoring Information
- 3) Working For All Performance Report

Executive – 16 November 2023

Matters for Consideration

- 1) ThamesWey Business Plan
- 2) Draft Medium Term Financial Strategy (MTFS) and General Fund Budget 2024-25
- 3) Draft Housing Revenue Account Budget Update 2024-25
- 4) Draft Investment Programme 2023-24 to 2027-28

Current Task Groups Responsible to the Committee

The table below provides a list of current Task Groups established by the Committee, including an indication of the resource requirements and the anticipated completion date. Updates on the progress of individual Task Groups are included elsewhere on the Committee's agenda.

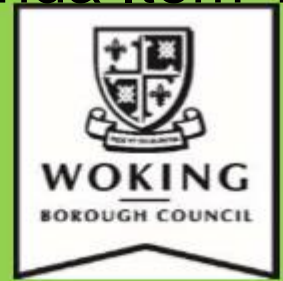
Economic Development Task Group	
Remit:	<p>The Economic Development Task Group shall comprise seven Members of the Council representing all Groups on the Council based on proportionality. The Elected Members to be appointed annually by the Overview and Scrutiny Committee in May. The Portfolio Holder for Promoting the Local Economy shall be an ex-officio member.</p> <p>Members of the Task Group will be expected to gain the views of Councillors/ Officers/ other representatives with a view to reporting those views to the Task Group.</p> <p>Members of the Task Group may also be charged with specific areas to research and report back on to the Task Group.</p> <p>Members of the Task Group may be expected to present proposals to the Overview and Scrutiny Committee and, where necessary, prepare written reports.</p> <p>Substitutes may be appointed when necessary.</p>
Membership:	Councillors Akberali, Aziz, Davis, Elson, Morley, Oades and Roberts.
Resources:	Officer and Councillor time.
Date Established:	11.03.09
Completion Date:	Ongoing

Finance Task Group	
Remit:	<p>The Task Group has been established as a Standing Task Group to review financial issues as identified either by itself or the Overview and Scrutiny Committee. The Task Group will receive financial information, including reports to the Executive, to enable it to undertake effective scrutiny of the financial performance of the Council.</p> <p>The Task Group will receive reports on areas such as Treasury Management, Budget Process and Financial Forecast, Statement of Accounts, Investment Programme, Review of Fees and Charges, General Fund Budget, Update on Commercial Rents, Update on Irrecoverable Debt, and matters arising from the Green Book. Its Work Programme will be received at each Task Group meeting.</p>
Membership:	Councillors Akberali, Azad, Aziz, Davis, Kirby, Oades and Sanderson.
Resources:	Officer and Councillor time.
Date Established:	25.05.06
Completion Date:	Ongoing

HIF Task Group	
Remit:	<p>The HIF Task Group has been established following the decision on 23 May 2022 to taking on the responsibilities of the Aggregates Site Working Group and the HIF Oversight Panel.</p> <p>The Task Group shall comprise seven Members of the Council representing all Groups on the Council based on proportionality. The Elected Members to be appointed annually by the Overview and Scrutiny Committee in May.</p> <p>Members of the Task Group will be expected to gain the views of Councillors/ Officers/ Portfolio Holder / External Advisors and other representatives with a view to reporting those views to the Task Group.</p> <p>Members of the Task Group may also be charged with specific areas to research and report back on to the Task Group. Any investigation requiring funding would normally be expected to be part of the existing housing budget. Offsite visits will be ad hoc. Requests for additional funds for the purpose would be submitted to the Portfolio Holder.</p> <p>Task Group Members may be expected to present proposals to the Overview and Scrutiny Committee and, where necessary, prepare written reports.</p>
Membership:	Councillors Akberali, Ali, Azad, Johnson, Kemp, Lyons and Nicholson.
Resources:	Officer and Councillor time.
Date Established:	23.05.22
Completion Date:	Ongoing

HIF Housing Outputs Task Group	
Remit:	<p>The HIF Housing Outputs Task Group has been established following the decision on 22 November 2022 to set-up a task group to look at the housing element of the Housing Infrastructure Fund. The Task group shall comprise seven Members of the Council representing all Groups on the Council based on proportionality.</p> <p>Members of the Task Group will be expected to gain the views of Councillors/ Officers/ Portfolio Holder / External Advisors and other representatives with a view to reporting those views to the Task Group.</p> <p>Members of the Task Group may also be charged with specific areas to research and report back on to the Task Group. Any investigation requiring funding would normally be expected to be part of the existing Overview and Scrutiny Budget. Offsite visits will be ad hoc.</p> <p>Task Group Members may be expected to present proposals to the Overview and Scrutiny Committee and, where necessary, prepare written reports.</p>
Membership:	Councillors Akberali, Ali, Azad, Forster, Johnson, Kemp and Kirby.
Resources:	Officer and Councillor time.
Date Established:	24.01.22
Completion Date:	To be confirmed.

Housing Task Group	
Remit:	<p>The Housing Task Group shall comprise seven Members of the Council representing all Groups on the Council based on proportionality. The Elected Members to be appointed annually by the Overview and Scrutiny Committee in May.</p> <p>Members of the Task Group will be expected to gain the views of Councillors/ Officers/ Portfolio Holder / External Advisors and other representatives with a view to reporting those views to the Task Group.</p> <p>Members of the Task Group may also be charged with specific areas to research and report back on to the Task Group. Any investigation requiring funding would normally be expected to be part of the existing housing budget. Offsite visits will be ad hoc. Requests for additional funds for the purpose would be submitted to the Portfolio Holder.</p> <p>Task Group Members may be expected to present proposals to the Overview and Scrutiny Committee and, where necessary, prepare written reports.</p>
Membership:	Councillors Akberali, Aziz, Cosnahan, Dorsett, Johnson, Lyons and Whitehand.
Resources:	Officer and Councillor time.
Date Established:	25.05.06
Completion Date:	Ongoing



**PERFORMANCE
AND FINANCIAL
MONITORING
INFORMATION**

November 2022



**PERFORMANCE AND FINANCIAL
MONITORING INFORMATION**

November 2022

PERFORMANCE AND FINANCIAL MANAGEMENT INFORMATION

November 2022

CONTENTS

Best Value Performance Plan Indicators	Exception Report	1
	Introduction	3
	Corporate Health Indicators	4
	Human Resources	6
	Housing	8
	Housing Benefit and Council Tax	12
	Waste and Cleanliness	13
	Planning	15
	Community Safety	18
Financial Management Information	Revenue Budget - Major Variations	19
	Sheerwater Regeneration	29
	Car Parks Income	30
	Strategic Property Investments	31
	Other Fees and Charges	33
	Employee Costs	34
	Employee Numbers	35
	Interest Receipts and Payments	37
	Capital Receipts	38
	Savings Achieved	39
Community Infrastructure Funding	40	
Treasury Management Information	Summary of External Commitments	41
	Long Term Loans	42
	Deals Outstanding	46
	New Deals Undertaken	47
Thameswey Group Information	Thameswey Group	48
	Employee Numbers	49
	Sales Income	50
	Capital Expenditure	51
	New Long Term Loans	52
	Long Term Loan Balances	52
	Interest Payments	53

**BEST VALUE PERFORMANCE PLAN
INDICATORS**

November 2022

EXCEPTION REPORT
November 2022

The purpose of this report is to highlight those indicators where performance significantly differs from the target set for the year. This report needs to be read in conjunction with the detailed information and graphs which are set out in the following pages.

In some cases indicators are included here because we are performing better than target and in others because we are not meeting our target. A list of these indicators is set out below with a short commentary.

Please find performance exceptions below. Major Variations for finance can be found at the top of the Financial Management Information section.

KEY	☺	Doing really well	☹	Off target - continue to monitor	☹	Management action needed
------------	---	-------------------	---	----------------------------------	---	--------------------------

Performance Indicator	☺ ☹ ☹	Page	Comments
Number of empty properties brought back into use through LA intervention.	☹	7	The main empty homes work was suspended whilst the team facilitated the Homes for Ukraine scheme. Any urgent cases were still addressed but Empty Homes requires a long term consistent approach to see results. As Home for Ukraine quietened at the end of the summer the empty homes work resumed. The team will be short staffed up to the new year and there may be a small dip in the numbers brought back in to use as a result.
No. of affordable homes delivered.	☹	8	Woking Borough Council's Housing Strategy 2021 - 2026 commits to a total delivery of at least 510 new affordable homes, averaging at a target 102 per year. However, delivery levels can fluctuate significantly from year to year. While delivery in 2022 / 2023 was low this was forecast well in advance and reported to HTG accordingly. Our AH delivery was strong in 2021 / 2022 with some larger projects. 2023 / 2024 is forecast to be another strong year with further larger schemes due for delivery.

<p>The % of household waste arisings which have been sent by the authority for reuse, recycling, composting or anaerobic digestion (Cumulative).</p>	<p>☹</p>	<p>11</p>	<p>Changes in waste behaviour during the pandemic resulted in more residual waste being collected from households which reduced recycling rates nationally. Surrey's overall recycling rate is 2% lower than pre-pandemic levels for the first 6 months of this year (Jan-June 2022). The reduced garden waste collection service had a significant impact on the boroughs recycling rate. Whilst the fortnightly garden waste collections were reinstated during April 2022, the exceptionally dry summer weather has impacted volumes collected. Tonnages are now starting to return to pre-pandemic levels (2019/20), which were considerably lower than pandemic tonnage levels. But the rate of decrease is different for each material stream. There are lower volumes of Dry Mixed Recycling (DMR) and food waste collected compared to residual waste, DMR is reducing faster than residual waste, this has a direct impact on recycling rates. The current cost of living crisis may also be a factor e.g. buying less and waste less food.</p>
<p>Net Additional Homes Provided</p>	<p>☺</p>	<p>14</p>	<p>October figures are high due to the completion of 429 new apartments at Victoria Place. The development is a build to rent scheme with management provided by Native and overseen by the Victoria Square Woking Ltd company.</p>

Introduction

The Council's corporate approach to improving efficiency is supported by integrated performance management and monitoring systems. Performance Indicators, across a range of service areas, are monitored and reported monthly in this document, the Green Book. The Green Book also supports the monitoring of contractual relationships the Council has with its outsourced service providers. The Council uses a variety of performance indicators to monitor how well our services are performing in meeting the needs of our residents.

We monitor our performance on a monthly basis to ensure that we remain focused on our priorities and to ensure that we can promptly deal with underperformance wherever necessary. All the monitoring data is circulated to elected Members, Corporate Leadership Team, staff and the public.

Additional information is shown on the charts where appropriate to aid analysis and indicate where management intervention may be needed:-

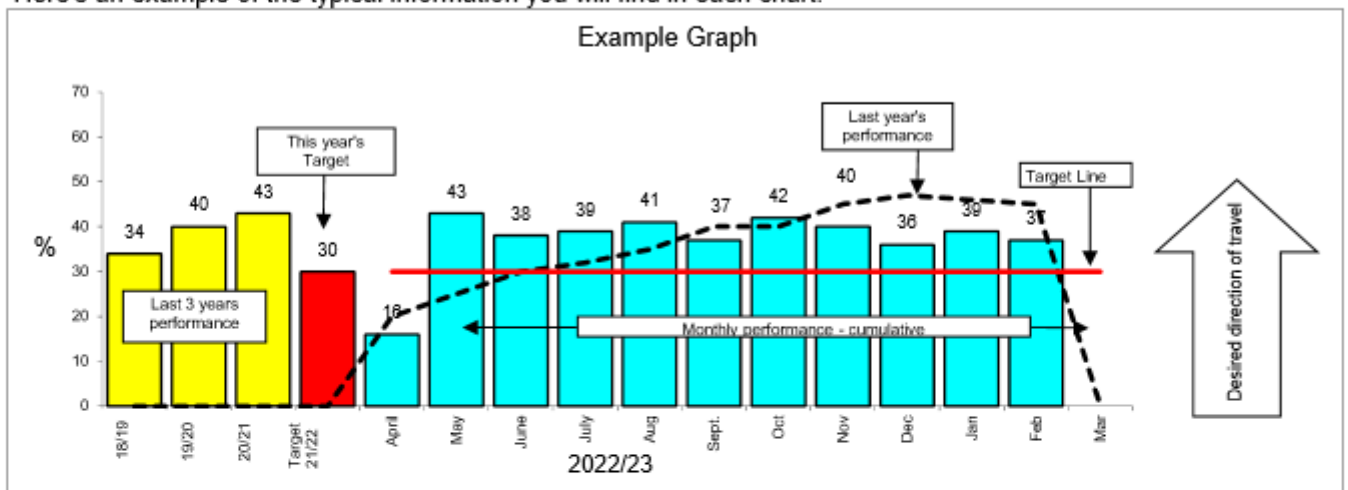
Last year's performance is shown as a dotted line which is useful for comparative purposes and enabling target profiling to be considered.

In many cases some natural variation in performance is to be expected and this is represented (in some charts) by a thinner line above and below the red target line, based on calculating the standard deviation of previous year's actual performances.

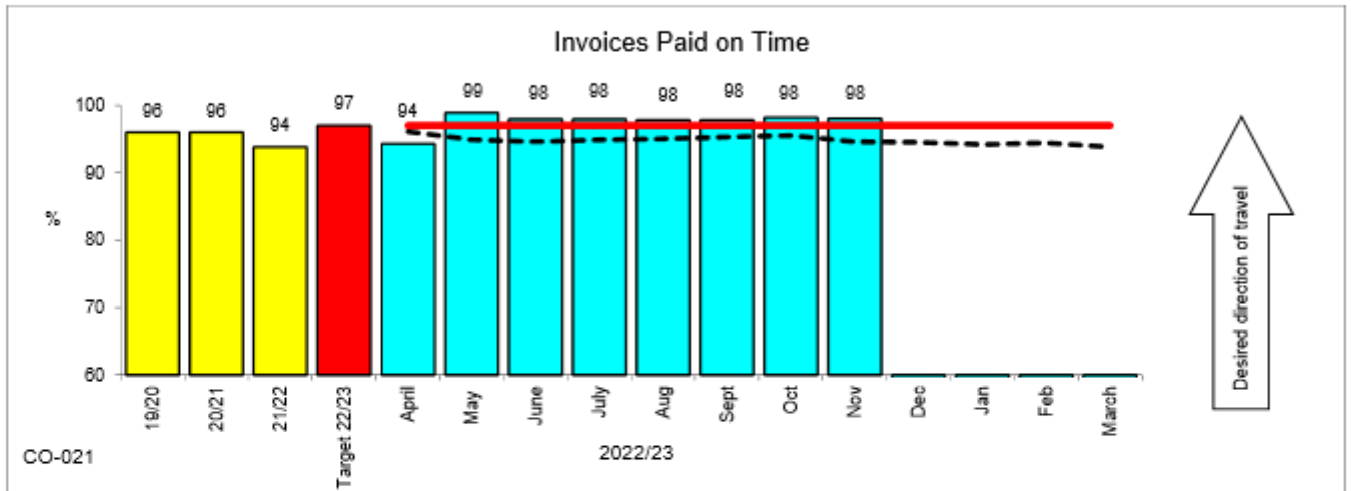
Performance is reported cumulatively for most indicators. Where this is not the case it is indicated on each graph.

The objective of the additional information is to enhance the monitoring of performance. The aim is to be as close to the target line as possible and at least within the upper and lower lines. Significant variation outside these lines might indicate a need for management intervention or could suggest a fortuitous improvement which might not be sustainable.

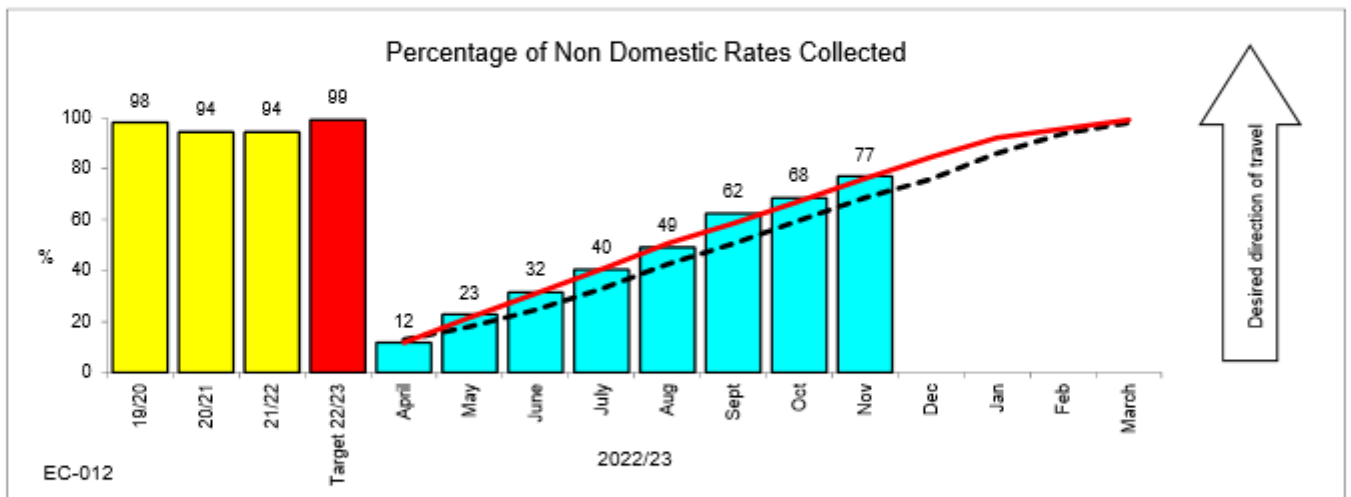
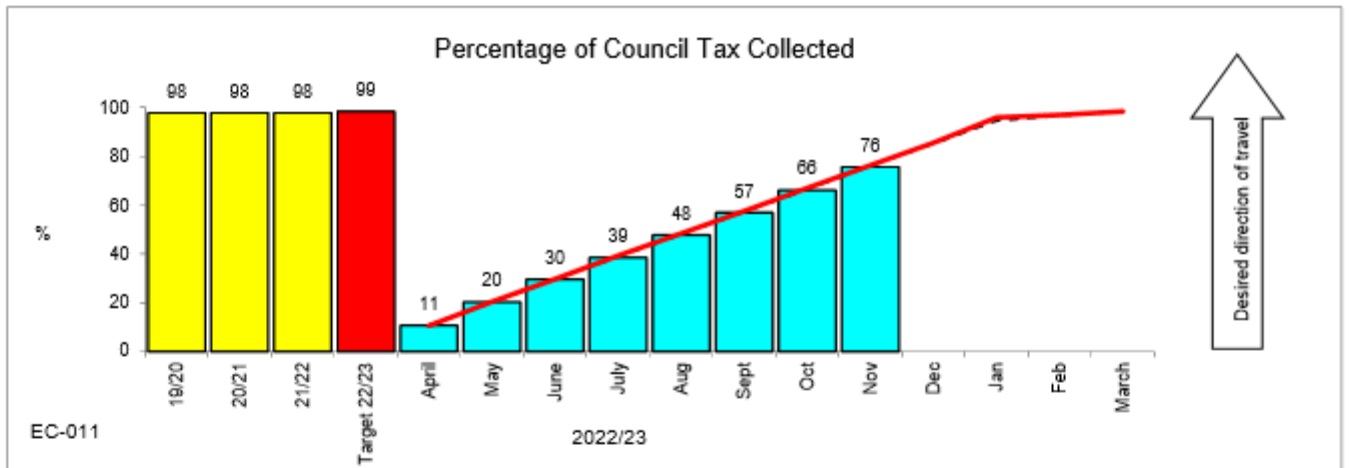
Here's an example of the typical information you will find in each chart:



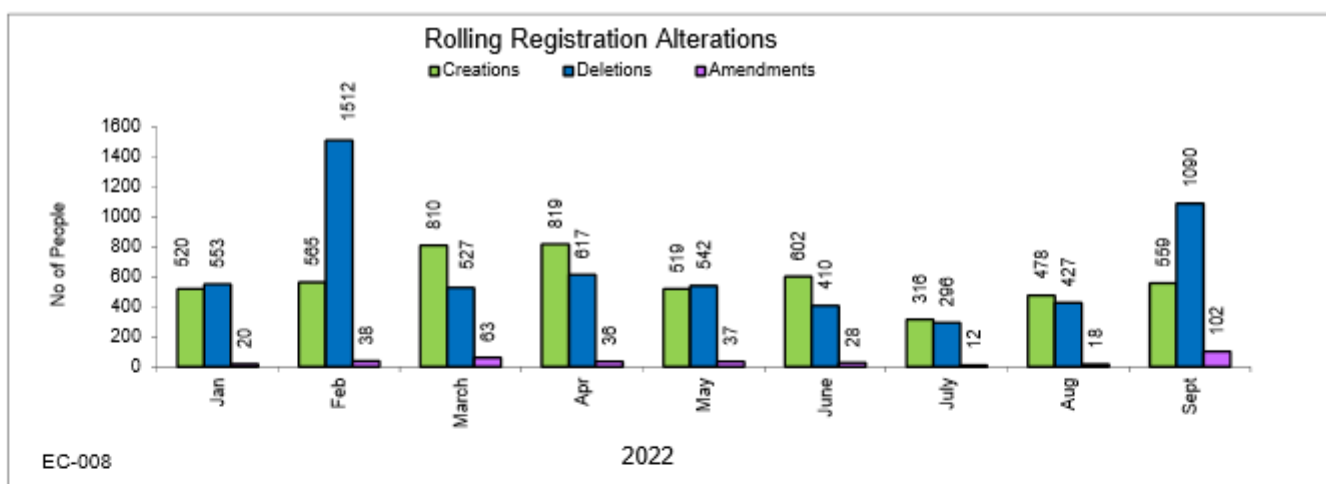
CORPORATE HEALTH INDICATORS (Responsible Manager - Various)



Since January 2009, measures have been in place to reduce the time taken to pay Local Suppliers. The Average Number of Days taken to pay Local Suppliers in November was 15.11 (Target = 12 days); Average Number of Days taken to pay All Suppliers in November was 14.90 (Target = 20 days). Late Payment legislation introduced in March 2013 provides for all undisputed invoices payable by a Public Authority to be paid within 30 calendar days, unless agreed with the supplier, and introduces financial penalties for late payment.

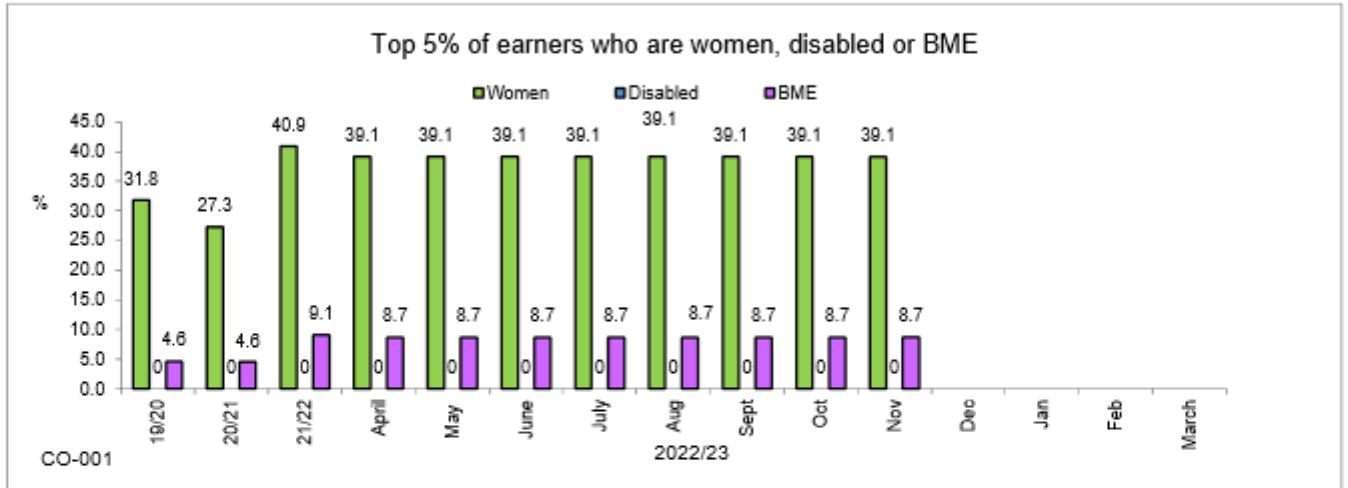


Annual Election Indicators	Desired Direction of Travel	2019	2020	2021	2022
EC-002: Percentage of Adult Population on the Electoral Register	↑	94.5	97.3	97.8	97.8
EC-003: Percentage of rising 18 year olds on the Electoral Register	↑	23.6	26.9	23.3	23.3
EC-004: Percentage of those on the Electoral Register who voted	↑	36.3	n/a	40	40
EC-005: Percentage of people who voted by post	n/a	33.8	n/a	33.5	33.8
EC-007: Percentage of clerical errors recorded at the last election	↓	0.0001	n/a	0.013	0.05
Number of Postal Votes Issued (due after the election)	↑	n/a	n/a	14,443	14,029
Number of Postal Votes Received (due after the election)	↑	n/a	n/a	10,823	10,029
Percentage of Postal Votes Returned (due after the election)	↑	n/a	n/a	75	71.5

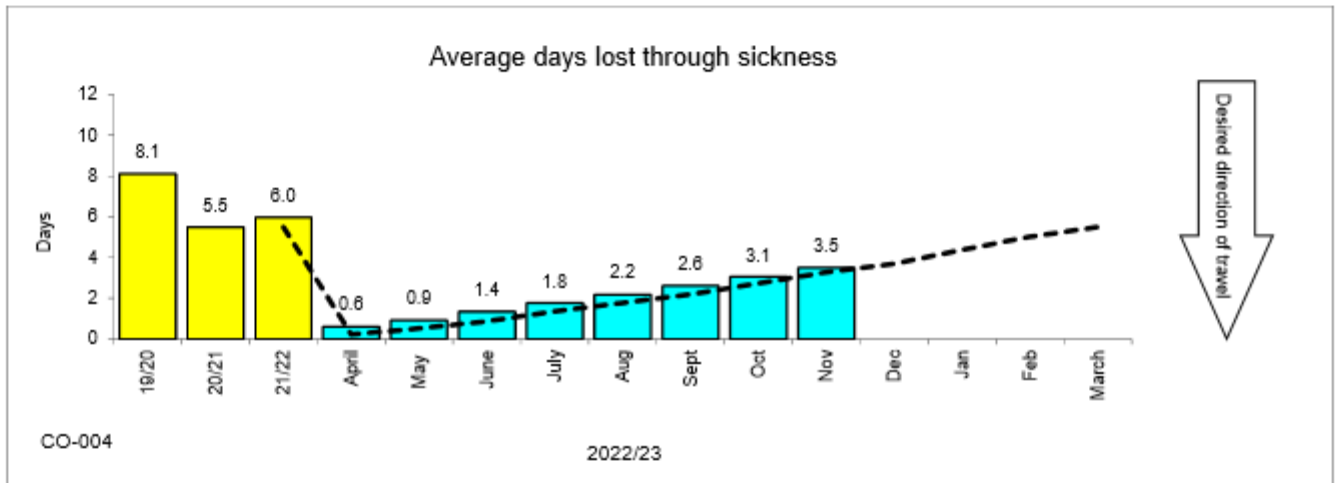


There will be no monthly updates to the Electoral Register published in October, November and December whilst the annual canvass is carried out.

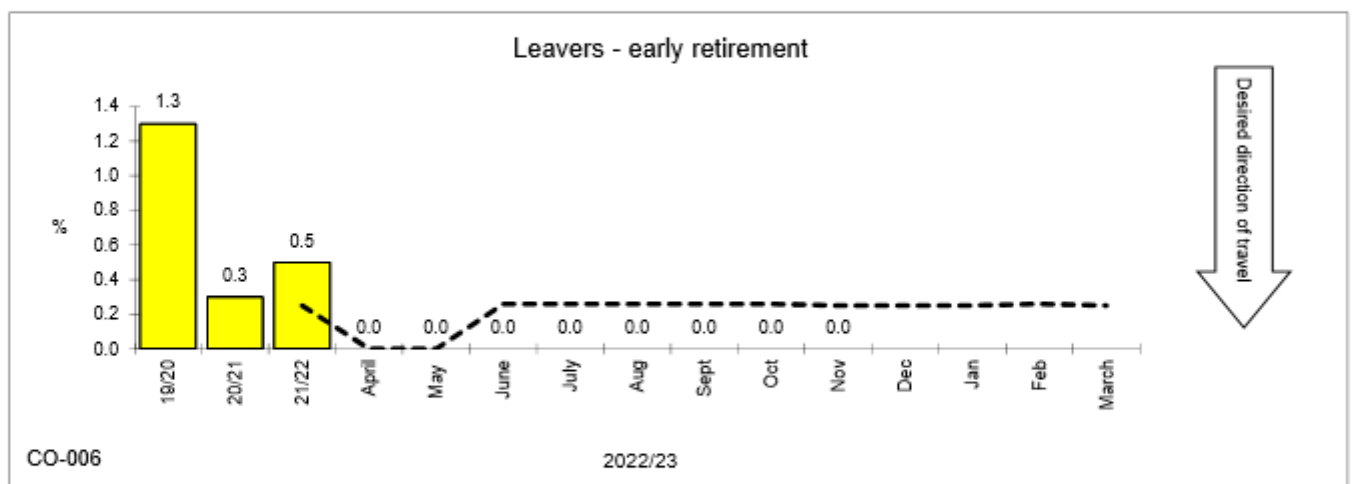
HUMAN RESOURCES (Responsible Manager - Amanda Jeffrey)

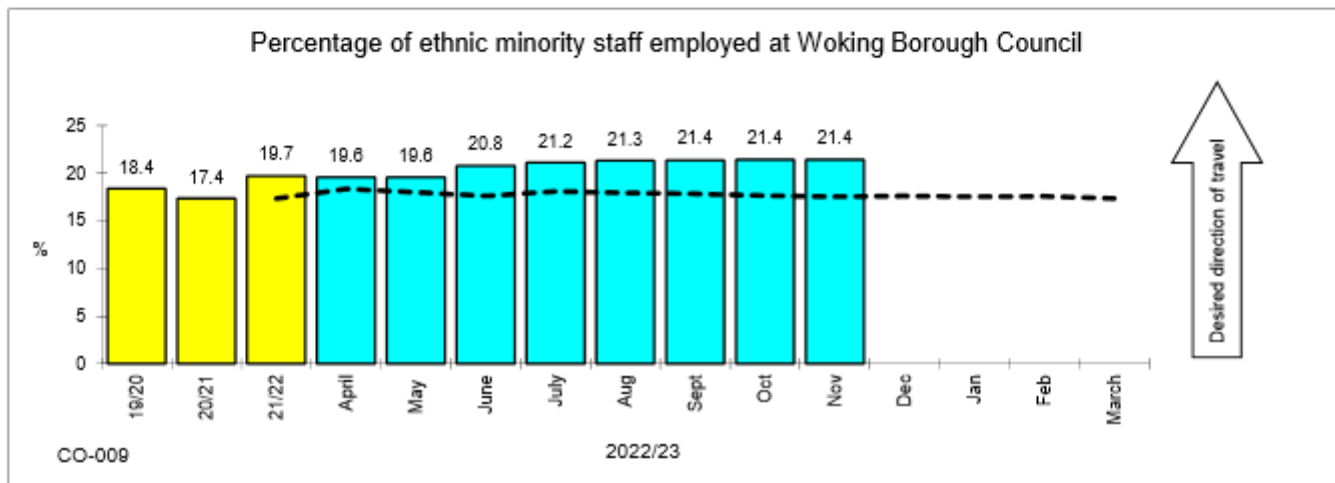
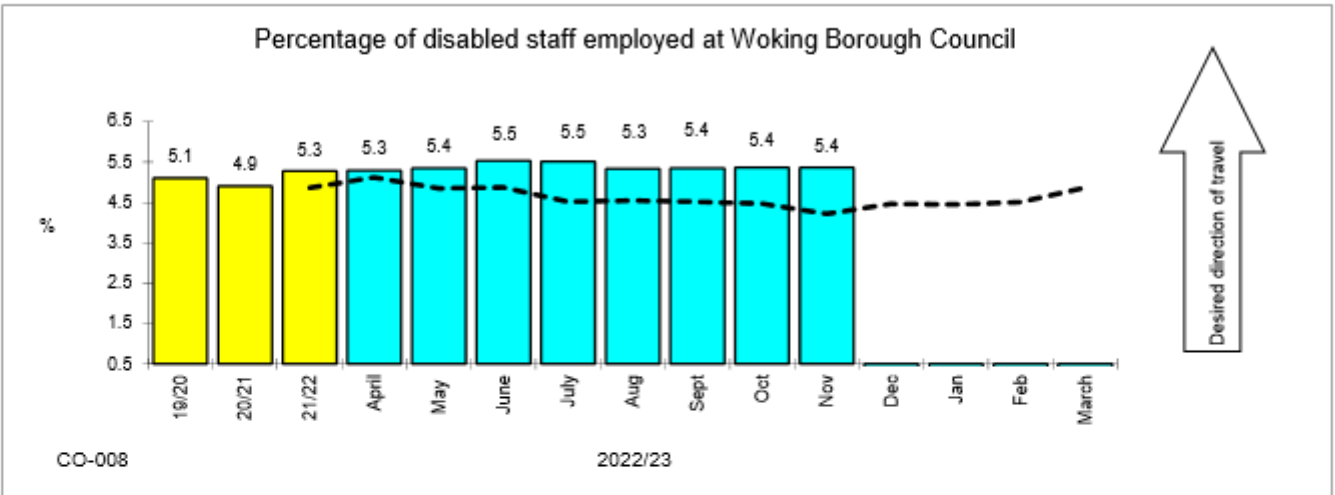


The number of employees included in the top 5% can differ, depending on the total number of employees, and if there are salary changes for top earners. This causes these figures to fluctuate, even if no one in the top 5% of earners leaves the organisation.



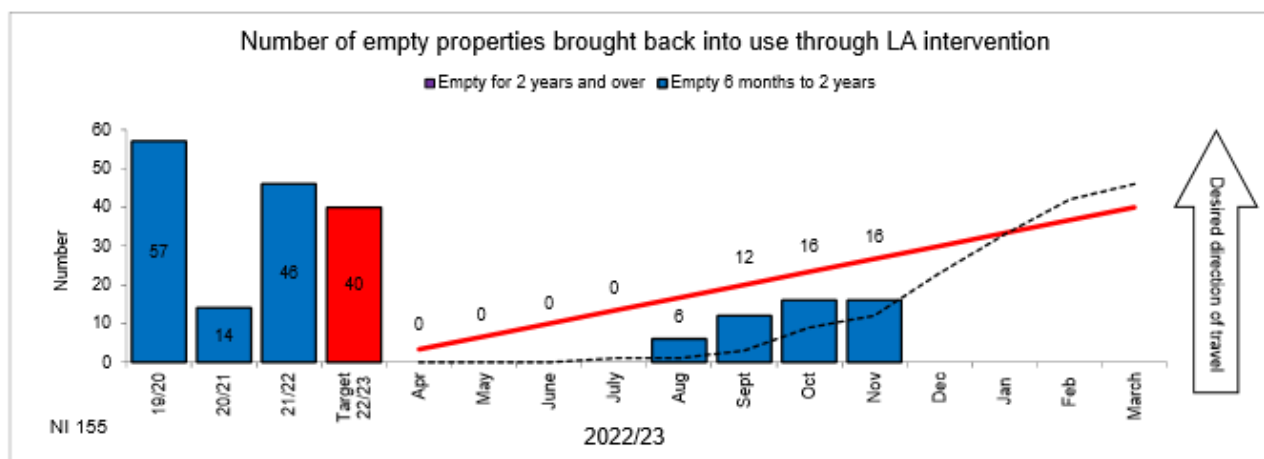
Excluding long term sickness to November = 2.40 days. There is a 1 month time lag on this indicator.





The % of economically active people from BME communities in Woking is 5.1% (source 2011 census).

HOUSING (Responsible Manager - Louise Strongitharm)

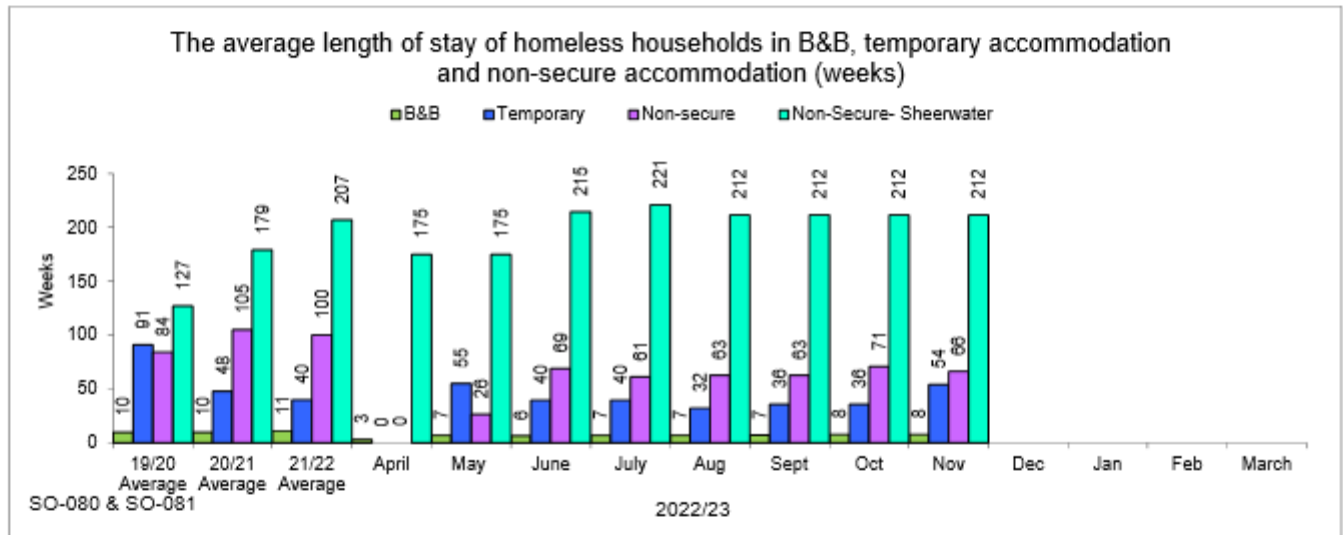
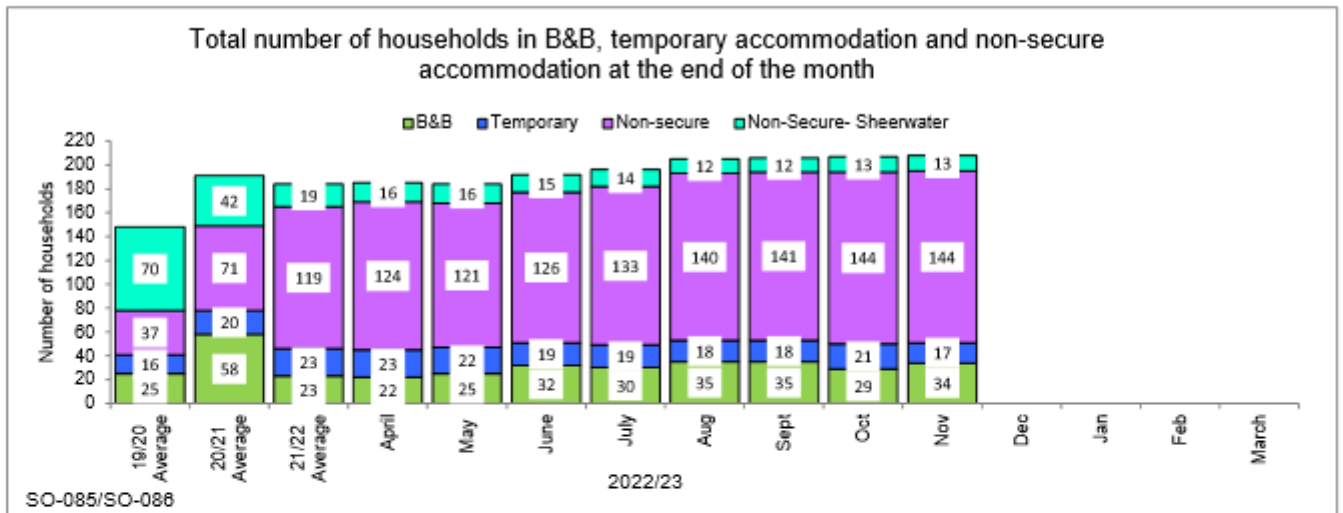


Due to the team being short staffed up until Christmas and into the New Year, the main empty homes work has been suspended again so that the team is able to deal with only urgent matters. Complaints and queries around empty homes have continued to be addressed, and the main work will start again in the New Year.

Annual Housing Management Indicators	Desired Direction of Travel	19/20	20/21	21/22	22/23
SO-071: Energy efficiency of Council owned homes- SAP rating (top quartile = 69)	↑	68.5	69.1	69.0	
NI-158: Percentage of non-decent Council homes	↓	0.1	2.9	2.6	

Average SAP Score: 69.01% - The SAP score has dropped slightly due to the boarded up or demolished Sheerwater Properties that had higher SAP scores from older EPC's as well as our increased number of EPC's showing more properties that are rated D.

Decent Homes: 97.4% - (non-decent 2.6%) - Decent Homes has dropped due to having to curtail works programmes as part of demobilising NVH. The aim is to rectify this throughout this financial year.



The Sheerwater properties are being used pending the redevelopment of Sheerwater.

Annual Homelessness Indicators	Target	Desired Direction of Travel	19/20	20/21	21/22	22/23
SO-015: Number of rough sleepers	1 - 10	↓	11	1	2	

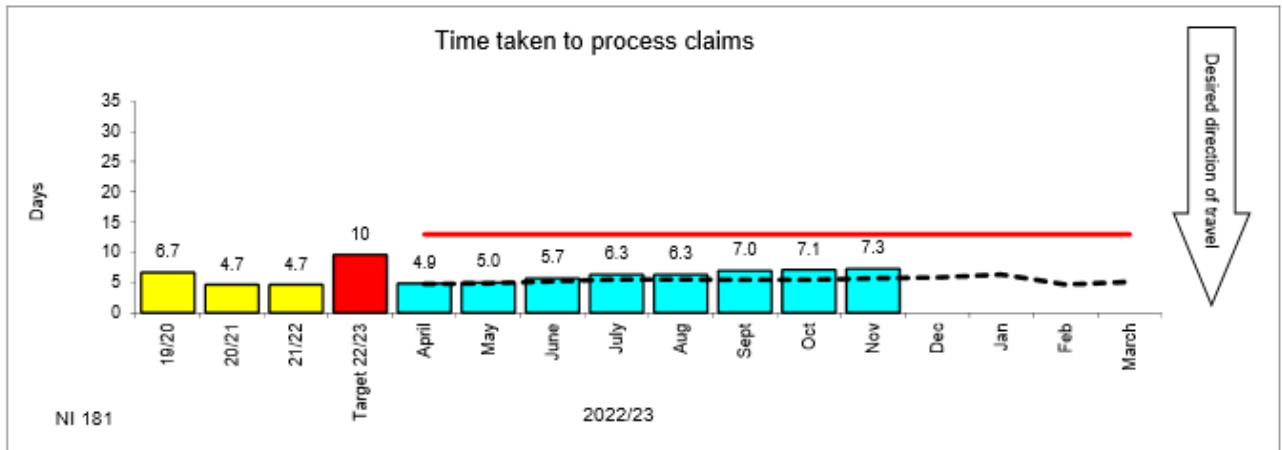
There are only two rough sleepers considered to be out. They have both been offered help but are currently refusing to engage - mostly due to severe mental health issues. The Rough Sleeper Team will continue to try to engage with them.

Quarterly Housing Management Indicators	Annual Target	21/22	Apr-Jun	Jul-Sep	Oct-Dec	Jan-Mar	YTD
IM1: Rental income (%)	TBC	95.09	83.86	90.21			90.21
IM3: Average days void	TBC	47.13	105.32	91.76			96.33
RR1: Emergency repairs (%)	TBC	98.99	N/a	N/a			N/a
RR2: Urgent repairs (%)	TBC	98.99	N/a	N/a			N/a
RR3: Routine repairs (%)	TBC	92.44	N/a	N/a			N/a

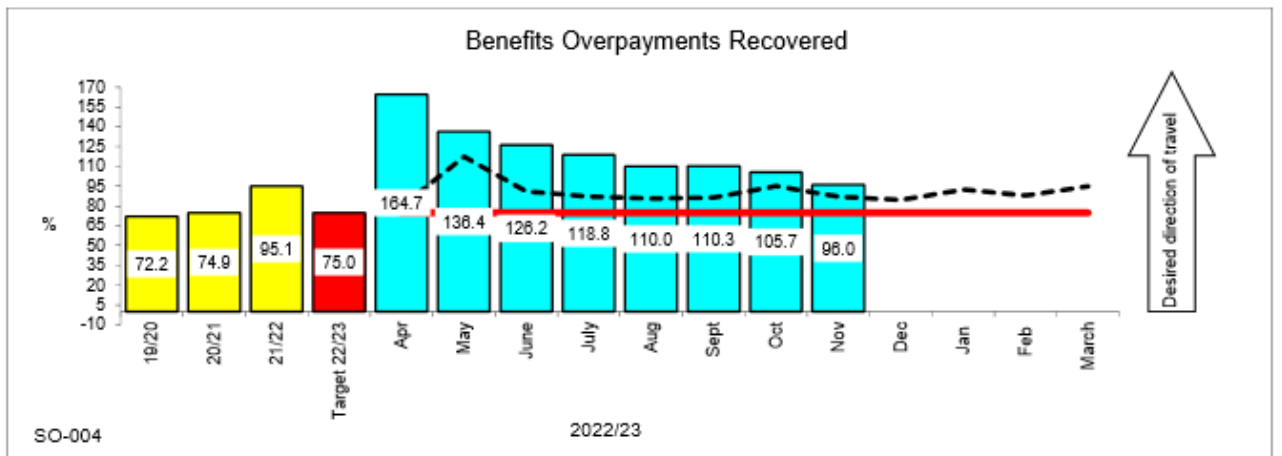
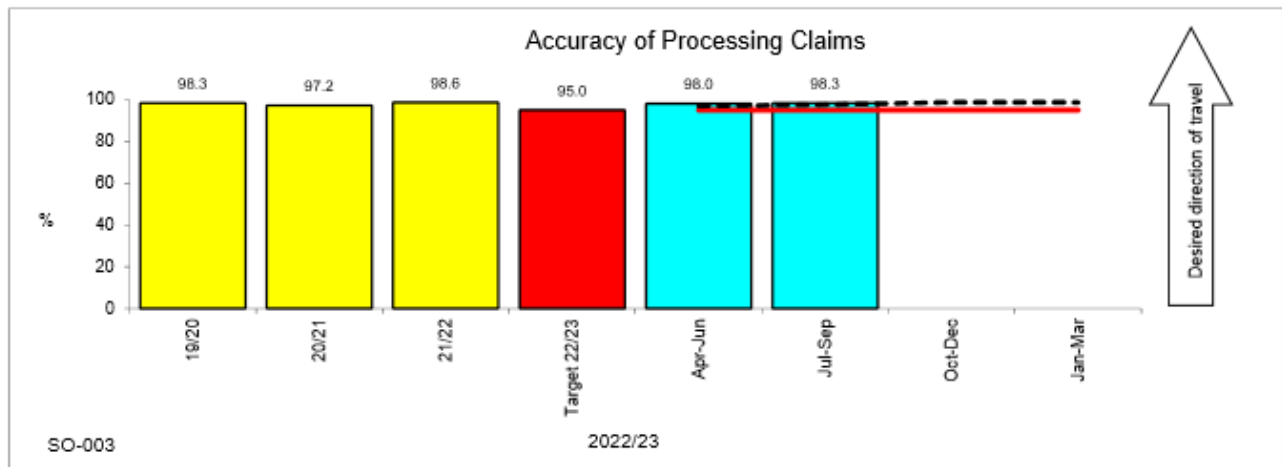
The income collection figure is around 0.5% down on last years at this same point in the financial year. This doesn't cause any major concern but the arrears rate is also slowly increasing and we are keeping an eye on the trend as the cost of living crisis is starting to have an impact on collection and arrears rates as we see the number of UC claimants increase. Quarter 3 is also traditionally the worst quarter for collection rates due to the Christmas period so we are not expecting to see a recovery on these rates for several months.

The void turnaround times have improved slightly but overall still remain significantly off an acceptable level. The figures for quarter 2 still include a number of legacy voids from the NVH contract coming to a close so this has had an impact. On the positive side almost twice as many voids have been turned around in quarter 2 (67) compared to quarter 1 (34). A number of delays are also caused by the energy companies not transferring over supplies in a timely manner and the fact that we are currently without a building surveyor to assist with the void process is adding to the workload pressures in dealing with elements of poor performance from the contractors. Discussion around improvements to the service are constantly ongoing with the hope that quarter 3 will see a lot better overall performance.

HOUSING BENEFIT AND COUNCIL TAX (Responsible Manager - David Ripley)

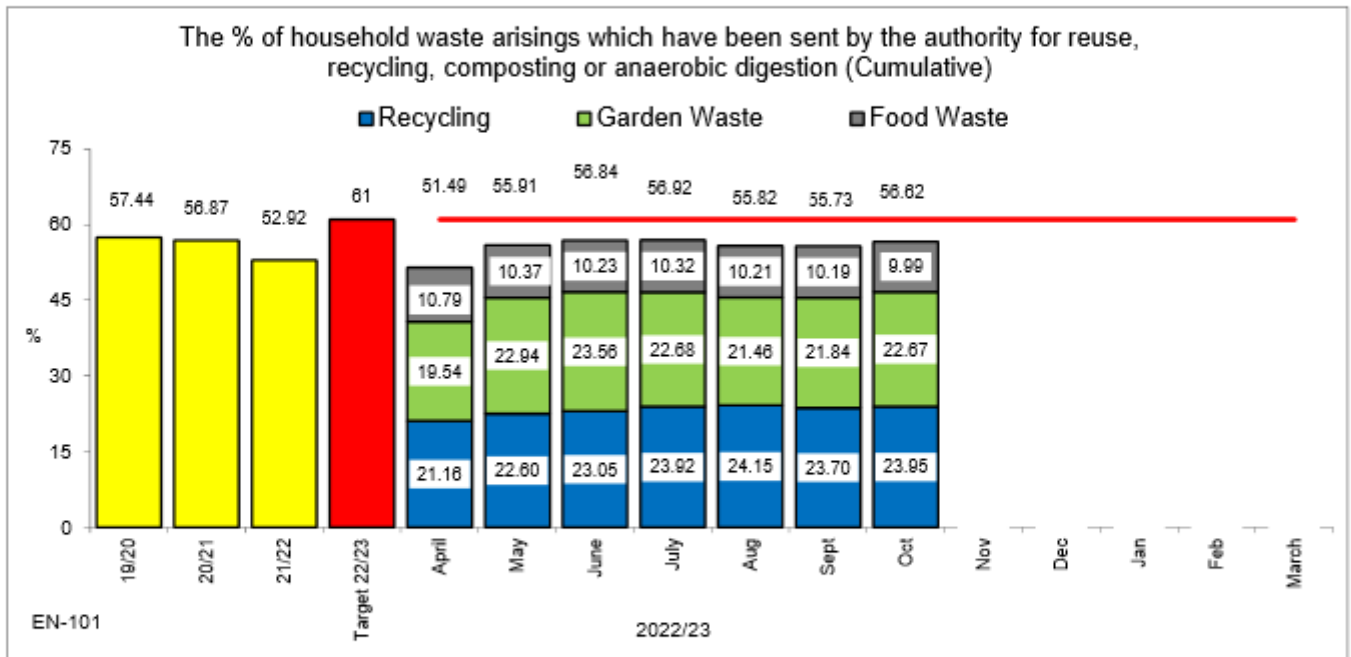


An annual target is set by WBC based on historical data and every February each Council updates every claim, which will improve the cumulative Performance Indicator. Current PI of 6/7 days is still good performance.

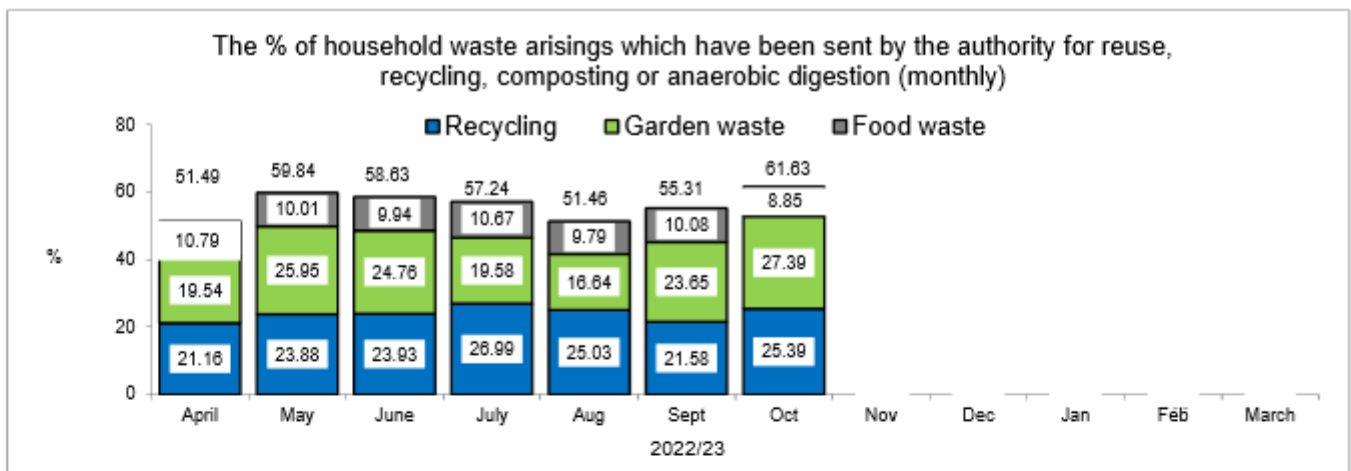


The total value of housing benefit overpayments paid during the year against the total value of housing benefit overpayments raised during the year. This figure has been affected by one large overpayment identified in December 2022 (£53K).

WASTE AND CLEANLINESS (Responsible Manager - Mark Tabner)



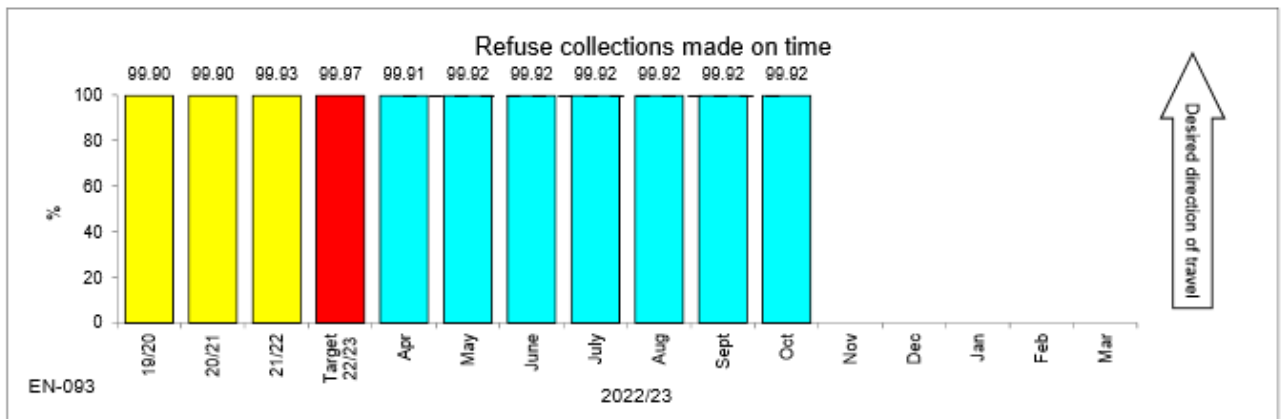
Changes in waste behaviour during and post pandemic have resulted in reduced recycling rates nationally. In Surrey, recycling rates dropped by 2% for the first 6 months of this year (Jan-June 2022). Furthermore, the exceptionally dry summer weather has impacted garden waste volumes. There is a 5-week lag on this indicator.



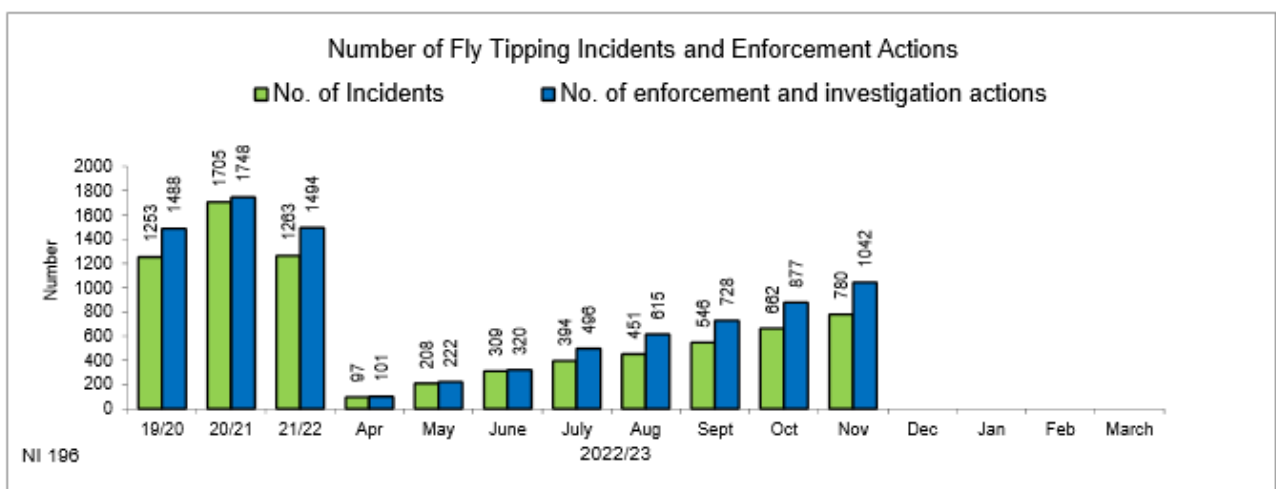
In October 2022, Comingled and Green waste experienced increases with Comingled waste having the biggest increases. Household waste and Food waste both had decreases, with Household waste having the biggest decrease. The October monthly recycling rate is 61.63% and the year to date rate is 56.62%. There is a 5-week time lag on this indicator.

NI-191 - Quarterly Waste Indicators								
Residual household waste per household (kg)								
2019/20	2020/21	2021/22	2022/23 Annual Target	Apr-Jun	Jul-Sep	Oct-Dec	Jan-Mar	YTD
387	406	394	350	94	94			188

Figures provided quarterly. Population figure used = 42,953. There is a 5 week time lag on this indicator.



Indicator EN-093 enables the Council to measure its contractors performance by recording the number of genuine missed waste and recycling containers reported by residents. There is a 5 week time lag on this indicator.

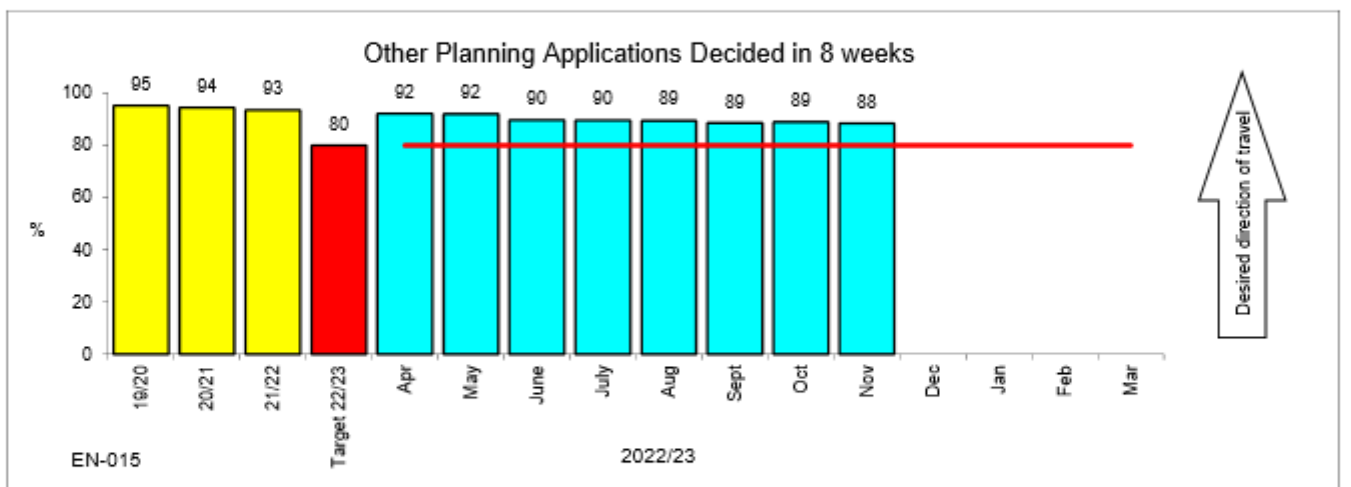
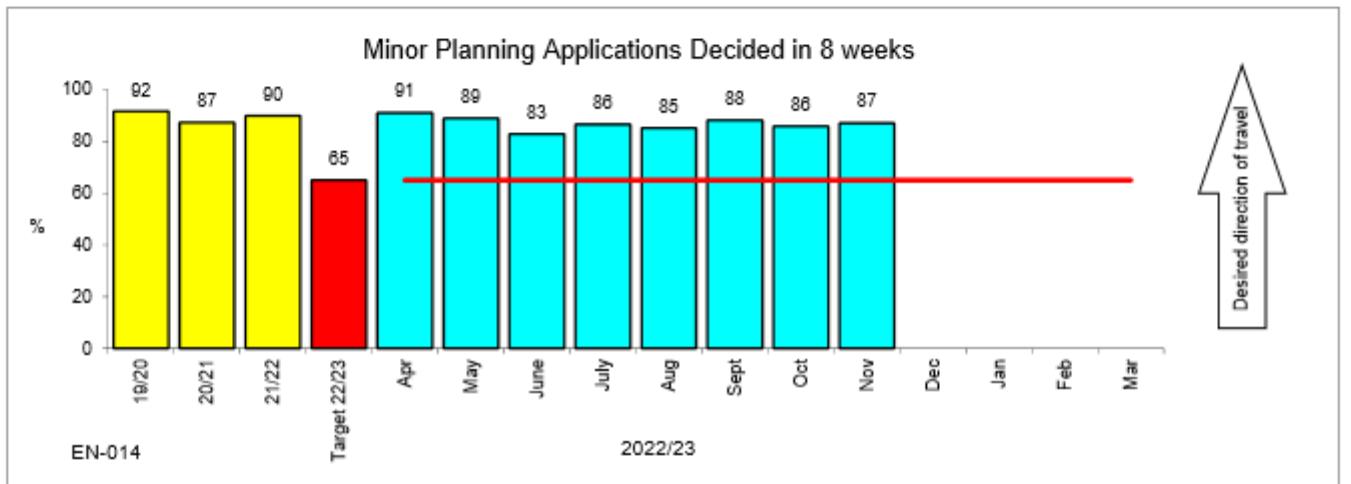
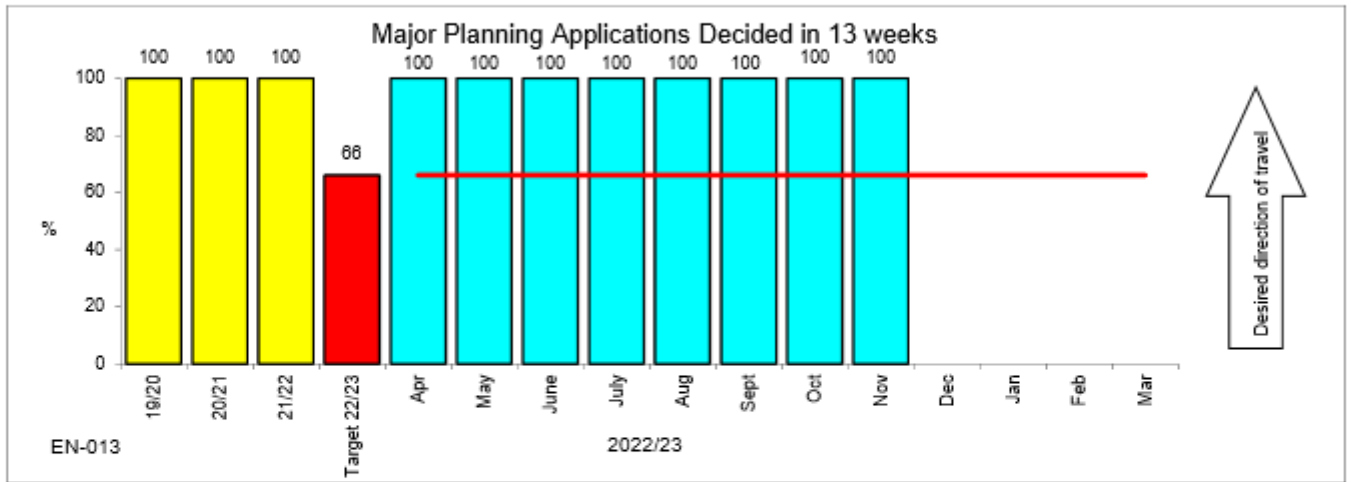


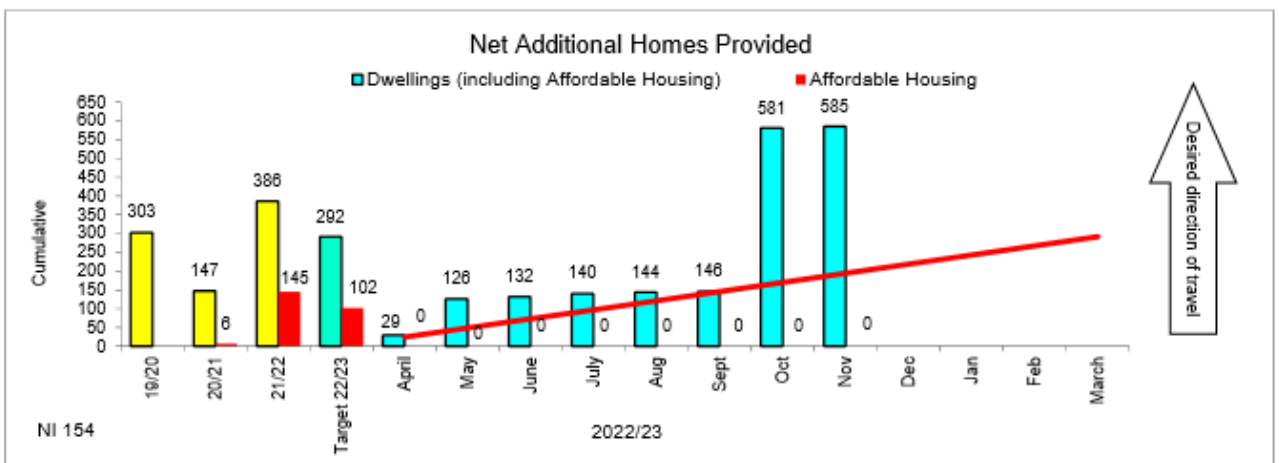
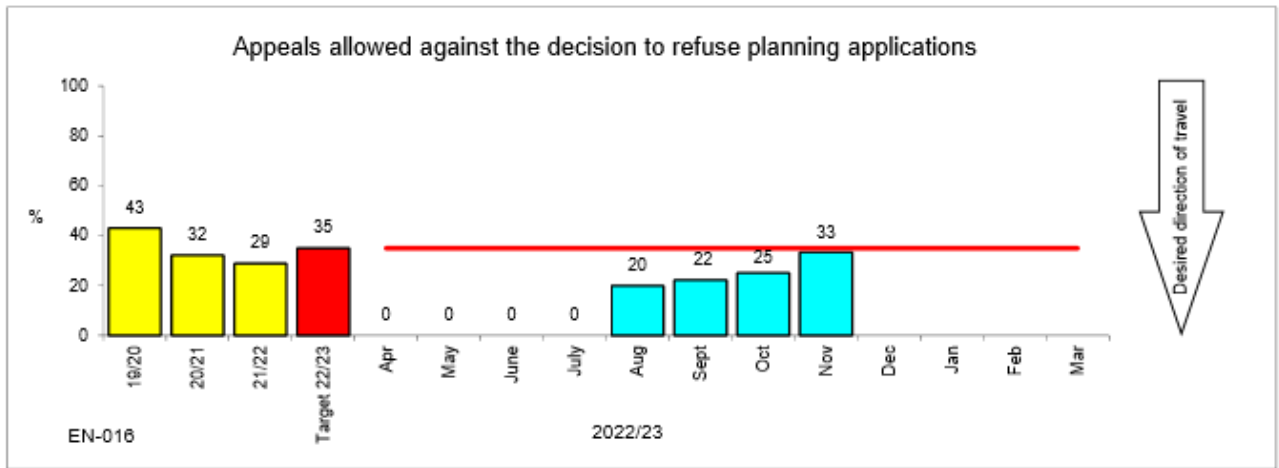
Please note that there can be more than one investigation action per fly tipping incident. This is why there are more investigation and enforcement actions than there are fly tipping incidents. There were 45 fly tipping letters sent out in November.



Satisfaction surveys are carried out through a telephone poll of 300 residents every quarter. There is a one month time lag on this figure.

PLANNING (Responsible Manager - Thomas James)



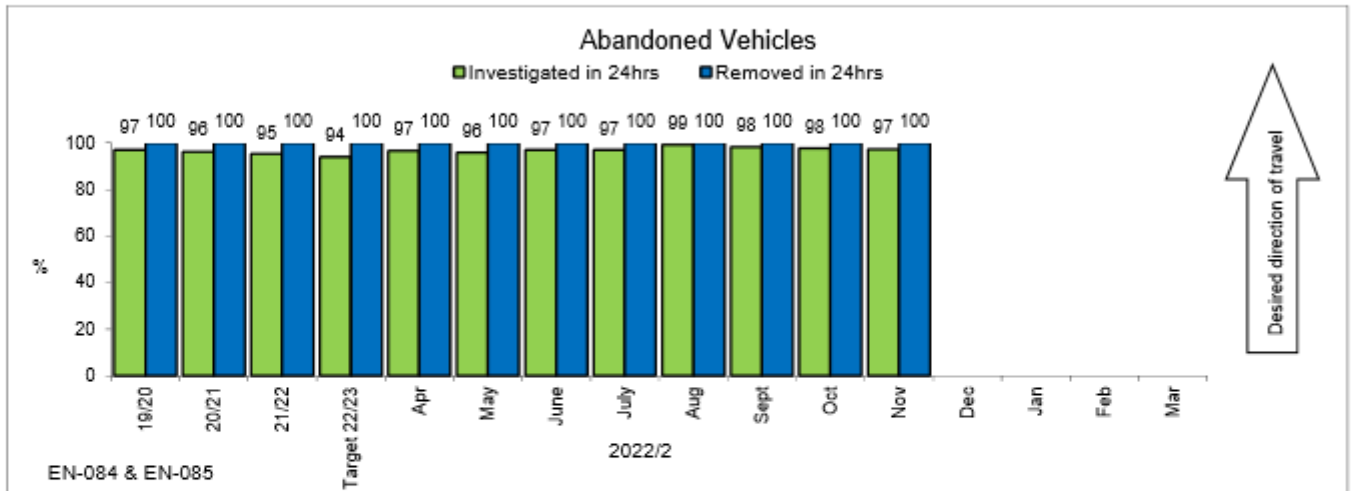


October figures are high due to the completion of 429 new apartments at Victoria Place. The development is a build to rent scheme with management provided by Native and overseen by the Victoria Square Woking Ltd company.

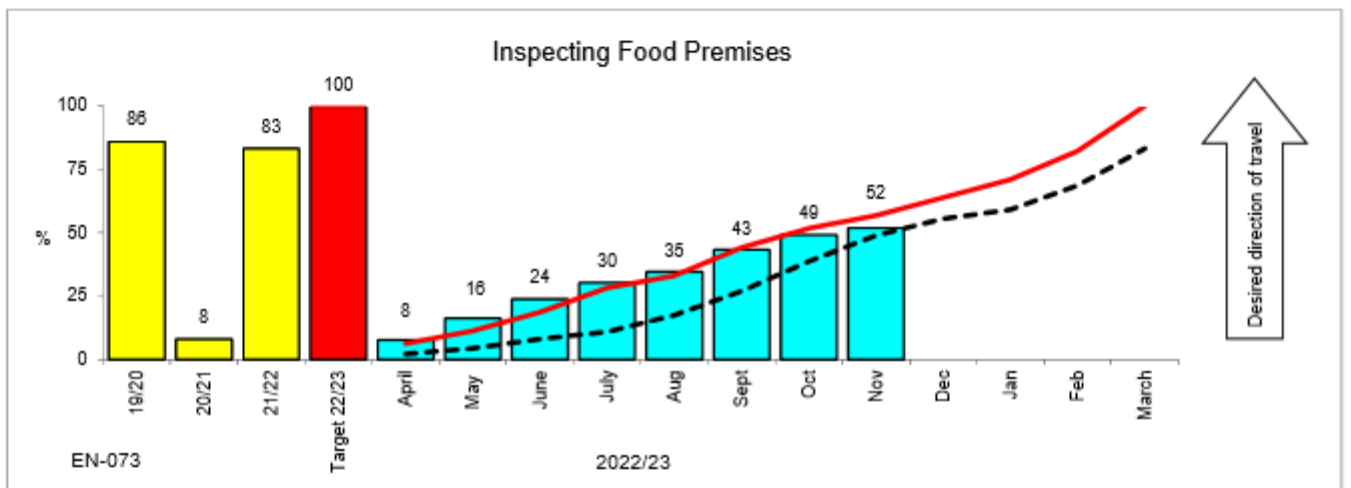
Total Residential Properties Completed				
Year	Residential Properties Target	Dwellings	Affordable Housing Target	Affordable Housing
2010/11	292	146	102	31
2011/12	292	175	102	3
2012/13	292	273	102	0
2013/14	292	370	102	14
2014/15	292	66	102	8
2015/16	292	360	102	126
2016/17	292	399	102	173
2017/18	292	345	102	54
2018/19	292	231	102	37
2019/20	292	303	102	19
2020/21	292	147	102	6
2021/22	292	386	102	145
2022/23	292	587	102	0
Cumulative Total	3504	3788	1326	616

This table has been added to show all of the residential completions each year since 2010/11, which was the start of the current Local Plan period. The affordable housing numbers may vary from those recorded in the Housing section of the Green Book, due to use of different monitoring arrangements and the inclusion of acquisitions (in the Housing section only).

COMMUNITY SAFETY (Responsible Manager - Emma Bourne)



*24 hours from the time that the vehicle can be legally removed. The table shows the cumulative percentage of vehicles visited and removed during the course of the year.



Targeted inspections are revised this year again due to the FSA 'Recovery Plan' outlining priorities for high risk and newly registered inspections rather than the usual programme, while we catch up with programmed inspections due following the pandemic. 'Revised inspections due' will include adjustments for inspections brought forward due to public health risk, new registrations, inspections completed as a result of a re-rating request and businesses that have ceased trading.

Quarterly Environmental Health Indicators	Desired Direction of Travel	2021/22	Apr-Jun	Jul-Sep	Oct-Dec	Jan-Mar
Percentage of establishments with a food hygiene rating of 3 or better	↑	95%	96%	96%		

Annual Environmental Health Indicator	Target	Desired Direction of Travel	2019/20	2020/21	2021/22	2022/23
Satisfaction of business with Environmental Health	85%	↑	91%	Unavailable	Unavailable	

**FINANCIAL MANAGEMENT
INFORMATION**

November 2022

REVENUE BUDGET - MAJOR VARIATIONS AND RISK AREAS
NOVEMBER 2022

Introduction

The report that follows summarises the General Fund and Housing Revenue Account budget variations for 2022/23 based on information available at the end of November.

Set out below are explanatory notes for the major variations that have been identified.

General Fund – Major Variations and Risk Areas

The Council allowed a General Fund risk contingency of £250,000 in the Budget for 2022/23 and assumed a £5.4m use of reserves to meet service pressures and income losses. Budget monitoring to the end of November indicates a forecast increase in this use of reserves of £3.4m. The variations making up this overspend are reported below.

	Position to November £	Forecast Outturn 2022/23 £
<u>Impact of Covid on Income Budgets</u>		
a Car Parks Income	1,855,000	2,301,000 *
b Commercial Rents	1,678,000	2,517,000
Provision for Covid related income reductions in 2022/23 base budget		-1,818,000
	3,533,000	3,000,000
<u>Other Service Variations</u>		
c Energy	583,333	1,000,000
d Taxis and Private Hire Vehicles	57,568	70,000
e Legal Costs	27,174	35,000
f Postage Costs	55,523	65,000 *
g The Key income - Now part of Freedom Loyalty Scheme	25,000	25,000
h Women's Support Centre NHS funding	-100,000	-100,000
i TEL Arrangement Fee	-369,000	-369,000
j Minimum Revenue Provision (MRP)	-395,071	-395,071 *
k On-going pension costs	-15,333	-23,000
l Staff Training	6,237	30,900 *
m Debit/Credit Card Charges	25,890	48,000
n ICT software licences	-63,925	-63,925
o Land Charges	29,000	41,000
p War Memorials	-8,576	-12,864
q C.C.T.V.	35,333	53,000
r Muslim Burial Ground Peace Garden	-4,798	-5,170
s Lets Rent Scheme	-59,958	-59,958
t Private Sector Leasing-Voids	39,841	39,841 *
u Private Sector Leasing	25,760	38,640
v Housing Options	59,850	59,850 *
w Building Control income	68,893	80,000 *
x Planning Peer Review	15,707	15,707
y Litter Enforcement	50,000	50,000 *
z Waste & Recycling	34,667	52,000 *
aa Countryside Services	10,000	10,000
ab Development Management income	147,333	100,000 *
Unused Contingency net of Savings Target	56,000	56,000
Employee costs under staffing budget	-420,168	-420,168 *
	-83,720	420,782
Forecast Overspend/Increase in Use of Reserves at November 2022	3,449,280	3,420,782
Position at October 2022		3,173,315

Items marked with a * in the table and the following comments have changed this month. Further details of each of these variations are set out in the following section.

a Car Parks Income (Mark Tabner, Project Manager - Place)

The 2022/23 income budget for Off-Street parking is £7.946m and assumes a £1.3m use of reserves given the ongoing recovery following the pandemic. The £3.822m income secured to-date falls short of the £5.677m target (-33%) and the lower £4.81m revised target (-21%) (when taking into account the use of reserves). The new venues (The Gym, Italia Conti and Superbowl) are expected to help reduce this gap. Activity will continue to be closely monitored during the year, including the impact of the trial Saturday tariff which commenced on the first Saturday in September.

b Commercial Rents (Ian Tomes, Strategic Asset Manager)

The national lockdowns and various levels of restrictions in previous years had resulted in a difficult trading environment for businesses within the Borough. A number of tenants in the Council's commercial properties have had difficulties in paying rent and service charges due during this period. Where possible arrangements have been made to recover amounts due over time.

In addition there have been some unexpected retail closures and office tenants choosing not to renew their leases creating buildings with a greater number of voids than were anticipated at the time of budget setting. The lost income in 2022/23 through a combination of voids and the impact of covid is projected to be an additional variance of £2,000,000.

c Energy

An allowance of £1m has been recognised in the budget forecast to reflect increasing energy costs during 2022/23. The most significant charges relate to Woking Park - Leisure Centre and Pool in the Park.

d Taxis and Private Hire Vehicles (Joanne McIntosh, Director of Legal and Democratic Services)

Activity levels for 2022/23 have been lower than forecast for Private Car Hire and Taxi Licences resulting in an overspend for the service.

e Legal Costs (Joanne McIntosh, Director of Legal and Democratic Services)

This overspend is in respect of legal costs associated with commercial properties that have been contracted out to external solicitors due to the volume of work.

f Postage Costs * (Becky Capon, Democratic Services Manager)

The volume of mail sent out at the Civic offices fluctuates from month to month, however this overspend is mainly due to service charges. Royal Mail postage costs increased considerably on 4 April 2022, closely followed by Whistl, with a 10-15% increase across all services.

In addition, we have seen increased use by Departments of Royal Mail 1st Class, recorded delivery and special delivery due to Service area requirements for a speedier service than Whistl.

The situation will continue to be closely monitored and may involve a full review of the postal services for all Departments.

g The Key (Andy Denner, Marketing & Communications Manager)

The Key Scheme for Woking Leisure Centre is now part of the Freedom Loyalty Scheme with effect from 2021/22. Income from this service will no longer be realised for the Council.

h Women's Support Centre (WSC) funding (Adam Thomas, Head of Family & Community Services)

A contribution of £100,000 has been received from the NHS to support the WSC during 2022/23.

- i TEL Arrangement Fee (Neil Haskell, Financial Services Manager)
As determined by Council on 20 July 2017 a 1% arrangement fee has been charged on the long term annuity loans to Thameswey relating to the Poole Road Energy Centre. This provides additional one off income of £369,000 in 2022/23.
- j Minimum Revenue Provision (Neil Haskell, Financial Services Manager)
The annual amount set aside for the repayment of debt Minimum Revenue Provision (MRP) has been recalculated to reflect actual borrowing applied at 31 March 2022 which had been overestimated in preparing the estimates. The updated provision is £395,071 less than assumed when setting the budget which also reflects slippage in projects as MRP is not due until works are completed. This is based on the Council's existing MRP policy and is subject to any revision of that policy.
- k On-going Pension Costs (Leigh Clarke, Director of Finance)
On-going pension costs are £23,000 less than budgeted during 2022/23.
- l Staff and Member Training (Amanda Jeffrey, Human Resources Manager)
The Council continues to work with an external organisation in undertaking a series of learning and development programmes for all managers. The aim has been to enhance the capability and resilience of our managers to ensure they have the ability to cope with the future challenges and changes to come. This development has built on the programmes already rolled out to the Senior Managers. The Council will continue to support all officers with learning opportunities to ensure knowledge and skill levels are fit for the future and will review budgets for 2023/24.
- m Debit and Credit Card charges (Neil Haskell, Financial Services Manager)
Changes in charges and an increase in the number of transactions are forecast to result in an overspend against budget of circa £48k.
- n ICT Software Licences (Adele Devon, ICT Manager)
Savings have been achieved by the cancellation or reduction in software licences where there has been a reduction in the number of users or the software is no longer required. Other savings have been achieved as no new helpdesk system.
- o Land Charges * (David Ripley, Revenue & Benefits Manager)
To date there have been less searches than forecast when setting the budget. This reduction in activity is likely reflecting the increase in mortgage interest rates over the last 6 months.
- p War Memorials (David Loveless, Assistant Director - Property)
Minor works to war memorials are not required during 2022/23. An under spend against budget of £12,864 is forecast.
- q C.C.T.V. and Control Room (David Loveless, Assistant Director - Property)
Higher than anticipated contractual inflation and some upgrade works have resulted in an overspend of £13,000 on the CCTV contract. In addition and following completion of the CCTV control room, operational costs are estimated to be £40,000 resulting in an overall overspend against budget of £53,000 during 2022/23. The 2023/24 budgets have been adjusted.
- r Muslim Burial Ground Peace Garden (David Loveless, Assistant Director - Property)
By bringing some of the works in house it is forecast the council will make savings of approximately £5,170 during 2022/23.
- s Let's Rent Scheme (Louise Strongitharm Strategic Director - Communities)
The PSL scheme has been more popular during recent years which has resulted in an underspend on Connect scheme and Lets Rent scheme. The team is also able to recycle some previous rent in advance payments when tenancies end. There is likely to be an underspend at year end.

t/u Private Sector Leasing * (Louise Strongitharm Strategic Director - Communities)

The PSL scheme is more popular with landlords due to the guaranteed rent. The PSLs assist with reducing B&B stay and households are usually exempt from the benefit cap in PSLs. The number of voids is high due to offers from the Housing Register. The void turnaround times are improving however there is still a void rental loss of £39,841. Quarterly rental income reports have been used to project an estimated shortfall of £38,640 for 22-23 in PSLs.

v Housing Options * (Louise Strongitharm Strategic Director - Communities)

A £15,750 saving in Bed & Breakfast expenditure was identified in round 1 of the Fit For the Future Programme (FFF1). However the saving was dependent on another FFF1 proposal which involved Thameswey buying more properties to add to the Let's Rent scheme. Since the linked proposal was not progressed, it is not possible to achieve the Bed and Breakfast saving. Furthermore, in the current climate, B&B costs are likely to become a cost pressure rather than a saving. Also, no savings have not been realised in reduced resilience sessions £8,100; Ethical Lettings £18,000 and withdrawal from the Shares's scheme - £18,000.

w Building Control Income * (David Edwards, Chief Building Control Surveyor)

Rises in construction costs and interest rates have led to a cautious domestic market, with a current projected shortfall of £80,000 on the Building Control budget for this financial year.

x Planning Peer Review (Thomas James, Development Manager)

At Council in July 2021, it was agreed that an "LGA appointed review of the operation of the planning function of Woking Borough Council including the steps taken by officers and Members to come to decisions in performing their professional and statutory duties" should be undertaken. The review of the service was carried out in December 2021 by the Planning Advisory Service and their "Planning Peer Review" report was published on 8 March 2022. The cost of the review was £15,707.

y Litter Enforcement * (Emma Bourne, Environmental Health Manager)

The litter enforcement contract is not achieving the necessary income from fixed penalty notices. The contract has now been terminated and has resulted in an overspend of £50,000 in 2022-23.

z Waste & Recycling * (Mark Tabner, Project Manager - Place)

Higher than anticipated contractual inflation and a higher driver supplement have resulted in an overspend of £52,000 during 2022/23.

aa Countryside Services (Arran Henderson, Green Spaces Development Officer - Place)

More essential safety repairs than anticipated have been carried out on unbound roads leading to residential properties over council owned common land, resulting in an expected overspend against budget of around £10,000.

ab Development Management Income * (Thomas James, Development Manager)

There has been a reduction in the number of planning applications being submitted which is consistent with the national trend. This has resulted in a drop in fee income. The expected applications which attract large fees have not yet materialised due to market conditions. Fee income will be closely monitored but it is expected there is likely to be a shortfall of £100,000 on the Development Management budget.

Housing Revenue Account * (Louise Strongitharm Strategic Director - Communities)

The 2022/23 Housing Revenue Account variations identified to the end of November 2022 are set out in the table below:-

	Position to November £	Forecast Outturn 2022/23 £
Rent Recovery	214,516	367,741
Council Tax Voids	52,799	79,199 *
NVH Final account	45,500	45,500
Statutory HRA maintenance	347,856	57,000
Responsive repairs	50,000	50,000 *
Energy	137,000	230,000 *
Employees saving in excess of staffing budget	-550,904	-550,904 *
NTL reimbursement	7,317	10,975 *
Increase/(decrease) in HRA outturn	<u>304,083</u>	<u>289,511</u>

Rent Recovery

The income collection figure for the HRA is around 1.5% down on last year at this same point in the financial year. In addition, the arrears rate is also slowly increasing. If the income collection continues at this rate, the arrears could increase to around 5.7% with the total arrears value increasing by approximately £290k over the whole financial year to £1.08m. All debts that are over 6 years old will be reviewed during the coming months to ensure that these are being written off where they are now statute barred. The overall arrears position for the HRA has remained static and currently sits at approximately £797k. The income team have experienced several issues with delays in Universal Credit (UC) arrears payments and verification of UC payments following the annual rent increases effective from the beginning of April. The tenancy management team have also had resource issues with several staff leaving in the past 6 months and this has had a knock-on effect to the income team as they have had to deal with an increase in general enquiries that would normally have been dealt with by the Customer Service team or Housing Managers. Cost of living is likely to add further pressures to arrears as more tenants struggle to pay bills.

Council Tax Voids

There is an overspend of £52,799 in council tax voids. This is due to contractor and energy supplier issues that caused significant delays to void property turnaround times during 2021-22 especially during the final quarter of the NVH contract – in previous years payment of Council Tax for empty properties would have been an exception due to major works but during the second half of 2021-22 nearly all void properties were empty beyond the 30 day point for paying Council tax leading to charges being due. We would expect for this to improve gradually with the new repairs contractor although there will still have been some backlog of issues to clear during 2022-23.

NVH Insourcing & final bill

On 11th February 2021, Council resolved to bring the New Vision Homes contract services in house at the end of the contract term and the contract ended on 31/03/2022. The final account process was completed on 11/8/22 and the final payment was £45,500 more than the amount accrued.

Statutory HRA Maintenance

Statutory HRA maintenance expenditure is over the budget by £347,856. This is because the majority of statutory services are required at the beginning of the year. An overspend of £57,000 is projected at the end of the year.

HRA Responsive Repairs

There is a potential for an overspend of around £50,000, due to the volume of void properties (42% above expectations so far).

Energy

Energy costs have increased during the year. Whilst up to date bills are still awaited, it is anticipated that there will be an overspend of around £230,000 by end of the year. The Council may not be able to recharge all of the charges to tenants because of the wholesale recharge cap. Increases in energy are being taken into account in preparing the 2023/24 budget.

NTL Reimbursement

There will be an under-recovery of NTL charges because of the volume of void properties.

Capital and Investment Programme decisions

The Executive has delegated authority to approve new schemes up to £10 million in any year, subject to any individual project being not more than £5 million and the cost being contained within the Council's Authorised Borrowing Limit.

During 2022/23 there have been no schemes approved under this delegated authority

Opportunity Purchases

The 2022/23 Investment Programme includes an annual budget of £3,000,000 for opportunity purchases.

The full cost of acquisitions funded from this budget are as follows:

Winston Lodge - (Gateway Project)	<u>£250,000</u>
	<u>£250,000</u>

SHEERWATER REGENERATION

In April 2017 the Council authorised the purchase of private properties by Thamesway Housing Ltd, financed by Thamesway Developments Ltd (TDL), as part of the Sheerwater regeneration scheme. The Sheerwater Community Charter also offered an Assisted Purchase scheme where the Council would acquire a stake in a new property (up to 33% or £100,000) to enable residents to move to an equivalent property, and the option of a mortgage of last resort. The following amounts have been advanced since the schemes opened in August 2017:

<u>Capital Expenditure</u>	<u>No of Properties</u>	
Assisted Purchases and acquisition of new houses	26	£3,042,701
Mortgages	11	£1,792,817
Properties acquired by THL using WBC loan finance:		
Completed Sales (expenditure incurred)	114	£39,314,871
Offers Accepted (committed expenditure)	8	£1,567,125
	<u>122</u>	<u>£45,717,515</u>

Further costs incurred to date which are to be reimbursed by the project are detailed below (the timing of the reimbursement will be dependent on the financial position of the project):

The Birch and Pines Lease Surrender & Demolition	£231,924
The Sheerwater Underwrite Agreement	£3,841,106
Purchase Of Dwellings Within The Redline and acquisition of new houses	£4,682,457
Home Loss & Disturbance Payments	£2,441,697
Infrastructure Investment	£2,128,901
Financial Modelling	£82,821
Southern Housing Group Property Purchase	£3,657,402
Greenoak Housing Association Purchase	£4,029,551
HRA Acquisitions	£2,072,834
Eastwood Leisure Centre Noise Mitigation	£88,241
	<u>£23,256,934</u>

Loan Finance Approvals

The Sheerwater regeneration is to be funded by loan finance from the Council. In April 2017 the Council agreed that funding will be advanced at cost to the Council with a 1% arrangement fee. During 2017/18 the Executive approved £5m to be made available to Thamesway Developments Ltd (TDL) and on 5 April 2018 the Council approved a loan facility of £26m to enable TDL to construct the leisure and recreational facilities at the Bishop David Brown site. On the 4 April 2019 the Council approved a further short-term loan facility of £42m to TDL, on terms previously approved, to enable the first residential phase (Purple). The Council also approved that on completion of the Purple phase a 50 year loan facility of £48.4m be made available to Thamesway Housing Ltd at a margin of 0.5%. On 13 February 2020 the Council approved the loan finance for the delivery of the scheme as whole. As detailed in the Council report arrangement fees and margins were removed from the loan facilities for the scheme.

Project Management\Revenue Expenditure

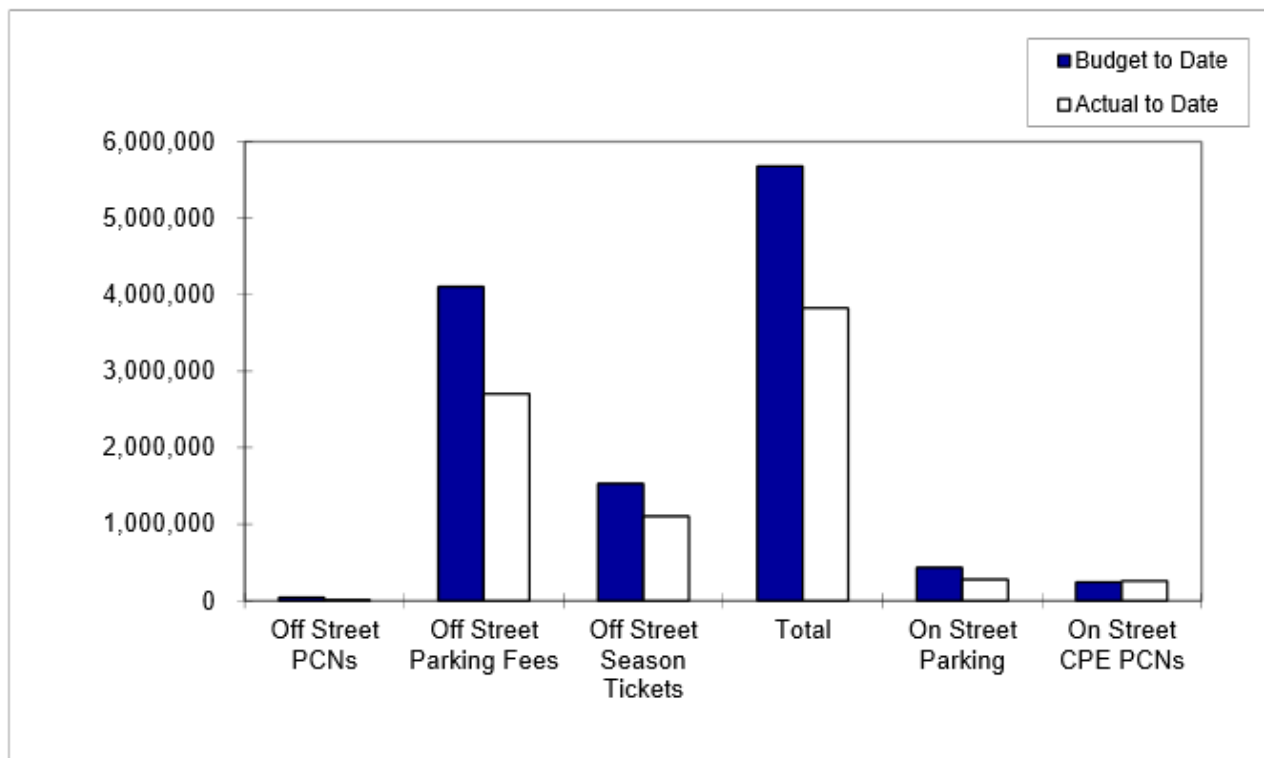
The following costs have been identified to be funded from the Sheerwater Regeneration reserve\WBC Resources:

	<u>To Date</u>
Sheerwater Regeneration Staff Costs Not Charged To TDL	£1,227,451
Removal Costs	£120,063
Equalities Survey	£83,481
Miscellaneous Costs	£204,964
Securing Void Sheerwater Units	£46,887
Subsidy of Bishop David Brown School Legal Fees and Rent Loss	£177,848
Subsidy of Sheerwater GP Practice	£111,169
Total	<u>£1,971,863</u>

<u>Compulsory Purchase Order (CPO)</u>	<u>Income</u>	<u>Expenditure</u>
DCLG Estate Regeneration Grant	£285,000	
Committed legal advice for CPO process		£280,000

CAR PARKS INCOME
NOVEMBER 2022

	Off Street PCNs	Off Street Parking Fees	Off Street Season Tickets	Total	On Street Parking	On Street CPE PCNs
Annual Budget	63,000	6,393,000	1,490,000	7,946,000	672,000	362,000
Budget to Date	42,000	4,104,000	1,531,000	5,677,000	432,000	241,000
Actual to Date	12,000	2,705,000	1,105,000	3,822,000	278,000	257,000
Variation to Date	-30,000 -71%	-1,399,000 -34%	-426,000 -28%	-1,855,000 -33%	-154,000 -36%	+16,000 +7%



The 2022/23 income budget for Off-Street parking is £7.946m and assumes a £1.3m use of reserves given the ongoing recovery following the pandemic. The £3.822m income secured to-date falls short of the £5.677m target (-33%) and the lower £4.81m revised target (-21%) (when taking into account the use of reserves). The new venues (The Gym, Italia Conti and Superbowl) are expected to help reduce this gap. Activity will continue to be closely monitored during the year, including the impact of the trial Saturday tariff which commenced on the first Saturday in September.

Mark Tabner, Project Manager - Place

STRATEGIC PROPERTY INVESTMENTS

	Rental Income			Financing Costs				Net budget benefit		
	Business Case	Current (Full Year)	Increase/(Decrease)	Business Case	Actual	Further Works	Increase/(Decrease)	Business Case	Increase/(Decrease)	Current Surplus/(Deficit)
<u>Property</u>	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Cleary Court	278	159	-119	158	130	21	-7	120	-112	8
Morris House	309	269	-40	187	170	128	111	122	-151	-29
6 Church Street West	728	795	67	451	425		-26	277	93	370
Orion Gate	1,377	1,388	11	483	464		-19	894	30	924
Dukes Court	4,364	4,747	383	2,763	2,622	33	-108	1,601	491	2,092
Red House	423	266	-157	236	224		-12	187	-145	42
CMS House Poole Rd	120	120	0	72	72		0	48	0	48
Victoria Gate	2,073	2,073	0	1,642	1,595		-47	431	47	478
Midas House	1,406	657	-749	950	923		-27	456	-722	-266
Albion House	1,569	1,487	-82	1,140	1,046		-94	429	12	441
Commercial Buildings	226	216	-10	150	128		-22	76	12	88
1 Christchurch Way	615	646	31	360	367		7	255	24	279
Goldsworth Park Centre	912	938	26	711	681		-30	201	56	257
36-42 Commercial Way	134	134	0	82	59		-23	52	23	75
TOTAL	14,534	13,895	-639	9,385	8,906	181	-298	5,149	-341	4,808

These properties have been acquired to support the economic sustainability and employment space in Woking. Based on November, the above properties will provide a net benefit to the Council of circa £4,808,000 per annum. The reasons for the variations from the business case projections are on the next page.

Ian Tomes, Strategic Asset Manager

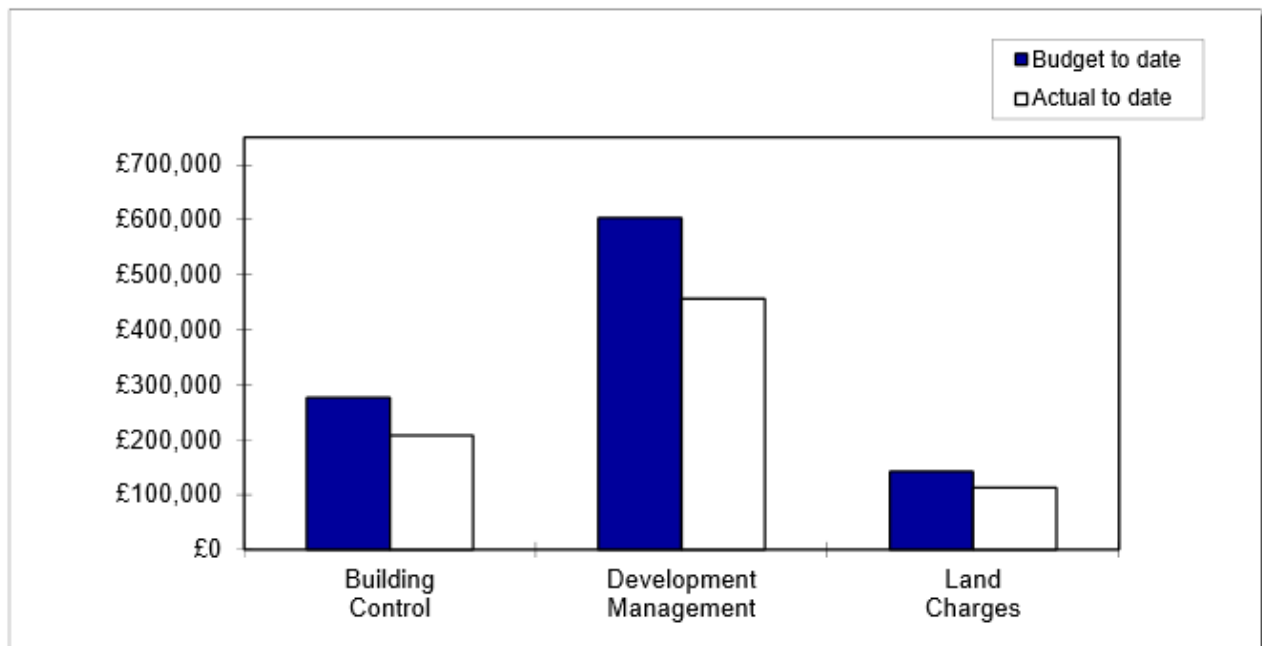
STRATEGIC PROPERTY INVESTMENTS

<u>Property</u>	
Cleary Court	Cleary Court currently has 2 office suites vacant.
Morris House	The rent shortfall is due to the vacant ground floor retail units which have been empty since acquisition
6 Church Street West	There is a new full repairing and insuring lease now in place with the Department of Work and Pensions (DWP) for the whole building paying £795,000 per annum effective December 2020.
Orion Gate	Orion Gate is fully let.
Dukes Court	Vacant space now amounts to some 27,000ftsq in units A-UG, A3, C-Gmd (part), C3, C6 and D3.
Red House	Red House is fully let of which two tenants are charities with peppercorn rents.
CMS House Poole Rd	CMS House is fully let.
Victoria Gate	Victoria Gate is fully let.
Midas House	Midas House was acquired on 31 January 2019. Part of the 1st floor, 2nd floor and 3 floor and 1 shop unit are vacant.
Albion House	Albion House was acquired on 29 March 2019. There is currently 1 void unit, however it will require substantial monies to attract a tenant.
Commercial Buildings	63, 65, 67, 69, 71, 73 and 75 Commercial Way were acquired on 2 October 2019. Number 67 became vacant on 8 May 2020 and was re-let in March 2021 on a new 5 year term at a market rent. Number 65 became vacant in November 2021 and was re-let in January 2022 on a 10 year term without breaks. A new 15 year lease of number 75 was put in place on 11 March 2022.
1 Christchurch Way	1 Christchurch Way was acquired on 9 November 2019 and is fully let.
Goldworth Park Centre	The Goldworth Park Centre was acquired on 9 April 2020 and is fully let.
36-42 Commercial Way	36, 38, 40 and 42 Commercial Way was acquired on 11 November 2020 and is fully let.

Ian Tomes, Strategic Asset Manager

OTHER FEES AND CHARGES
NOVEMBER 2022

	Building Control	Development Management	Land Charges
Budget to date	276,490	603,687	142,146
Actual to date	207,597	456,354	112,649
Variation to Date	-68,893 -25%	-147,333 -24%	-29,497 -21%



Building Control (David Edwards, Chief Building Control Surveyor)

Rises in construction costs and interest rates have led to a cautious domestic market, with a current projected shortfall of £80,000 on the Building Control budget for this financial year.

Development Management (Thomas James, Development Manager)

There has been a reduction in the number of planning applications being submitted which is consistent with the national trend. This has resulted in a drop in fee income. The expected applications which attract large fees have not yet materialised due to market conditions. Fee income will be closely monitored but it is expected there is likely to be a shortfall of £100,000 on the Development Management budget.

Land Charges (David Ripley, Revenue & Benefits Manager)

To date there have been less searches than forecast when setting the budget. This reduction in activity is likely reflecting the increase in mortgage interest rates over the last 6 months.

EMPLOYEE COSTS
NOVEMBER 2022

	Original Budget 2022/23 £	Variations £	Latest Budget 2022/23 £	Budget to NOVEMBER £	Actual Expenditure to NOVEMBER £	Variation from Budget to NOVEMBER £
US - Corporate Leadership Team	1,203,481	0	1,203,481	802,321	826,887	24,566
US - Human Resources	441,614	0	441,614	294,409	365,583	71,174
US - Revs, Benefits & Customers Services	1,678,959	0	1,678,959	1,119,305	1,199,039	79,734
US - Financial Services	805,498	0	805,498	536,999	503,410	-33,589
US - ICT and Business Improvement	1,256,026	0	1,256,026	837,351	752,923	-84,428
US - Legal & Democratic Services	1,593,044	0	1,593,044	1,062,031	1,048,670	-13,361
PLACE - Neighbourhood Services	2,791,658	0	2,791,658	1,861,103	1,645,597	-215,506
PLACE - Planning Services	2,033,523	0	2,033,523	1,355,643	1,307,171	-48,472
PLACE - Property Services	1,649,277	0	1,649,277	1,099,358	1,152,624	53,266
PLACE - Business & Community Engagemer	174,743	0	174,743	116,495	119,344	2,849
PEOPLE - Housing Services	3,318,205	0	3,318,205	2,212,138	2,011,741	-200,397
PEOPLE - Community Services	5,232,877	0	5,232,877	3,488,583	3,074,071	-414,512
Salary budget	22,178,905	0	22,178,905	14,785,736	14,007,059	-778,677
Contribution towards costs	-3,518,907	0	-3,518,907	-2,345,938	-2,538,316	-192,378
	18,660,000	0	18,660,000	12,439,798	11,468,743	-971,055

Notes

1. At its meeting on the 3 February 2022 the Executive agreed that the staffing budget for the year would be limited to £18.660m and an annual average number of staff for the year of 375 FTE. CLT will manage the staffing budget flexibly within these two parameters.

2. The above figures exclude costs of £156,902 on redundancy payments, which will be met from the management of change budget. The amount is split as follows:

General Fund	123,548
Housing Revenue Account	33,354
	<u>156,902</u>

3. Contributions towards costs reflect costs included in main table for which we receive some external funding.

4. The variation above is split between the General Fund and Housing Revenue Account as follows:

General Fund	-420,168
Housing Revenue Account	-550,887
	<u>-971,055</u>

**EMPLOYEE NUMBERS
As at November 2022**

Business Area	Employee Numbers for Full time, Part time, Agency cover and Casual				
	Full Time	Part Time	Agency Cover	Casual Staff	Total FTEs
US - Corporate Leadership Team (J.Fisher)	6	1	0.00		6.8
US - Human Resources (J.Fisher)	9	3	0.00		11.0
US - Revs, Bens & Customer Services (L.Clarke)	32	12	3.00		41.7
US - Financial Services (L.Clarke)	16	2	0.00		17.3
US - IT & Commercial Unit (J.Fisher)	22	1	0.00		22.5
US - Legal & Democratic Services (J.McIntosh)	28	4	0.00		30.7
PLACE - Neighbourhood Services (G.Framalico)	24	6	0.00		27.3
PLACE - Planning Services (G.Framalico)	34	2	1.81		37.8
PLACE - Building Services and Estates Management (G.Framalico)	20	3	1.94	2	24.0
PLACE - Business Liaison (G.Framalico)	3	1	0.00		3.3
PEOPLE - Housing Services (L.Strongtham)	46	7	0.00		50.7
PEOPLE - Community Services (L.Strongtham)	56	46	1.14	12	101.1
Additional FTE to account for partially funded posts					7.8
Grand totals	296	88	7.89	14	381.7

The staffing budget is managed flexibly within a total sum of £18,505,000 and an average annual FTE of 373.

Month	Total FTEs
April 2022	349.5
May 2022	351.8
June 2022	348.3
July 2022	345.2
August 2022	359.1
September 2022	370.9
October 2022	377.5
November 2022	379.5
December 2022	
January 2023	
February 2023	
March 2023	
Average for the year to date	360.2

(Average for previous year: 2021-2022 = 326.4)

Memorandum					
Number of externally funded posts (excluded from count above)	41	20	2	0	

The funded posts are:

1.On-street parking

TTR080: Parking Services Manager
OSP020: Operations Manager (On-Street)
AOM010: Assistant Operations Manager - VACANT
PARK02: Parking Officer(Notice Processing) VACANT
PARK12: Senior Parking Officer
PARK13: Notice Processing Officer
PARK06: Assistant Technician VACANT
BLE001: Bus Lane Enforcement Officer
CIV038: Civil Enforcement Officer
CIV021: Civil Enforcement Officer VACANT
CIV022: Civil Enforcement Officer
CIV023: Civil Enforcement Officer
CIV024: Civil Enforcement Officer
CIV025: Civil Enforcement Officer VACANT
CIV028: Civil Enforcement Officer
CIV027: Civil Enforcement Officer VACANT
CIV028: Civil Enforcement Officer VACANT
CIV029: Civil Enforcement Officer VACANT
CIV030: Civil Enforcement Officer VACANT
CIV031: Civil Enforcement Officer
CIV032: Civil Enforcement Officer VACANT
CIV033: Civil Enforcement Officer VACANT
CIV034: Civil Enforcement Officer VACANT
DAL088: Senior Parking Administrator VACANT
PARK07: Parking Services Administration Officer
PARK09: Voucher Parking Officer

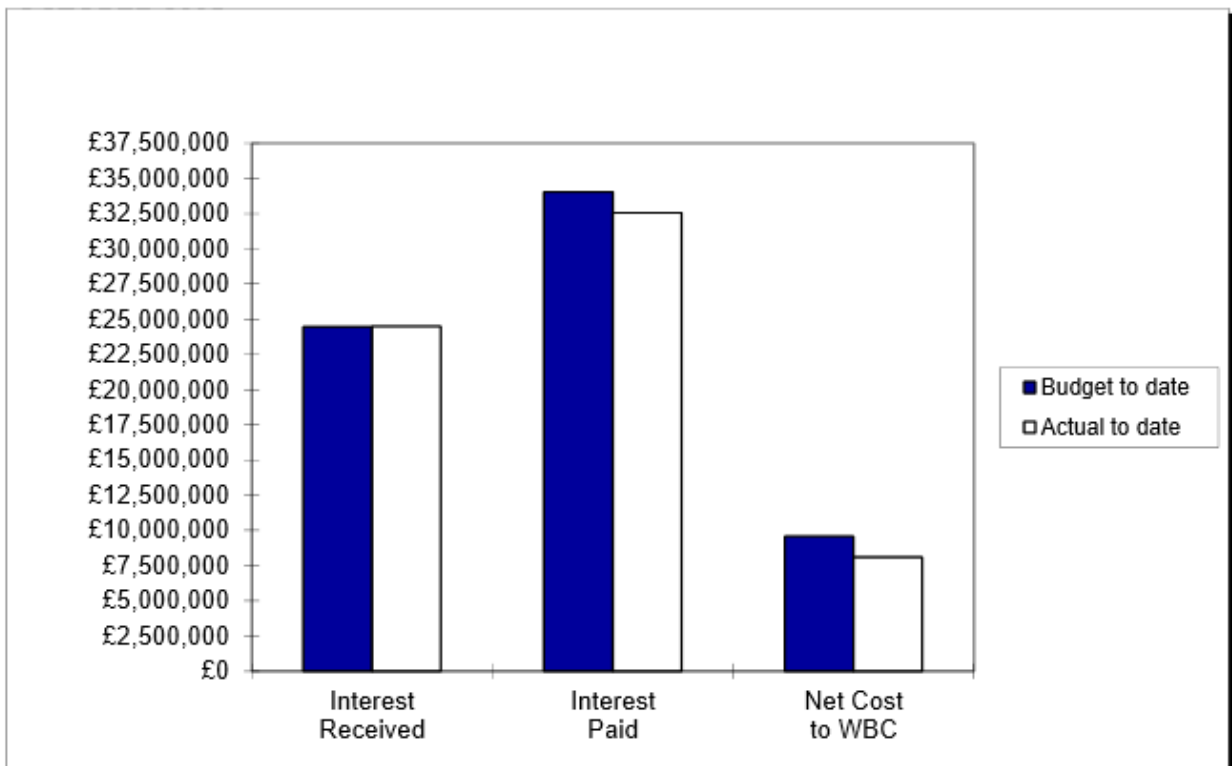
20

449

2. Other
SBS165: Building Surveyor
PFI010: PFI Project Manager
ENG001: Town Centre Engineer
ENG003: Principal Engineer
ENG004: Assistant Engineer
SAM010: Strategic Asset Manager
SBS020: Building Services Manager VACANT
SBS021: Senior Building Services Engineer
SBS024: Senior Building Services Engineer
CHR025: Senior Building Surveyor VACANT
ECS082: Marketing Communications Officer
RSC100: Resident Engagement Officer VACANT
RSC200: Resident Engagement Team Leader VACANT
RSC300: Resident Engagement Officer
RSC400: Resident Engagement Officer
SRB050: Handyperson
SRB055: Handyperson
SRB060: Handyperson
SRB075: Handyperson
SRB085: Handyperson

INTEREST RECEIPTS AND PAYMENTS
NOVEMBER 2022

	Interest Received	Interest Paid	Net Cost to WBC
2022/23 Estimate	<u>36,712,374</u>	<u>51,078,666</u>	<u>14,366,292</u>
Budget to date	24,474,924	34,052,444	9,577,520
Actual to date	24,487,071	32,574,626	8,087,555
Variation to Date	+12,147 +0%	-1,477,818 -4%	-1,489,965 -16%



Interest paid and received are below budgeted levels giving a net underspend. When the budget was set it included the financing costs of the acquisition of Victoria Place Car Park. The underspend will be required to meet the cost of the management agreement with the company.

Neil Haskell, Financial Services Manager

CAPITAL RECEIPTS
NOVEMBER 2022

<u>GENERAL FUND</u>		
<u>DETAILS OF RECEIPT</u>	<u>ESTIMATED RECEIPTS</u> (full year) £	<u>ACTUAL RECEIPTS</u> (to date) £
<u>Land Sales</u>		2,500
TOTAL RECEIPTS 2022/23	<u>0</u>	<u>2,500</u>

<u>HOUSING</u>		
<u>DETAILS OF RECEIPT</u>	<u>ESTIMATED RECEIPTS</u> (full year) £	<u>ACTUAL RECEIPTS</u> (to date) £
Right To Buy Sales *	3,330,000	1,687,900
Land Sales (including target disposals)		0
Equity Share Sale		
Repayment of Discount		0
TOTAL RECEIPTS 2022/23	<u>3,330,000</u>	<u>1,687,900</u>
Receipt retained by WBC	723,191	298,108
Treasury Share of receipt	535,801	535,801
Earmarked for replacement housing	<u>2,071,008</u>	<u>853,991</u>
	<u>3,330,000</u>	<u>1,687,900</u>

* 8 properties were sold under the Right To Buy to the end of November, at a discounted price of £210,988 compared with a forecast of 15 for the year @ £222,000 each.

The Treasury Share payment for the year is due at the end of March 2023

SAVINGS ACHIEVED
NOVEMBER 2022

<u>GENERAL FUND</u>	2021/22	Effect in 2022/23
<u>Savings achieved to date:</u>	£	£
Reduction in cultural services support	44,000	44,000
Total Savings achieved at 30 November 2022	<u>44,000</u>	<u>44,000</u>
Fit for the Future Transformation Projects	250,000	
MTFS Savings Target	100,000	
Savings to be achieved at 30 November 2022	<u>306,000</u>	

GENERAL FUND SAVINGS REQUIREMENT

The General Fund budget set in February 2022 included a savings target of £100,000 consistent with previous years, it also included £250,000 to be secured through transformation projects as part of the Fit for the Future programme.

HOUSING REVENUE ACCOUNT

No savings target was set for 2022/23

November 2022: COMMUNITY INFRASTRUCTURE (CIL)

FUNDING AVAILABLE BY AREA

Area	Funding Receipts (£)	Funding Commitments yet to be Paid (£)	Money Paid (£)	Available Funding (Receipts less Commitments) (£)
Brookwood Neighbourhood Area	13,163.94	0	0	13,163.94
Byfleet and West Byfleet Ward	7,740.33	7,166.60	4229.70	573.73
Canalside Ward	371,962.12	66,054.74	1,861.26	305,907.38
Goldsworth Park Ward	2,149.81	281.87	6,615.69	1,867.94
Heathlands Ward	28,040.60	0	0	28,040.60
Hoe Valley Ward	44,208.61	0	0	44,208.61
Hook Heath Neighbourhood Area	55,812.04	11,669.00	3,331.00	44,143.04
Horsell Ward	41,530.63	0	6,969.84	41,530.63
Knaphill Ward	43,787.06	2,000.00	720.74	41,787.06
Mount Hermon Ward	174,678.08	8,000.00	0	166,678.08
Pyrford Neighbourhood Area	42,350.18	0	14,000.00	42,350.18
Pyrford Ward	5,860.82	0	0	5,860.82
Pyrford Ward within West Byfleet Neighbourhood Area	2,630.77	0	0	2,630.77
St Johns Ward	17,316.77	118.00	8,314.36	17,198.77
West Byfleet Neighbourhood Area	1,045,102.46	4,731.78	10,909.86	1,040,370.68
Total	1,896,334.22	100,021.99	56,952.45	1,796,312.23

CIL is a charge levied on new developments to contribute towards infrastructure delivery. A proportion of the money received from this charge is allocated to Wards or Neighbourhood Areas where the development occurred, to be used for local community projects. Ward Councillors can apply for this funding and work with providers and resident groups to deliver identified community projects. The above table sets out the proportion of the CIL income that has been earmarked for the various Wards and Neighbourhood Areas to date.

**TREASURY MANAGEMENT
INFORMATION**

November 2022

SUMMARY OF EXTERNAL COMMITMENTS
[detailed schedules overleaf]

At 31 October 2022 £'000		At 30 November 2022 £'000	%
	External Borrowing Outstanding		
1,793,096	Long-term borrowing ⁽¹⁾	1,802,157	93.5
	Short-term borrowing (less than 12 months)		
45,000	- Three months or more	55,000	2.9
90,000	- Less than three months	70,000	3.6
1	- Mayoral Charities (including Hospice)	3	0.0
<u>1,928,097</u>	Total Borrowing	<u>1,927,160</u>	<u>100.0</u>
	External Deposits		
0	Long-term Deposits	0	0
	Short-term Deposits		
8,000	- invested by WBC Treasury ⁽²⁾	0	0.0
5,899	- on call with Lloyds	1,794	100.0
<u>13,899</u>	Total External Deposits	<u>1,794</u>	<u>100.0</u>
	Long-term Investments in Group Companies/Joint Ventures ⁽³⁾		
42,818	- Thameswey Energy Limited (TEL)	42,818	n/a *
300,346	- Thameswey Housing Limited (THL)	301,590	n/a *
127,583	- Thameswey Housing Limited (Sheerwater)	131,906	n/a *
32,353	- Thameswey Developments Limited (for THL)	32,353	n/a *
0	- Thameswey Developments Limited (Sheerwater)	0	n/a *
1,095	- Thameswey Developments(Sheerwater Leisure Centre)	1,095	n/a *
5,534	- Thameswey Developments Limited (for TEL)	5,534	n/a *
36,309	- Thameswey Central Milton Keynes Ltd	36,780	n/a *
725	- Thameswey Solar Ltd	725	n/a *
1,665	- Rutland (Woking) Ltd	1,665	n/a *
692,904	- Victoria Square Woking Ltd	695,167	n/a *
1,500	- Kingfield Community Sports Centre Limited	1,500	n/a *
<u>1,242,831</u>		<u>1,251,133</u>	
	Long-term Loans to External Organisations		
6,350	- Peacocks Centre	6,350	n/a *
101	- A & B Menswear	101	n/a *
75	- Woking Football Club	75	n/a *
1,607	- Freedom Leisure	1,607	n/a *
13,191	- Greenfield School	13,191	n/a *
1,724	- Wolsey Place	1,724	n/a *
<u>23,048</u>		<u>23,048</u>	
	Share Capitalisations		
31,193	- Thameswey Limited	31,193	n/a *
6,000	- Woking Necropolis and Mausoleum Ltd	6,000	n/a *
1	- Woking Town Centre Management	1	n/a *
14	- Victoria Square Woking Ltd	14	n/a *
50	- Municipal Bonds Agency	50	n/a *
50	- SurreySave Credit Union	50	n/a *
500	- Kingfield Community Sports Centre Limited	500	n/a *
<u>37,808</u>		<u>37,808</u>	

(1) £132,796k of the long term borrowing is Housing Revenue Account, with £98,006k of this relating to the Housing Self Financing settlement. The remainder of the borrowing relates to the General Fund.

(2) WBC Treasury utilises AAA rated Money Market Funds operated by Deutsche Bank Advisors, Ignis Asset Management and Federated Hermes Cash Management Fund to manage day to day cash flow.

(3) These investments are used to provide operational assets within the group companies, and consequently fall outside the liquidity measure within the Council's approved Investment Strategy i.e. that a minimum of 65% of investments should mature within 12 months of placing an investment.

Long Term Loans

Public Works Loans Board

Reference	Counter Party Name	Start date	Maturity date	Interest Rate	Loan Type	Principal £m
563226	PWLB	21/10/2022	23/10/2023	4.17 Fixed	Maturity	10.0
574409	PWLB	22/11/2022	22/11/2023	3.94 Fixed	Maturity	10.0 *
496087	PWLB	13/10/2009	13/10/2024	3.91 Fixed	Maturity	4.0
499430	PWLB	12/03/2012	12/03/2025	3.59 Fixed	Maturity	5.0
506421	PWLB	27/09/2017	31/08/2025	1.95 Fixed	Maturity	8.0
501617	PWLB	05/10/2012	05/10/2026	2.18 Fixed	Annuity	0.7
495369	PWLB	17/03/2009	10/03/2027	3.78 Fixed	Maturity	3.0
489099	PWLB	04/10/2004	04/10/2030	4.75 Fixed	Maturity	5.0
489100	PWLB	04/10/2004	04/10/2031	4.75 Fixed	Maturity	5.0
489952	PWLB	20/05/2005	16/05/2033	4.45 Fixed	Maturity	5.0
503002	PWLB	24/04/2014	24/04/2034	3.69 Fixed	Annuity	1.0
488996	PWLB	26/08/2004	26/08/2034	4.85 Fixed	Maturity	5.0
497990	PWLB	28/09/2010	28/09/2034	4.06 Fixed	Maturity	5.0
489911	PWLB	16/05/2005	16/05/2035	4.55 Fixed	Maturity	5.0
502015	PWLB	22/03/2013	22/03/2037	3.90 Fixed	Maturity	5.0
494140	PWLB	10/12/2007	10/12/2037	4.49 Fixed	Maturity	3.0
501718	PWLB	13/11/2012	13/05/2038	3.78 Fixed	Maturity	5.0
496255	PWLB	01/12/2009	01/12/2039	4.22 Fixed	Maturity	3.0
502580	PWLB	04/10/2013	04/10/2040	4.26 Fixed	Maturity	5.0
494241	PWLB	09/01/2008	10/12/2042	4.39 Fixed	Maturity	3.0
496164	PWLB	04/11/2009	02/11/2049	4.29 Fixed	Maturity	3.0
496526	PWLB	21/01/2010	21/01/2053	4.48 Fixed	Maturity	4.0
494807	PWLB	10/09/2008	10/09/2053	4.41 Fixed	Maturity	3.0
496700	PWLB	19/02/2010	19/09/2053	4.67 Fixed	Maturity	10.0
496599	PWLB	01/02/2010	01/08/2054	4.44 Fixed	Maturity	5.0
496701	PWLB	19/02/2010	19/01/2055	4.67 Fixed	Maturity	10.0
490975	PWLB	10/01/2006	10/01/2056	3.95 Fixed	Maturity	3.0
501032	PWLB	28/03/2012	01/09/2056	3.50 Fixed	Maturity	10.0
492382	PWLB	02/11/2006	02/11/2056	4.05 Fixed	Maturity	6.0
496702	PWLB	19/02/2010	19/10/2057	4.67 Fixed	Maturity	10.0
494733	PWLB	15/08/2008	15/02/2058	4.39 Fixed	Maturity	3.0
494420	PWLB	07/03/2008	07/03/2058	4.41 Fixed	Maturity	3.0
494702	PWLB	04/08/2008	04/08/2058	4.46 Fixed	Maturity	5.0
501025	PWLB	28/03/2012	02/09/2058	3.50 Fixed	Maturity	10.0
496703	PWLB	19/02/2010	19/01/2059	4.67 Fixed	Maturity	10.0
501029	PWLB	28/03/2012	03/03/2059	3.50 Fixed	Maturity	10.0
496600	PWLB	01/02/2010	01/08/2059	4.43 Fixed	Maturity	5.0
501028	PWLB	28/03/2012	01/09/2059	3.50 Fixed	Maturity	10.0
496704	PWLB	19/02/2010	19/10/2059	4.67 Fixed	Maturity	8.0
496257	PWLB	01/12/2009	01/12/2059	4.21 Fixed	Maturity	4.0
496525	PWLB	21/01/2010	21/01/2060	4.46 Fixed	Maturity	4.0
501027	PWLB	28/03/2012	01/03/2060	3.49 Fixed	Maturity	10.0
501024	PWLB	28/03/2012	01/09/2060	3.49 Fixed	Maturity	10.0
497889	PWLB	10/09/2010	10/09/2060	4.04 Fixed	Maturity	5.0
501030	PWLB	28/03/2012	01/03/2061	3.49 Fixed	Maturity	10.0
501026	PWLB	28/03/2012	01/09/2061	3.48 Fixed	Maturity	10.0
499282	PWLB	28/12/2011	22/12/2061	4.11 Fixed	Maturity	5.0
499322	PWLB	20/01/2012	20/01/2062	3.99 Fixed	Maturity	5.0
501031	PWLB	28/03/2012	01/03/2062	3.48 Fixed	Maturity	18.0
503577	PWLB	18/12/2014	18/07/2062	3.22 Fixed	Maturity	3.0
503547	PWLB	15/12/2014	15/12/2062	3.36 Fixed	Maturity	3.0
503658	PWLB	20/01/2015	20/03/2063	2.99 Fixed	Maturity	2.0
503523	PWLB	02/12/2014	02/05/2063	3.45 Fixed	Maturity	3.0
502654	PWLB	04/11/2013	04/11/2063	4.20 Fixed	Maturity	5.0
503517	PWLB	01/12/2014	01/05/2064	3.49 Fixed	Maturity	5.0
504415	PWLB	19/10/2015	19/10/2064	3.25 Fixed	Maturity	9.5
503472	PWLB	20/11/2014	20/11/2064	3.66 Fixed	Maturity	5.0
503499	PWLB	27/11/2014	27/11/2064	3.58 Fixed	Maturity	6.0
504660	PWLB	11/02/2016	11/02/2065	2.92 Fixed	Maturity	3.0
506120	PWLB	09/06/2017	09/06/2065	2.28 Fixed	Maturity	4.5
504298	PWLB	12/08/2015	12/08/2065	3.16 Fixed	Maturity	2.0
504387	PWLB	28/09/2015	28/09/2065	3.18 Fixed	Maturity	5.0
504478	PWLB	18/11/2015	18/11/2065	3.33 Fixed	Maturity	2.0
504531	PWLB	08/12/2015	08/12/2065	3.21 Fixed	Maturity	2.0
504597	PWLB	19/01/2016	19/01/2066	3.13 Fixed	Maturity	2.5
505119	PWLB	20/06/2016	20/04/2066	2.50 Fixed	Maturity	10.0

Long Term Loans

Reference	Counter Party Name	Start date	Maturity date	Interest Rate	Loan Type	Principal £m
505091	PWLB	17/06/2016	17/06/2066	2.57	Fixed Maturity	10.0
505186	PWLB	30/06/2016	30/06/2066	2.42	Fixed Maturity	3.0
505365	PWLB	21/09/2016	21/09/2066	2.23	Fixed Maturity	4.0
505499	PWLB	10/11/2016	10/11/2066	2.47	Fixed Maturity	8.0
505518	PWLB	30/11/2016	30/11/2066	2.61	Fixed Maturity	9.0
505724	PWLB	13/02/2017	11/02/2067	2.74	Fixed Annuity	11.3
505767	PWLB	28/02/2017	28/02/2067	2.68	Fixed Annuity	18.9
505783	PWLB	02/03/2017	02/03/2067	2.64	Fixed Annuity	9.4
505922	PWLB	27/03/2017	27/03/2067	2.37	Fixed Maturity	5.0
506000	PWLB	19/04/2017	19/04/2067	2.50	Fixed Annuity	4.7
506121	PWLB	09/06/2017	09/06/2067	2.52	Fixed Annuity	4.7
506306	PWLB	31/08/2017	31/08/2067	2.52	Fixed Annuity	47.3
506347	PWLB	12/09/2017	12/09/2067	2.50	Fixed Annuity	9.5
506555	PWLB	07/11/2017	07/11/2067	2.67	Fixed Annuity	19.0
506564	PWLB	09/11/2017	09/11/2067	2.66	Fixed Annuity	28.5
506569	PWLB	10/11/2017	10/11/2067	2.63	Fixed Annuity	19.0
506658	PWLB	23/11/2017	23/11/2067	2.65	Fixed Annuity	9.5
506730	PWLB	13/12/2017	13/12/2067	2.64	Fixed Annuity	9.5
506752	PWLB	19/12/2017	19/12/2067	2.30	Fixed Maturity	10.0
506980	PWLB	02/03/2018	02/03/2068	2.73	Fixed Annuity	9.5
507084	PWLB	19/03/2018	19/03/2068	2.63	Fixed Annuity	9.5
507090	PWLB	20/03/2018	20/03/2068	2.61	Fixed Annuity	9.5
507135	PWLB	26/03/2018	26/03/2068	2.56	Fixed Annuity	14.3
507136	PWLB	26/03/2018	26/03/2068	2.56	Fixed Annuity	7.6
507182	PWLB	29/03/2018	29/03/2068	2.54	Fixed Annuity	9.5
507445	PWLB	31/05/2018	31/05/2068	2.49	Fixed Annuity	9.5
507623	PWLB	27/07/2018	27/07/2068	2.53	Fixed Annuity	9.6
507925	PWLB	19/10/2018	19/10/2068	2.68	Fixed Maturity	6.0
508038	PWLB	14/11/2018	14/11/2068	2.72	Fixed Annuity	9.6
508052	PWLB	19/11/2018	19/11/2068	2.78	Fixed Annuity	9.6
508146	PWLB	07/12/2018	07/12/2068	2.75	Fixed Annuity	57.9
508180	PWLB	11/12/2018	11/12/2068	2.66	Fixed Annuity	19.3
508231	PWLB	13/12/2018	13/12/2068	2.55	Fixed Annuity	38.5
508432	PWLB	31/01/2019	31/01/2069	2.56	Fixed Annuity	9.5
508481	PWLB	11/02/2019	11/02/2069	2.52	Fixed Annuity	77.1
508610	PWLB	27/02/2019	27/02/2069	2.39	Fixed Annuity	7.0
508842	PWLB	19/03/2019	19/03/2069	2.55	Fixed Annuity	19.4
508850	PWLB	20/03/2019	20/03/2069	2.53	Fixed Annuity	19.3
508869	PWLB	22/03/2019	22/03/2069	2.49	Fixed Annuity	28.9
508916	PWLB	25/03/2019	25/03/2069	2.39	Fixed Annuity	48.1
508947	PWLB	26/03/2019	26/03/2069	2.37	Fixed Annuity	19.2
509003	PWLB	28/03/2019	28/03/2069	2.31	Fixed Annuity	19.2
509473	PWLB	05/07/2019	05/07/2069	2.15	Fixed Annuity	19.3
509557	PWLB	26/07/2019	26/07/2069	2.16	Fixed Annuity	19.3
509591	PWLB	06/08/2019	06/08/2069	2.09	Fixed Annuity	19.3
509644	PWLB	09/08/2019	09/08/2069	1.93	Fixed Annuity	19.3
509739	PWLB	20/08/2019	20/08/2069	1.77	Fixed Annuity	9.6
509874	PWLB	05/09/2019	05/09/2069	1.74	Fixed Annuity	9.6
116151	PWLB	25/09/2019	25/09/2069	1.82	Fixed Annuity	9.6
116631	PWLB	26/09/2019	26/09/2069	1.80	Fixed Annuity	9.6
141733	PWLB	11/12/2019	11/12/2069	3.08	Fixed Annuity	19.6
156094	PWLB	30/01/2020	30/01/2070	2.85	Fixed Annuity	19.5
186269	PWLB	16/04/2020	16/04/2070	2.48	Fixed Annuity	19.5
197955	PWLB	12/05/2020	12/05/2070	2.43	Fixed Annuity	19.5
292072	PWLB	18/01/2021	18/01/2071	1.71	Fixed Annuity	9.8
294068	PWLB	21/01/2021	21/01/2071	1.71	Fixed Annuity	19.6
297978	PWLB	29/01/2021	29/01/2071	1.68	Fixed Annuity	19.6
304476	PWLB	15/02/2021	15/02/2071	1.87	Fixed Annuity	14.7
311952	PWLB	02/03/2021	02/03/2071	2.15	Fixed Annuity	44.2
313114	PWLB	04/03/2021	04/03/2071	2.15	Fixed Annuity	19.7
323859	PWLB	25/03/2021	25/03/2071	2.13	Fixed Annuity	9.8
324395	PWLB	26/03/2021	26/03/1971	2.09	Fixed Annuity	14.7
337369	PWLB	21/04/2021	21/04/2071	2.11	Fixed Annuity	9.8
353644	PWLB	24/05/2021	24/05/2071	2.23	Fixed Annuity	19.7
362679	PWLB	14/06/2021	14/06/2071	2.09	Fixed Annuity	24.7
363703	PWLB	16/06/2021	16/06/2071	2.07	Fixed Annuity	9.9
365996	PWLB	23/06/2021	23/06/2071	2.02	Fixed Annuity	19.8
368894	PWLB	01/07/2021	01/07/2071	2.05	Fixed Annuity	19.8

Long Term Loans

370826	PWLB	06/07/2021	06/07/2071	2.04	Fixed	Annuity	19.8
372808	PWLB	09/07/2021	09/07/2071	1.98	Fixed	Annuity	19.8
374078	PWLB	13/07/2021	13/07/2071	1.98	Fixed	Annuity	19.8
376376	PWLB	19/07/2021	19/07/2071	1.90	Fixed	Annuity	19.8
378261	PWLB	22/07/2021	22/07/2071	1.82	Fixed	Annuity	19.8
380895	PWLB	28/07/2021	28/07/2071	1.80	Fixed	Annuity	29.6
389042	PWLB	12/08/2021	12/08/2071	1.75	Fixed	Annuity	29.6
410896	PWLB	30/09/2021	30/09/2071	1.94	Fixed	Annuity	19.8
431831	PWLB	04/11/2021	04/11/2071	1.91	Fixed	Annuity	19.8
455542	PWLB	16/12/2021	16/12/2071	1.65	Fixed	Annuity	19.9
493376	PWLB	09/03/2022	09/03/2072	2.24	Fixed	Annuity	19.9

* New loans taken during this period.

Average interest rate 2.64

1,772.2

Long Term Loans

Market Loans

Reference	Counter Party Name	Start date	Maturity date	Interest Rate	Loan Type	Principal
291/296	Barclays Bank plc	31/07/2006	31/07/2076	4.75 Fixed	Maturity	5.0 **
292/295	Barclays Bank plc	31/07/2006	31/07/2076	4.75 Fixed	Maturity	5.0 **
299	Barclays Bank plc	05/04/2007	05/04/2077	3.95 Fixed	Maturity	5.0 **

No new loans taken during this period. Average interest rate 4.48 15.0

** These loans were previously classified as LOBO (Lender Option Borrower Option) loans. Barclays notified the Council that it had permanently waived its rights under the lender's option of the LOBO feature of the loans to change the interest rate in the future. As a result, the loans effectively became fixed rate loans at their current interest rates with their stated maturities and no risk that the rates will be changed in the future. This change was effective from 28th June 2016.

Lender Option Borrower Option (LOBO) Loan Debt

£15m of the Council's long term borrowing is in the form of loans called LOBOs. These loans have a 'step up' date after which the lender has the option of asking for the interest rate to be increased at specific intervals ('call periods'). Should the lender request a rate increase, the Council has the option of repaying the loan and seeking an alternative source of finance. Some LOBOs have an interest rate increase pre-agreed at the 'step up' date at which the borrower does not have the option to repay. The new rate is referred to as the 'back-end rate'.

Reference	Counter Party Name	Start date	Maturity date	Initial rate	Next Step up date	Back-end rate	Effective rate	Call Period	Principal £m
293	Danske Bank*	05/04/2005	05/04/2055	3.90	05/04/2023	4.75	n/a	6 years	5.0
294/297	Dexia Public Finance Bank*	06/10/2006	06/10/2076	3.89	08/04/2023	4.75	n/a	2 years	5.0
298	Dexia Public Finance Bank	22/11/2006	22/11/2076	3.95	22/11/2026	3.95	n/a	1 years	5.0

*LOBO has stepped up to back-end rate. Average prevailing interest rate 4.48 15.0

Total Long Term Loans Average prevailing interest rate 2.67 **1,802.2**

PRUDENTIAL INDICATORS

Section 1 of the Local Government Act 2003, requires the Council to determine, before the beginning of each financial year, the Council's treasury Prudential Indicators.

On 3 February 2022, the Council determined the following limits for 2022/23:

Operational Boundary for External Debt	£2,318,479,000
<i>Current External Debt as a percentage of Operational Boundary *</i>	84.14%
Authorised Limit for External Debt	£2,328,479,000
<i>Current External Debt as a percentage of Authorised Limit *</i>	83.78%

* The value relating to the estimated PFI liability at 30 November 2022 which is classed as a credit arrangement and comes within the scope of the prudential indicators is: £23,638,000

Deals Outstanding at 30 November 2022

Internally managed deposits

Deal Ref	Counter Party Name	Dates		Interest Rate	Principal
		Start	Maturity		
2739	DEUTSCHE ASSET & WEALTH MANA	N/A	CALL	0.000	0.00
2750	FEDERATED HERMES CASH MANAGEMENT FUND	N/A	CALL	0.011	0.00
					0.00

Deposits placed on the advice of Tradition UK

Deal Ref	Counter Party Name	Dates		Interest Rate	Principal
		Start	Maturity		

No applicable deals

Temporary Loans

Deal Ref	Counter Party	Dates		Interest Rate	Principal
		Start	Maturity		
3478	CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTH.	01/03/2022	01/12/2022	1.00	5,000,000.00
3479	SHEFFIELD CITY COUNCIL	01/03/2022	01/12/2022	1.00	10,000,000.00
3480	DERBYSHIRE COUNTY COUNCIL	16/03/2022	16/12/2022	1.05	5,000,000.00
3481	WEST YORKSHIRE COMBINED AUTHORITY	18/05/2022	04/05/2023	1.20	15,000,000.00
3482	WEST YORKSHIRE COMBINED AUTHORITY - WY POLICE	26/07/2022	26/04/2023	2.10	10,000,000.00
3483	ROYAL BOROUGH OF KINGSTON UPON THAMES	18/08/2022	17/08/2023	2.30	5,000,000.00
3484	DUMFRIES & GALLOWAY COUNCIL	09/09/2022	22/12/2022	2.32	5,000,000.00
3485	TORFAEN COUNTY BOROUGH COUNCIL	09/09/2022	22/12/2022	2.32	5,000,000.00
3486	BRISTOL CITY COUNCIL	20/09/2022	20/06/2023	3.30	5,000,000.00
3487	SOMERSET COUNTY COUNCIL PENSION FUND	20/09/2022	20/06/2023	3.30	5,000,000.00
3488	NORTH AYRSHIRE COUNCIL	24/10/2022	23/10/2023	4.50	5,000,000.00
3489	TAMESIDE METROPOLITAN BOROUGH COUNCIL	14/11/2022	13/11/2023	4.50	5,000,000.00
3490	SOMERSET COUNTY COUNCIL	21/11/2022	20/11/2023	4.85	10,000,000.00
3491	CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTH.	16/11/2022	15/11/2023	4.85	5,000,000.00
3492	SOMERSET COUNTY COUNCIL PENSION FUND	16/11/2022	15/11/2023	4.85	5,000,000.00
3493	NORTH NORTHAMPTONSHIRE COUNCIL	15/11/2022	15/02/2023	3.00	10,000,000.00
3494	WAKEFIELD COUNCIL	21/11/2022	21/12/2022	3.10	10,000,000.00
3495	KIRKLEES COUNCIL (HUDDERSFIELD)	21/11/2022	21/12/2022	3.10	5,000,000.00
					125,000,000.00

New Deals taken between 1 November 2022 and 30 November 2022

Internally managed deposits

Deal Ref	Counter Party Name	Start	Dates Maturity	Interest Rate	Principal
----------	--------------------	-------	-------------------	---------------	-----------

No applicable deals

Temporary Loans

Deal Ref	Counter Party Name	Start	Dates Maturity	Interest Rate	Principal
3489	TAMESIDE MBC	14/11/2022	13/11/2023	4.500	5,000,000.00
3490	SOMERSET COUNTY COUNCIL	21/11/2022	20/11/2023	4.850	10,000,000.00
3491	CAMBRIDGESHIRE & PETERBOR. COM	16/11/2022	15/11/2023	4.850	5,000,000.00
3492	SOMERSET COUNTY COUNCIL PENSIO	16/11/2022	15/11/2023	4.850	5,000,000.00
3493	NORTH NORTHAMPTONSHIRE COUNCIL	15/11/2022	15/02/2023	3.000	10,000,000.00
3494	WAKEFIELD COUNCIL	21/11/2022	21/12/2022	3.100	10,000,000.00
3495	KIRKLEES COUNCIL - HUDDERSFIEL	21/11/2022	21/12/2022	3.100	5,000,000.00
					<u>50,000,000.00</u>

Long Term Loans

Deal Ref	Counter Party Name	Start	Dates Maturity	Interest Rate	Principal
574409	PUBLIC WORKS LOAN BOARD	22/11/2022	22/11/2023	3.940	10,000,000.00
					<u>10,000,000.00</u>

**THAMESWEY GROUP
INFORMATION**

November 2022

THAMESWEY GROUP

Thameswey Ltd (TL) is a 100% subsidiary of Woking Borough Council. It is a holding company and has set up a number of subsidiary Companies specialising in low carbon energy generation, housing at intermediate rental, sustainable house building, property development and support services.

The group is made up of the following companies: unless otherwise stated they are 100% subsidiaries of Thameswey Ltd:

Name	Abbr.	Description
Thameswey Central Milton Keynes Ltd	TCMK	100% subsidiary of TEL providing low carbon energy generation in Milton Keynes
Thameswey Developments Ltd	TDL	Property Development on behalf of WBC
Thameswey Energy Ltd	TEL	Low carbon energy generation in Woking
Thameswey Housing Ltd	THL	Provides housing in the Borough. The majority of the housing is provided at intermediate rental
Thameswey Guest Houses Ltd	TGHL	100% Subsidiary of THL. Company began trading on 01/09/2014.
Thameswey Maintenance Services Ltd	TMSL	Operation & maintenance of Thameswey energy stations and ad hoc work for other customers
Thameswey Solar Ltd	TSL	Operates PV panels throughout the Borough
Thameswey Sustainable Communities Ltd	TSCL	Sustainable Energy Consultancy and also runs the Action Surrey project
Rutland (Woking) Ltd	RWL	50% Joint Venture between TDL and Rutland Properties
Rutland Woking (Carhouse Lane) Ltd	RWCL	50% Joint Venture between TDL and Rutland Properties, developed land on Carhouse Lane, Woking
Rutland Woking (Residential) Ltd	RWRL	75% subsidiary of the Thameswey Group via 50% held by THL and 25% by TDL.

For further information please see our website: www.thamesweygroup.co.uk

For information on reducing energy consumption in homes, schools and businesses please see: www.actionsurrey.org

For information on the solar PV installations please visit our website www.thamesweysolar.co.uk

THAMESWEY GROUP
EMPLOYEE NUMBERS
Oct-22

Service Unit	Employee Numbers for Full Time, Part Time, Agency Cover & Casual					
	Full Time	Part Time at FTE	Apprentice	Agency Cover	Casual Staff	Total FTEs
Thameswey Sustainable Communities Ltd	54.00	1.3	1	1	0	57.3
GROUP	54.0	1.3	1.0	1.0	0.0	57.3

Month	Total FTEs
April	50.3
May	52.3
June	53.3
July	55.3
August	57.3
September	57.3
October	57.3
November	
December	
January	
February	
March	
Average for the year to date	54.7

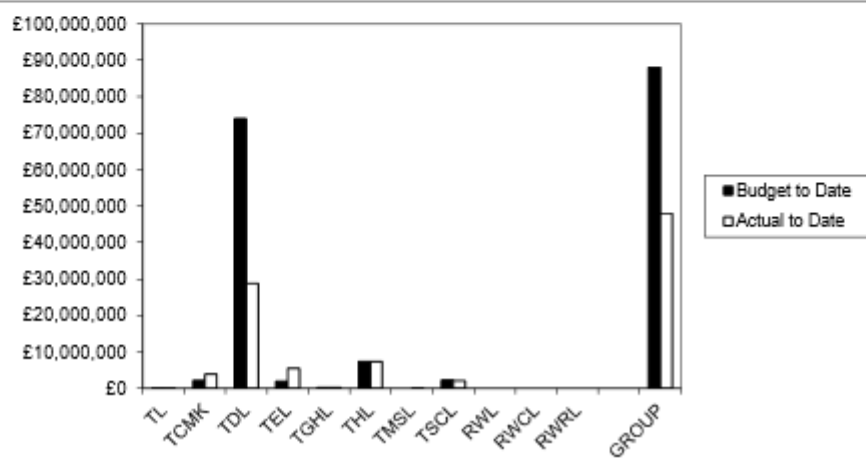
No other Thameswey Group companies have employees.

THAMESWEY GROUP
SALES INCOME
Oct-22

Company	Budget to Date £	Actual to Date £	Variance to Date £
TSL	0	0	0
TL	34,917	59,918	25,001
TCMK	2,199,108	3,955,504	1,756,397
TDL	73,975,749	28,783,628	(45,192,121)
TEL	1,950,332	5,517,636	3,567,303
TGHL	241,594	251,690	10,096
THL	7,319,557	7,359,099	39,543
TMSL	0	2,486	2,486
TSCL	2,274,520	2,126,399	(148,121)
RWL			
RWCL			
RWRL			
GROUP	87,995,775	48,056,360	(39,939,415)

Notes

2
1
2



There is a one month time lag on this report.

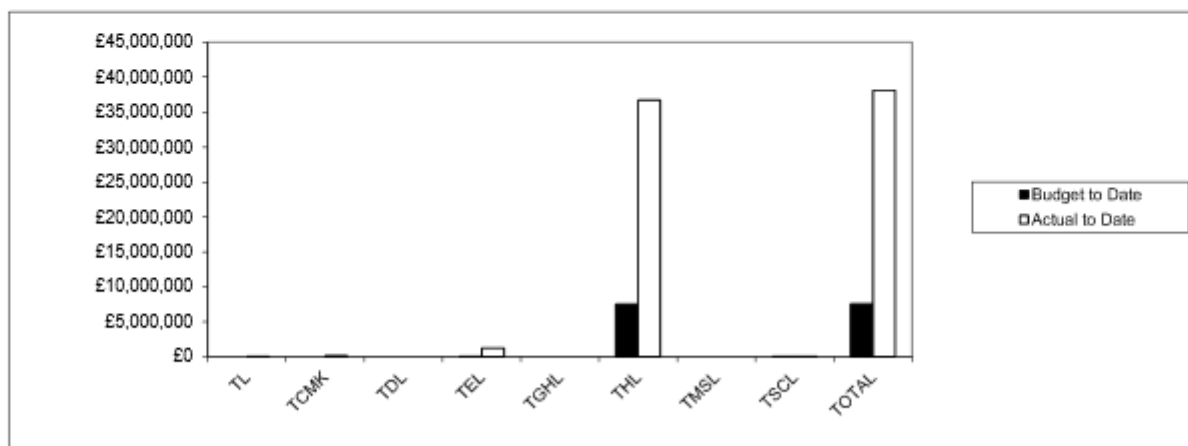
ALL FIGURES SUBJECT TO YEAR END ADJUSTMENTS

Notes

- 1 Project completion timing variances
- 2 Energy sales revenues are above budget due to higher gas and electric unit costs affecting both sales revenue and costs to run the business

THAMESWEY GROUP
CAPITAL EXPENDITURE
Oct-22

Company	Budget to Date £	Actual to Date £	Variance to Date £	Note
TSL	0	0	0	
TL	0	4,125	4,125	
TCMK	0	146,160	146,160	
TDL	0	0	0	
TEL	42,417	1,224,738	1,182,319	
TGHL	0	0	0	
THL	7,480,000	36,722,709	29,242,709	2
TMSL	0	0	0	
TSCL	40,833	36,408	(4,427)	
TOTAL	7,563,250	38,134,136	30,570,886	1



There is a one month time lag on this report.

NOTES

1. Capital expenditure is recognised upon completion of the project. Until that point, it is held as work in progress.

2. THL: Capital Expenditure:

	£
PEX Software	32,412
1 Englefield Road	665,982
13 Paddocks Mead	390,757
164 Broadway	129,770
2 Englefield Road	665,982
3 Englefield Road	665,982
4 Englefield Road	508,962
63 Willow Way	477,748
Cornerstone	32,842,511
Rennovations	342,602
	36,722,709

0

Please note that Sheerwater properties are recognised quarterly

THAMESWEY GROUP

NEW LOANS

Oct-22

Company	Project	Lender	Start Date	Maturity Date	Interest Rate %	Principal (£M)	Loan Ref
TCMK		WBC	05-Apr-22	05-Apr-47	4.63%	0.46	11085
THL	Sheerwater	WBC	11-Apr-22	11-Apr-72	2.61%	1.58	15548
THL	Sheerwater	WBC	21-Apr-22	21-Apr-72	2.90%	2.57	15549
THL	Sheerwater	WBC	28-Apr-22	28-Apr-72	2.77%	1.70	15550
THL	Knaphill Library 2 (KL2)	WBC	23-May-22	23-May-72	4.34%	0.16	10157
THL	Cornerstone (Elizabeth House)	WBC	23-May-22	23-May-72	4.34%	0.75	10156
THL	Sheerwater Copper	WBC	23-May-22	23-May-72	2.84%	1.62	15551
THL	Sheerwater Red	WBC	21-Jun-22	21-Jun-72	3.43%	1.51	15554
THL	THL	WBC	29-Jun-22	29-Jun-72	4.89%	4.06	10158
THL	Sheerwater Copper	WBC	12-Jul-22	12-Jul-72	3.34%	1.52	15555
THL	Sheerwater Red	WBC	21-Jul-22	21-Jul-72	3.44%	1.87	15557
THL	Sheerwater Copper	WBC	15-Aug-22	15-Aug-72	3.16%	1.25	15558
THL	Sheerwater Red	WBC	15-Aug-22	15-Aug-72	3.16%	2.20	15559
THL	Sheerwater Yellow	WBC	01-Sep-22	01-Sep-72	3.73%	3.59	15560
THL	THL	WBC	30-Sep-22	30-Sep-24	6.83%	3.46	10159
THL	Sheerwater Red	WBC	30-Sep-22	30-Sep-24	5.33%	2.15	15561
TCMK		WBC	30-Sep-22	30-Sep-24	7.33%	1.32	11086
THL	Sheerwater Deemed Loans	WBC	30-Sep-22	30-Sep-72	5.51%	0.86	15565
THL	Sheerwater Copper	WBC	13-Oct-22	13-Oct-24	5.13%	2.46	15562
THL	Sheerwater Red	WBC	20-Oct-22	20-Oct-24	4.39%	1.30	15563
						36.39	

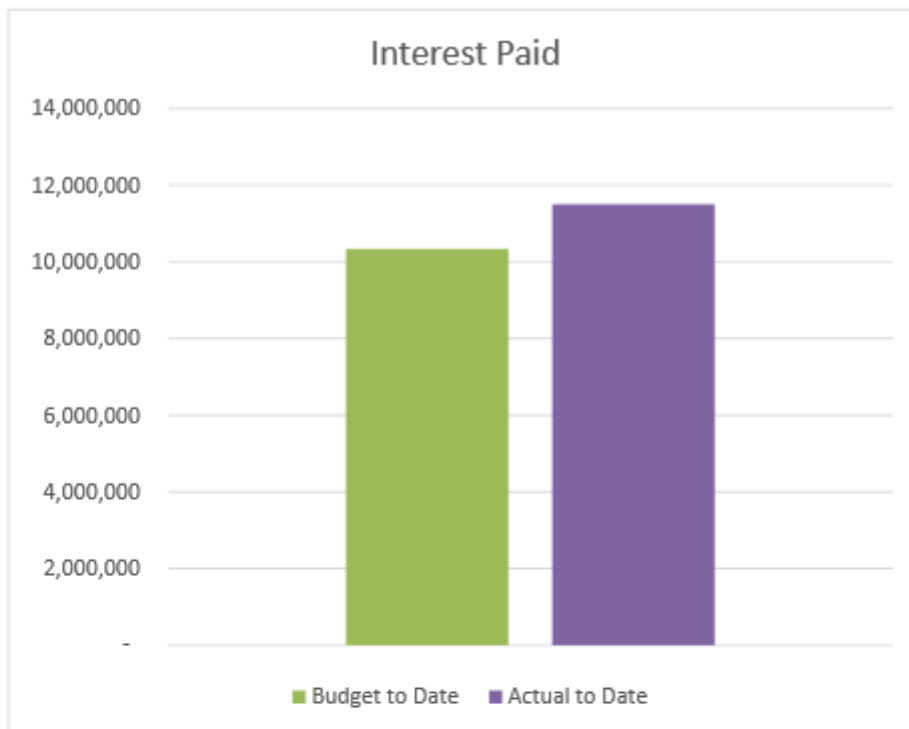
Company	Loan balances as at 31-March-22	New Loans Apr-22 to Mar-23	Repayments in period	Loan Novations	Adjustments	Net Balance of Loans
	£m	£m	£m	£m	£m	£m
TL						
TCMK	35.22	1.78	(0.69)			36.31
TDL	39.23		(0.25)	(7.64)		31.35
TEL	47.68		(0.56)			47.12
TGHL						
THL	385.63	34.61	(0.60)	7.64	(1.28)	425.99
TMSL						
TSL						
TSCL						
RWL	1.67					1.67
RWCL						
RWRL						
GROUP	509.43	36.39	(2.11)		(1.28)	542.43

There is a one month time lag on this report.

Note that the Green Book figures exclude inter company loans.

THAMESWEY GROUP
INTEREST PAYMENTS
Oct-22

Company	Budget to Date	Actual to Date	Net Financing Cost/(Adverse)	Notes
	£	£	£	
TSL	-	-	-	
TL	-	-	-	
TCMK	1,239,071	1,156,008	83,064	
TDL	-	389,543	(389,543)	1
TEL	780,349	1,402,546	(622,197)	
TGHL	-	-	-	
THL	8,313,474	8,514,264	(200,790)	
TMSL	-	-	-	
TSCL	-	38,450	(38,450)	
RWL				
RWCL				
RWRL				
GROUP	10,332,894	11,500,810	(1,167,916)	



Interest related to projects under development/construction will be capitalised in the accounts.

The Green Book figures exclude inter company loans.

There is a one month time lag on this report.

Notes:

1) Town Centre development delayed, therefore assets still held in Thameswey

